

## FEATURED POSITION

### **Generalist – Day Treatment, Chelsea, ME**

Spurwink Services is seeking an energetic, dedicated full-time licensed Master's Level clinician in our Residential and Day Treatment program for youth with emotional, behavioral and/or developmental impacts with many co-occurring presentations. Typical duties include: Psychosocial assessment; Individual, group and family treatment; Service plan and crisis plan development, promoting an integrated model of care; Consultation and collaboration to/with team members, both internal and external; Documentation includes APS authorizations and management of computerized information systems. Maine State LMSW-CC or equivalent required. LCSW/LCPC preferred. New graduates considered. Supervision provided. Apply Today!

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### **Live-in Residential Direct Care Team - Various Maine Locations**

Spurwink Services is looking for teams of two individuals to live in a Spurwink home, be part of the treatment team for youth or adults, and teach them basic life skills, time and money management. You'll earn \$75,000 - \$80,000 per year as a couple, providing continuity from day treatment facilities to the home, homework; guiding play time, meal time and bed time. You should be able to provide a nurturing environment, but have firm limit setting and behavior management skills. Many of our openings CANNOT accommodate couples wishing to bring their own children to live with them at the homes.

What does the ideal team look like? There is no set definition. Mother/daughter (over the age of 18), married couples or unmarried couples, partners, or friends are a few examples. As long as you qualify for the job, we want you to apply. High school diploma or GED required. You must have a valid driver's license, your own vehicle and a clean driving history for the past three (3) years. Placement depends on needs at the time of hire. **Both members of the team must fill out separate applications.** Relevant experience is helpful, but not necessary.

### **Educational Technician III - Casco, Cornville (Temp & FT)**

Our ideal full time, Maine DOE-certified Educational Technician III will be an integral part of the classroom, and should be passionate about improving the delivery of programming to our students, making therapeutic relationships and setting consistent limits. You will learn to think critically and work well as part of a treatment team through the school year and a seven week extended program. The exact classroom assignment of the candidate depends upon the skills and experience of the applicant pool. You must have, or be eligible for, Maine Educational Technician III certification by completing at least 90 credit hours of college work. Since 1960, Spurwink has provided mental health, education and residential services for children, adolescents, adults and families, and is one of Maine's largest employers.

### **Residential Youth & Family Worker - Various Programs**

Residential Youth & Family Specialist positions work with children with mental, behavioral and developmental challenges. High school diploma/GED and clean driving history are required. Full-time, Part-time, Awake Night and Respite openings are available at the following programs & locations:

**Brunswick Program**  
**Casco Program**  
**Chelsea Program**  
**Cornville Program**  
**Lewiston/Auburn**  
**Portland**  
**Southern Maine Region**

### **Home Community Treatment Clinician - Auburn**

As a Home Community Treatment Clinician, you'll provide family therapy to parents and their children experiencing serious emotional, behavioral or developmental challenges, in partnership with a Behavioral Health Professional (BHP). You should have training and/or experience with evidence-based interventions including, but not limited to, Trauma-focused CBT, CBT, and Collaborative Problem Solving. The candidate we hire will collaborate with the family, team members and providers, and be willing to work a flexible schedule to accommodate family members who need to be present for family-based treatment, as well as crisis and prevention planning. This is both a home and community-based service. A Master's degree in Human Services, Social Work, Counseling or Psychology is required, in addition to Maine licensure. LCSW, LCPC, LMFT or their conditional clinical counterparts will be accepted. Since 1960, Spurwink has provided mental health, education and residential services for children, adolescents, adults and families, and is one of Maine's largest employers.

### **Special Education Teacher - Chelsea**

Spurwink's Day Treatment Program for adolescents seeks a Maine DOE-certified 282 (Teacher of Exceptional Students) Special Education Teacher. Our ideal Special Education Teacher will be a key component in our self-contained classroom, and should be passionate about improving the delivery of programming to our students, in small groups or individually. You will supervise Educational Technicians, and use a relational milieu therapy model through the school year and a seven week extended program. Experience working with children presenting emotional, learning and behavioral issues is desired, as is design of individualized programs for multi-handicapped students. Spurwink Services will support completion of Maine 282 certification for the right candidate. Since 1960, Spurwink has provided mental health, education and residential services for children, adolescents, adults and families, and is one of Maine's largest employers.

