<table>
<thead>
<tr>
<th><strong>Job Title</strong></th>
<th>Children’s Services Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Employer/ Agency</strong></td>
<td>Child Advocates of Fort Bend</td>
</tr>
</tbody>
</table>

**Job Description**

Provides crisis counseling and intervention to children interviewed at the Center and their families; conducts assessments of children and families needs to ensure appropriate treatment of post-traumatic symptoms; works collaboratively with caregivers and their social systems to process the development of a case; provides ongoing emotional support to restore and enhance psycho-social functioning; ensures understanding of investigative process and the dynamics of sexual abuse; maintains case tracking documentation.

**Job Skills:**

- Able to engage children and families of all ages, ethnicity, gender, and socioeconomic background to restore and enhance psycho-social functioning of individuals and families adversely affected by child abuse/trauma

- Knowledge of and ability to apply social work theory, methods and techniques; knowledge of post-traumatic symptoms, stages of child development, and crisis intervention techniques required

- Ability to provide supportive counseling

- Must be able to work professionally and collaboratively in a multi-disciplinary setting

- Strong oral and written communication skills essential
### Qualifications

- Masters of Social Work or related field (psychology, child development, counseling), preferably specializing in children’s issues and with a minimum of two years direct experience working with sexually and physically abused children.
- Bilingual preferred
- Willingness to submit to a child abuse background check (civil and criminal)
- Valid Texas Driver’s License
- Willingness to work in a smoke and drug free environment
- Willingness to work some evening and weekend hours

### Salary/Hours

| Salary/Hours | TBD |

### Employer/Agency

| Employer/Agency | Child Advocates of Fort Bend |

### Email Address

### Application Method

| Application Method | Interested individuals should send a cover letter and resume to **Fiona** at fremko@cafb.org. |

### Opening Date

| Opening Date | Immediate |

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.