University of Houston  
Graduate College of Social Work  

JOB OPPORTUNITY POSTING

Job Title: Manager of Permanent Supportive Housing

Employer/Agency: SAMMinistries

Job Description: The Manager of Permanent Supportive Housing in conjunction with the VP of Programs coordinates duties with appropriate personnel to meet operational program needs, ensures compliance with grant and contract requirements, CoSA, HUD and SAHA guidelines; updates and integrates current residential guidelines; performs employee counseling, performance appraisals, and oversees employee training and development. The success of this position requires the ability to foster communication and teamwork between case managers, support staff, partner agencies, and senior leadership. The Manager will assist senior leadership with long-term planning priorities to maintain operations assuring activities are appropriately integrated into strategic direction, as well as the mission and values of the company. The manager will perform management functions, organizes, plans and directs the operation of transitional services. Reviews, evaluates, and controls operations to efficiently achieve the goals and objectives if the program.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Carries out operations in accordance with the organization's policies and applicable laws.

KNOWLEDGE, SKILLS, AND ABILITIES
Knowledge of basic principles and practices of social work and/or counseling. Knowledge of referral processes, claims, and case management. Knowledge of fiscal management and quality assurance techniques. Knowledge of community and state-wide programs that assist at-risk and low income families understanding of McKinney-Vento legislation and the rights and responsibilities available to families; Excellent strategic thinking skills, with the ability to operationalize concepts and transform ideas into action as well as apply research findings to ongoing program development. Ability to effectively plan programs and evaluate accomplishments. Ability to maintain professional boundaries and a high regard for client confidentiality. Ability to analyze facts and exercise sound judgment arriving at proper conclusions. Ability to plan, supervise and review the work of support staff. Exceptional project management, prioritization and planning skills with demonstrated success producing high quality deliverables on time. Ability to exercise initiative, problem-solving, decision-making. Ability to establish and maintain effective working relationships with employees, managers, healthcare professionals, and other members of senior administration and the general
If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@CENTRAL.uh.edu with the hiring details of your new job opportunity. Thank you.

Salary/Hours: DOE

Employer/Agency: SAMMinistries
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Opening Date: Immediate