### **Clinician- Lewiston/Auburn**

Our Lewiston/Auburn program seeks a dedicated, full-time Master's-level social worker's for our residential and day treatment programs for adolescents. The program utilizes individual, group, family and milieu treatment. The candidates will conduct psychosocial assessments, individual treatment planning for clients, and individual and group therapy (DBT, Co-occurring) with adolescents. Further responsibilities include consulting with treatment team members, social brokerage, submission of APS managed care entries for Maine clients, clinical documentation, and discharge and transition planning as well as on-call duties. Spurwink Services offers a competitive wage and benefit package including individual and/or family health plan, dental plan, medical and dependent care reimbursement accounts, health savings accounts, supplemental life insurance, 3 or more weeks of paid time off, long term disability, and many other wonderful benefits available the first of the month following 30 days of employment. Maine state LMSW-cc or equivalent required, LCSW or LCPC preferred.

### **Treatment Foster Parents – Your Home**

Our Treatment Foster Care program seeks new and current foster families and respite providers to care for children with emotional, behavioral and/or developmental needs. This is a CONTRACTED position, not a fully employed position. Care for our clients in your home or apartment with the assistance of the treatment team. You'll have 24 hour access to consultation and support. Please have six (6) months of direct care experience working with children with special needs, as well as a high school diploma or equivalent. .

### **School-Based Clinician - Portland**

Spurwink Services is seeking a clinician to join our Public School Counseling Team in our dynamic and growing Evidenced Based Community Practices Division. The clinician will provide individual and family therapy to youth and their families in school and home based setting. Supervision and training are provided to support license requirements and professional growth and development. Clinicians work in partnership with educational staff to help students succeed in school and across life domains. Job responsibilities include but are not limited to provision of individual and family therapy, and compliance with required documentation. Maine conditional LMSW/LCPC required; LCSW/LCPC preferred. Experience with evidence-based practices is desirable. Energy and creativity are essential for this position.

### **Residential Social Worker – Cornville**

Be an energetic, dedicated full-time Master's level **Social Worker** and join us in our Cornville, Maine program outside of Skowhegan. You'll work with youth exhibiting emotional, behavioral and/or developmental challenges utilizing individual, group, family and milieu treatment. Your duties will include psychosocial assessments; individual treatment planning; group therapy; classroom observation to gather information about a client's response to the environment; consultation with the treatment team; and social brokerage. Documentation requirements include timely submission of APS managed care entries for Maine clients, clinical documentation, and discharge and transition planning. All applicants must have at least a Maine state LMSW-cc or equivalent. LCSW or LCPC preferred. New graduates will be considered, and supervision is provided. Since 1960, Spurwink has provided mental health, education and residential services for children, adolescents, adults and families, and is one of Maine's largest employers.

### **Residential Direct Care Team- Brunswick (PT)**

Spurwink Services is looking for an individual to live in a Spurwink home every other weekend with another staff person and be part of the treatment team for 2 young adults. You would be responsible for maintaining a home-like, caring and safe environment and teach them basic life and independent skills within their live-in setting. Supporting clients to reach goals as identified on their individual service plans; managing a safe milieu; completing required documentation; and providing enrichment through a variety of structured activities. High school diploma or GED required. You must have a valid driver's license, your own vehicle and a clean driving history for the past three (3) years. Placement depends on needs at the time of hire. Both members of the team must fill out separate applications. Relevant experience is helpful, but not necessary.

### **Collections Representative – Portland (Administration)**

Spurwink's Finance department seeks an experienced Collections Representative to follow up on denials and outstanding accounts receivable for the agency, including outstanding Maine Care accounts greater than 30 days old, Medicare, third party insurance and miscellaneous billing accounts older than 60 days. You'll also follow up, correct and resubmit claims for all government and non-government denials in a timely manner, and coordinate the monthly self-pay billing and respond to any patient inquiries regarding the bills. We require a minimum of two years' experience in third-party and government billing and reimbursement, and one year of collections experience. Please have the ability to prioritize multiple tasks effectively. Excellent interpersonal and communications skills are a must. Willingness to work effectively in a team-oriented environment is critical. Please have experience with PC spreadsheets and database packages, including Microsoft Excel, Microsoft Word, and Accounts Receivable financial software. High school diploma or equivalent required.

### **Project Accountant - Portland, ME (Administration)**

Spurwink Services is looking for full-time Project Accountant for our Administrative Office in Portland. The Project Accountant shall report to the Senior Financial Analyst and shall assist with the following various duties, including: verifying payroll input, reconciliation of payroll withholding accounts, and maintenance of time and attendance system. Project accountant will serve as the primary payroll backup. Project accountant will also be responsible for reconciling census data. The Project Accountant will also assist in the preparation of annual budgets, cost reports, rate settings and audit preparation. Applicant must have a Bachelor's degree in Accounting or other appropriate, technical undergraduate degree with additional specialized training and/ or applied knowledge in the areas of operational budgeting and variance analysis and financial statement preparation.

