Social Chair

Position Description

The Social Chair manages and maintains the events, celebrations and socials for the Student Government Association. The Social Chair reports directly to the Director of Public Relations.

Responsibilities

- Organize monthly social gatherings between all SGA members in the Legislative and Executive branches.
- Assist the Director of Public Relations during New Student Orientations (NSO) to organize and work along side Associate Director of Marketing to order New Student Orientation merchandize and supplies.
- Help assist in the planning, budgeting, and creation of the Inauguration banquet at the end of each term.
- Help as needed in creating events, programming and socials for the Student Government Association.

Qualifications

- Exceptional Time Management and Organizational Skills
- Creative approach to problem solving
- Effective communication skills, both written and oral
- Ability to develop vast knowledge of the University of Houston
- Interest in policies and programs that affect college students and higher education in general

Requirements

- Good Academic & Disciplinary standing
- Hold minimum 10 hours/week of office hours

Contact

For questions or more information please contact the Director of Public Relations prsga@central.uh.edu.