# Job Opportunity Posting

**Job Title:** Social Casework Specialist I  
**Employer/Agency:** Contra Costa County

**Job Description:** Social Casework Specialist I is the entry level in the specialized social caseworker series. Incumbents are assigned complex and specialized caseloads in children and adult protective services. Under direction Social Casework Specialists are responsible for dealing with an individual's or family's problems which involve abuse or neglect, with the aim of preserving adequate functioning, or improving or restoring individual or family functioning. Areas of work include adoptions, foster home placements, conservatorship, children's protective services, and adult protective services cases. Incumbents may carry cases in which the agency is under court direction or is legally responsible for the person. Social Casework Specialists I may prepare and submit written court reports and recommendations, and may carry out the orders of the court. Current vacancies are throughout the County in Children and Family Services Bureau.

**License Required:** Possession of a valid California Motor Vehicle Operator's License. Out of State valid Motor Vehicle Operator's License will be accepted during the application process.

**Qualifications:**

- **Education:** Possession of a Master's degree from an accredited college or university with a major in either a) social work, or b) counseling or psychology, with a specialization in marriage, family and child counseling based on a two (2) year program.

- **Substitution for Education:** A Bachelor's degree from an accredited college or university with a major in psychology, sociology, social welfare or a closely related field and three (3) years of full-time or its equivalent experience as either a social caseworker in a public or private human services agency or as a Deputy Probation Officer performing juvenile investigations or supervision may be substituted for the required education.

- **Substitution for Academic Major:** One (1) additional year of qualifying experience may be substituted for the required academic major.

**Salary/Hours:** $58,028.40 - $63,976.32 Annually

**Application Method:**

- **1. Application Filing:** Applicants are encouraged to apply on-line at www.cccounty.us.hr, or, a completed Contra Costa County application and supplemental questionnaire must be received or postmarked by the final filing date listed above. Faxed applications WILL NOT be accepted. Resumes may not be substituted for the official County application. An application may be obtained by visiting our office at 651 Pine St., 2nd floor, Martinez, CA 94553 or the County application can be mailed to you by sending a self-addressed stamped envelope to the above address. Please see additional locations to apply on the reverse side of this announcement.
2. Application Evaluation: Depending on the number of applications received, an Application Evaluation Board may be convened to evaluate and select the best-qualified candidates for invitation to the next phase of the examination.

3. Writing Proficiency Exam: (Pass/Fail): Applicants will be required to complete a writing exercise. Candidates writing proficiency will be evaluated and scored as Pass/Fail. Candidates who successfully pass the writing proficiency will be invited to the next step of the selection process, the oral examination.

4. Oral Interview: An oral interview will be conducted by a Qualifications Appraisal Board in Martinez, CA. The Board will evaluate candidates in job-related areas. Candidates must receive a rating of at least 70 from a majority of the Board members to be ranked on the employment list. (Weighted 100%)

Opening Date: Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.