### **School-based Clinician (Temporary) – Lewiston/Auburn**

Spurwink's Evidence Based Community Practices Division in Lewiston needs a Maine LCSW or LCPC to join our public school counseling team on a part-time, temporary basis, though it could lead to a full-time position. The clinician will see clients in both the Lewiston and Auburn Elementary Schools, serving grades K-6. Clinicians work in partnership with the educational staff to help students develop the tools to succeed in both school and life. You will provide individual and family therapy, and are expected to complete required documentation on a timely basis. Maine conditional LMSW/LCPC required, LCSW or LCPC preferred. Experience with evidence-based practices is desirable. Energy and creativity are essential traits for this position. Supervision and training are provided to meet licensing requirements, as well a professional growth and development.

### **Anticipated Opening: Special Education Teacher- Gonic, NH**

Anticipated Opening: we are seeking a Special Education Teacher for a day treatment program serving students with learning and emotional/Behavioral challenges. This position requires the ability to adapt curriculum to the academic levels of the students. The successful candidate will possess excellent behavior management skills and be able to function in a team oriented therapeutic environment. Minimum qualifications are to hold or be eligible for New Hampshire Certification as a Teacher of Exceptional Students in one or more endorsement areas. Additional content area certification(s) a plus.

### **Functional Family Therapist – Brunswick, ME**

Spurwink Services seeks a functional family therapist to join our team. Become a strengths-based clinician as you strengthen families with behaviorally-challenged youth! Paid training in either Denver or Connecticut; your own furnished, private therapy office; land line, cell phone, and a laptop with a Verizon air card. Join a team of experienced Functional Family Therapists at Spurwink who are available for support and mentoring. We need a warm, compassionate clinician who is independently licensed LCSW, LCPC, LMFTs, or LMSW-cc or LCPC-cc in need of supervision and available to work a flexible schedule, because you'll need to work late afternoons or evenings depending on the availability of the families. Mileage is reimbursed. You'll work in both your office and the families' homes using therapy plans, ranging in length from 8 to 24 weeks. You will receive hands-on, weekly guidance & supervision as well. We want to set you up to succeed! Reduce risk by strengthening the family.

## **Volunteer Positions**

Spurwink volunteers are caring individuals who use their talent and enthusiasm to support and enhance our programs, consumers and staff.

### **Immediate Volunteer Opportunities**

#### **Child Abuse Clinic, Portland, ME**

Spurwink Service is seeking a motivated team player to work in our busy, team-oriented child abuse program. The candidate must be an organized, detail oriented person who is comfortable working in an environment that supports children who have been abused. The volunteer project is to reorganize filing system of charts. This position requires some lifting of charts and boxes. The project will likely take 20 - 40 hours. The hours for the volunteer position are anytime between 9 - 5.

#### **Administration, Portland, ME**

We're halfway there! Human Resources is seeking volunteers to assist in our attempt to go green. Work a flexible schedule according to your needs. Scan existing personnel files and upload them into our database. Also scanning the personnel files of former employees and uploading them into our database. Must be able to work with other volunteers and communicate well. Sense of humor a plus. You will alternate between scanning and uploading.

#### **Mentor, Augusta Boys and Girls Club, Augusta, ME**

We are looking for individuals who are interested in being a positive, caring adult role model to teens at the club. An hour a week is all we require to come by and take up an interest, share an expertise, or offer support.

We also have a partnership with the University of Maine Augusta for mentors who can fill out this application too.

### **Ongoing Volunteer Opportunities- Various Locations**

#### **Boat building**

Help youth at the Compass Project build boats and self-esteem! Bring your expertise in the area of boat building or just your great attitude and caring demeanor to help children in this great program.

#### **Lead an activity**

Bring your special talent, hobby, or passion to share with clients at the programs!

#### **Special projects**

We have many projects in various locations such as gardening, painting, decorating, creating/maintaining libraries, updating resource books, creating visual aids, etc.

#### **Clerical assistance**

Help in our offices with filing, special clerical projects, tasks, copying, etc.

#### **Meal preparation**

Help prepare, cook and serve meals to clients, providing Spurwink staff with more time to attend to the clients.