Attorney General

Position Description
The Attorney General serves as the head of the Department of Justice under the Executive Branch and advises the President to ensure the legality of legislation and activities of SGA with respect to the Constitution, Bylaws, and University policy. The Attorney General also appoints the Chief Election Commissioner and oversees the Election Commission.

Responsibilities
- **Head of the Department of Justice**
  - Oversee the Department of Justice and provide leadership and direction regarding departmental initiatives.
  - This includes overseeing the Office of the Solicitor General and the Office of the Public Defender.
  - Approve and monitor all Department of Justice expenditures and oversee the Department of Justice budget.
  - Serve as an advisor to the President in regards to the legalities of SGA legislation and activities.
  - Serve as a resource to the SGA Senate in regards to the legalities of SGA legislation and activities.
  - Have oversight of the Election Commission and work with the SGA Election Advisor to establish SGA Elections.
  - Appoint the Chief Election Commissioner of the Election Commission.
  - Act as an impartial and nonbiased student leader during the SGA Elections in order to process Violation Reports and justly resolve them within a timely manner as outlined by the SGA Election Rules and Regulations.
  - Be responsible for investigative procedures during impeachment proceedings
  - Coordinate Department of Justice meetings as necessary.
  - Attend all SGA Senate meetings and events.
  - Any other duties as assigned by the President.

Qualifications
- Be of good moral character and have a high sense of responsibility
- Exceptional time management and organizational skills
- Effective communication skills, both written and oral
- Ability to develop vast knowledge of the University of Houston
- Interest in policies and programs that affect college students and higher education in general

Requirements
- Minimum of 2.5 Grade Point Average (GPA)
- Good Academic and Disciplinary Standing

Contact
If interested, please contact the SGA Chief of Staff at cstaff@central.uh.edu