



**MINNESOTA STATE UNIVERSITY, MANKATO**  
**invites applications for the position of:**  
Social Work, MSW Director of Field Education (PRF# AA15010)

**SALARY:** Depends on Qualifications

**OPENING DATE:** 02/03/14

**APPLICATION DEADLINE:** Priority consideration will be given to applications received by February 28, 2014.

**POSITION:** Probationary; Range C\*

**DATE OF APPOINTMENT:** August 1, 2014

**RESPONSIBILITIES:**

The Director of Master of Social Work (MSW) Field Education is charged by the Council on Social Work Education (CSWE) to provide leadership in the on-going development and implementation of the MSW field education program, in accordance with field education accreditation standards. This is one of only two administrative positions mandated by CSWE for the provision of graduate social work education. The Director of MSW Field Education directs and coordinates all aspects of field education and practicum experiences. The Director of MSW Field Education teaches and/or coordinates with the faculty teaching the generalist (foundation) and advanced generalist (concentration) seminar in the spring and summer, and advises in the MSW Program. Responsibilities include, but are not limited to:

1. Ensure compliance with all CSWE field education accreditation standards;
2. Develop generalist (foundation) and advanced generalist (concentration, including clinical) field education sites;
3. Prepare students for practicum and place and monitor students at practicum agencies;
4. Create and oversee the establishment of contracts with practicum sites;
5. Develop and implement evaluation instruments;
6. Develop field education policies and procedures;
7. Serve as the MSW Program contact and resource person for agency practicum supervisors.

**REQUIRED QUALIFICATIONS:**

- Master of Social Work (MSW) degree from a CSWE accredited school.
- A minimum of two years of post-MSW practice experience.
- Experience in social work field education or as a social work field instructor or task supervisor.
- Licensed or license-eligible as a graduate social worker.

- Valid U. S. driver's license.

**PREFERRED QUALIFICATIONS:**

- Demonstrated ability to work effectively with faculty, staff, graduate students, agency administrators, and community practitioners from diverse backgrounds, including diverse ethnic, cultural, and socioeconomic backgrounds.
- University, college or professional teaching or professional training experience.
- Social work practice experience with diverse populations and in rural settings.
- Skills in using educational technologies.
- Familiarity with social work practice settings in the southern Minnesota region.
- Experience with social work evaluation or research.
- Excellent verbal and written communication skills.
- Excellent time management and organizational skills.
- Knowledge of database software and management.
- Demonstrated commitment to fostering a diverse working and learning environment.

**ADDITIONAL INFORMATION:**

Additional information about the Department can be found at: <http://sbs.mnsu.edu/socialwork/>.

Additional information on Minnesota State University, Mankato can be found at:

<http://www.mnsu.edu>.

We believe that the educational environment is enhanced when diverse groups of people with diverse ideas come together to learn. This dynamic Department has 11 full-time, experienced faculty committed to excellence in social work education at both the BSSW and MSW levels. The BSSW Program has been accredited since 1974 and has graduated approximately 1,500 BSSW students. The MSW Program was accredited in 2010, and has graduated over 140 MSW students. We are seeking a faculty colleague who can enhance the diversity and expertise of the Department and can make a unique contribution to our programs through their experience with and interest in diverse populations and rural practice settings.

**SPECIAL WORKING CONDITIONS:**

- The individual will need to travel to various practicum sites within an approximately 150 mile radius of the MSU, Mankato campus, to develop field practicum sites, meet with students and agency field instructors to oversee and evaluate students' mastery of social work competencies and practice behaviors as stipulated by the Council on Social Work Education (CSWE). This travel may include evenings and travel to the Twin Cities, and occasionally to other states depending on practicum sites.
- Two (2) on-site visits typically occur, over a 7-month placement period, for each MSW student in field placement each academic year. Other site visits may occur as necessary. The minimum number of on-site visits per year is estimated between 90 and 100, depending upon the number of MSW students in the program.
- The individual is expected to be available to students and agency field instructors, outside of normal business hours, to provide consultation to address emergency situations

- involving students or impacting students.
- Must be willing to meet with students on Saturdays and teach on Saturdays.

**APPLICATION PROCEDURES:** To apply for this position, please continue the process via this website or directly at: <http://agency.governmentjobs.com/mankato/default.cfm>. A complete online application will include the following attachments. **Incomplete applications will not be reviewed by the search committee.**

- Cover Letter
- Resume/Curriculum Vitae
- Contact information for three (3) references
- Unofficial Transcript(s) of your highest completed degree

**CONTACT INFORMATION:**

David Beimers, MSW Program Director  
Department of Social Work  
Minnesota State University, Mankato  
358 Trafton North  
Mankato, MN 56001  
Phone: 507-389-6504  
TTY: 800-627-3529 or 711  
Fax: 507-389-6769  
E-mail: david.beimers@mnsu.edu

\*Employment for this position is covered by the collective bargaining agreement for the Minnesota State University Administrative and Service Faculty which can be found at: [http://www.hr.mnscu.edu/contract\\_plans/index.html](http://www.hr.mnscu.edu/contract_plans/index.html).

**NOTICE:** In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

**HUMAN RESOURCES IS LOCATED**

AT:

336 Wigley Administration Center  
Mankato, MN 56001  
507-389-2015

[trisha.stoner@mnsu.edu](mailto:trisha.stoner@mnsu.edu)

Job #00532  
SOCIAL WORK, MSW DIRECTOR OF FIELD  
EDUCATION (PRF# AA15010)

Minnesota State University, Mankato has a long-standing commitment to diversity and is actively seeking to nurture and enrich its underrepresented communities. Women, minorities and individuals with disabilities are encouraged to apply. In accordance with USCIS regulations, successful applicants must be legally able to accept work in the United States. Requests for reasonable

accommodation of a disability during the application and/or interview process should be made to Human Resources, 507-389-2015 (V), 800--267-3529 or 711 (MRS/TTY). This bulletin is available in alternative format upon request. Minnesota State University, Mankato is an affirmative action/equal opportunity university and is a member of the Minnesota State Colleges and Universities system.