

Job Title	Outreach Disability Specialist
Employer/ Agency	Houston Areas Community Services
Job Description	<p>Works in Federally Qualified Healthcare Center. As part of a homeless outreach team, works to assure that unsheltered homeless persons gain access to available shelter/housing and other resources and services. Assists chronically homeless persons with disabling conditions to apply for disability benefits. This position will require a flexible schedule and the ability to work two evenings a week.</p> <p>Able to deliver negative information in a sensitive and understanding manner as needed to explain services and resolve problems.</p> <ul style="list-style-type: none"> - Able to demonstrate appropriate patience and tact when dealing with confused and/or defensive individuals as needed to provide information or instruction. - Able to interact effectively with a variety of individuals and groups from varying educational, ethnic and socio-economic backgrounds to include listening, sensitivity to the other's feelings, needs and point of view, tact and courtesy in expressing opinions or ideas, projecting a positive image of HACS, and recognizing opportunities to enhance community relations. - In addition to working in a typical office environment, the COC Disability Specialist will be required to work in areas inhabited by homeless persons including under bridges, in encampments and abandoned buildings. - Ability to work with people who may have disabilities including mental illness and drug use/abuse issues and who may become difficult or irate. - Ability to work flexible hours. - Ability to work in poor (non-threatening) weather. - Maintains valid Texas driver license, clean driving record, and insurability. - Successfully completes any training required. - Have adequate writing skills for completion of reports, case notes, and other professional documentation, as needed. - Adheres to all appropriate policies established by HACS, HUD, and all other relevant authorities.
Qualifications	<ul style="list-style-type: none"> - Bachelor's Degree in social services required. - Must have a demonstrated history of success in securing SSI and SSDI benefits for beneficiaries. - Prefer previous homeless outreach experience. - Preferred: Bilingual (English/Spanish).
Address	2150 West 18 th St. Suite 300 Houston, TX 77008
Contact Person	Christopher Cole Human Resources Manager
Telephone Number	713.979.3651
Application Method	Apply online at http://www.hacstxs.org/operations.html

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