

Job Title	Forensic Interviewer
Employer/ Agency	Child Advocates of Fort Bend
Job Description	Responsible for interviewing child victims of sexual and serious physical abuse brought to the Fort Bend Children's Advocacy Center by law enforcement or child protection investigators. These interviews are highly specialized and gather information needed by law enforcement and Children's Protective Services investigators. Interviews are conducted in a manner that takes into account how children experience the investigative process and their developmental age. Other areas of responsibility include: coordinating team efforts, case tracking documentation; providing back up crisis support and intervention to children interviewed at the Center and their families; overseeing follow-up contacts with families and; providing referrals to families to meet their needs.
Qualifications	Bachelor of Social Work or related field (psychology, child development, sociology), preferably specializing in children's issues and with a minimum of two years direct work experience required in children. A Master's level candidate is preferred. Minimum of two years direct work experience with victims of sexual and physical abuse. Valid Texas Driver's License. Willingness to submit to a child abuse background check (civil and criminal). Willingness to work in a smoke and drug free environment. Working knowledge of the dynamics of child abuse, the ability to establish rapport with clients and other professionals, an objective attitude, patient demeanor, strong organizational skills, and knowledge of child development. Assist in fund development. Ability to work independently. Strong verbal and written communications skills, ability to communicate effectively over the phone. Proficient in the use of Microsoft Word, Excel and Outlook. Ability to project a positive image in court room testimony. Willingness to work some evening and weekend hours. Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs). Willingness and ability to travel
Salary/Hours	Commensurate with experience
Address	5403 Avenue N
City, State, Zip	Rosenberg, TX 77471
Contact Person	Fiona Remko, LCSW
Contact Title	Children's Advocacy Center Director
Telephone Number	281-344-5112
Fax Number	281-344-5281
Email Address	fremko@comcast.net
Application Method	Please send cover letter and resume to Fiona Remko
Opening Date	04/01/14

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