### Job Title
Staff Therapist

### Employer/ Agency
The Council on Recovery

### Job Description
Summary: This position is primarily responsible for providing the following services to clients: psychoeducation; assessments (including writing necessary reports); individual, family and group counseling, outpatient treatment, aftercare, workshops/presentations and/or coordination of referrals. Target populations include individuals with substance abuse and/or addiction issues, co-occurring mental health disorders and their families. This position provides input to team clinical decisions and the development of clinical procedures and protocols. A person in this position also assists clinically and administratively in other departments as assigned by his/her supervisor.

**Responsibilities:**

**Clinical**

- Conducts psychoeducation sessions as scheduled
- Conducts clinical assessments and writes required reports
- Provides individual, family and group counseling
- Develops and maintains relationships with private practitioners, treatment centers and other community organizations
- Coordinates referrals and services for clients
- Completes appropriate documentation (e.g. assessment, service tracking forms, progress notes, discharge notes etc.) and meets program compliance guidelines related to diagnoses, service delivery, billing and agency policies and procedures
- Conducts workshops/presentations on compulsive or addictive behaviors
- Remains up-to-date on clinical theory, therapeutic techniques and treatment protocols
- Participates in team meetings, case staffing, and other agency activities as appropriate
- Maintains clinical licensure
- Performs other duties as assigned

### Qualifications

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<th>Qualifications</th>
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<td>Clinical License (LCDC, LCSW, LMSW, LPC, LMFT)</td>
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Experience

· Experience providing individual, family and group counseling

· Experience facilitating treatment programs

· Knowledgeable in clinical techniques and skills most recognized as best practices in the fields of substance abuse and addiction counseling/treatment

· Experience with identifying and providing referrals

· Knowledge of the DSM

· Experience in conducting workshops or presentations

· Ability to work independently or collaboratively on a multidisciplinary team

· Excellent organizational, time management and communication skills

· Excellent written and verbal communication skills

· Computer skills: Microsoft Word and Excel

· Bilingual English/Spanish preferred

| Salary/Hours | TBD |
| Employer/Agency | The Council on Recovery |
| Contact Person | |
| Contact Title | |
| Telephone Number | |
| Email Address | HRDept@councilonrecovery.org |
| Application Method | www.councilonrecovery.org or through www.indeed.com |
| Opening Date | Immediate |

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