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| Job Title | Director of Health Promotions |
| Employer/ Agency | AIDS Foundation Houston, Inc. |
| Job Description | <p>This position is primarily responsible for leading programmatic development, implementation, analysis and reporting for all AFH prevention and supportive services programs using information based on the agency strategic plan, current funding requirements, information provided by research and relevancy studies. Develop and implement the overall structure of all programs to ensure integration of strategies and systems to decrease silos and improve outcomes. Set the direction with Managers/Coordinators the expectations and outcomes of each program, contract compliance, yearly departmental planning, and department level budgeting to meet the needs of services. Support Managers/Coordinators in problem-solving supervision, program deficits, and outcome concerns to increase program stabilization and success. Work with all other departments to create effective communication and outcomes between departments. Work with clinical providers to ensure seamless clinical performance and patient satisfaction. Keep the teams informed on trends regarding HIV/STDs and relevancy regarding AFH. Ensure excellent relationships with funders, collaborative partners and stakeholders; including but not limited to, the Centers for Disease Control and Prevention, Houston Health Department, Texas Department of Criminal Justice System, and Texas Department of State Health Services.</p> |
| Qualifications | <p>Level of Education: Master’s Degree strongly preferred or at a minimum of a Bachelor’s Degree in a social science field. Areas of study include health sciences, social work, psychology, public administration, healthcare, and/or public health.</p> <p>Work Experience: With the minimum of a Bachelor’s degree, five years of program management and supervision required. With a Master’s degree, two years of experience in social services with progressively higher levels of responsibilities. Or equivalent combination of education and experience. Supervisory experience required. Database analysis, federal grant writing, report writing and compliance experience strongly preferred.</p> <p>OTHER QUALIFICATIONS:</p> <ul style="list-style-type: none"> • A minimum of eight (8) years of general social service experience with five (5) years supervisory experience • A minimum of five (5) years working with persons living with HIV/AIDS or other marginalized community preferred. • Prior experience working in HIV/STD prevention required. • Prior experience in the areas of successful program compliance, program development and program management with funding from Center for Disease Control (CDC), Department of State Health Services (DSHS), Health Resources and Services Administration (HRSA), local Health Department, and other federal, state, local, and private funding sources strongly required. <p>SUPERVISORY RESPONSIBILITIES: Manages up to four subordinate supervisors who supervise a minimum of 15 employees and volunteers. Responsible for the overall direction, coordination, and</p> |

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| | evaluation of these employees. Carries out supervisory responsibilities by the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. |
| Salary/Hours | \$68,000 annually |
| Employer/Agency | AIDS Foundation Houston, Inc. |
| Address | 6260 Westpark Drive, Suite 100 |
| City, State, Zip | Houston, TX 77057 |
| Telephone Number | (713) 623-6796 |
| Fax Number | (713) 623-4029 |
| Email Address | hr@afhouston.org |
| Application Method | Please email your cover letter and resume to hr@afhouston.org |
| Opening Date | 05/28/2019 |

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