

UH STUDENT GOVERNMENT ASSOCIATION - FY 14 BUDGET

September 1, 2013 - August 31, 2014

INCOME

Student Service Fee FY 14 Allocation

Allocation approved by Student Fee
Advisory Committee for FY 14

\$ 140,263.00

Budget Category ID	Budget Item	Description	Appropriation
NON-CONTROLLABLE EXPENSES			
1	Salaries & Stipends		
1A	Salary for SGA Secretary	Salary paid to SGA Secretary	\$ 25,808.00
1B	Stipend for Student Body President	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 9,600.00
1C	Stipend for Student Body Vice President	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 8,424.00
1D	Stipend for Chief of Staff	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 7,363.00
1E	Stipend for Director of External Affairs	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 5,596.08
1F	Stipend for Director of Public Relations	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 5,596.08
1G	Stipend for Director of Finance	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 5,596.08
1H	Stipend for Speaker of the Senate	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 8,424.00
1I	Stipend for Chief Election Commissioner	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy	\$ 1,200.00
1J	Stipend for Associate Election Commissioners (2)	Stipend paid to SGA officers as outlined in the SGA constitution & bylaws and governed by the Division of Student Affairs stipend student leader policy - \$900 per Assoc. Election Commissioner	\$ 1,800.00
	SUBTOTAL		\$ 79,407.24
2	Benefits for SGA Secretary		
2A	Benefits & Longevity	Accrued benefits & longevity for SGA Secretary as outlined in the Texas Employee Retirement System's guidelines	\$ 11,963.00
	SUBTOTAL		\$ 11,963.00
3	Administrative Charges		
3A	Admin. charge to UH Business Services for account maintenance	6% of FY 14 allocation	\$ 8,415.78
	SUBTOTAL		\$ 8,415.78
4	Contracted Services		
4A	XEROX Copy Machine Contract	Three year lease (Mar 2013 - Mar 2016) between Center for Student Involvement & XEROX on behalf of all major fee-funded organizations	\$ 2,500.00
4B	Telephone Services	Telephone Services agreement with UH Information Technology on behalf of CSI/major fee-funded organizations	\$ 2,500.00
	SUBTOTAL		\$ 5,000.00
	TOTAL NON-CONTROLLABLE EXPENSES		\$ 104,786.02

CONTROLLABLE EXPENSES

5	Operating Expenses		
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5A	Office Supplies	Office supplies for SGA office	\$ 300.00
	SUBTOTAL		\$ 300.00
6	Senate Appropriations		
6A	Speaker projects & initiatives	For projects initiated by the Speaker of the Senate	\$ 200.00
6B	Senate projects & initiatives	For projects initiated by members of the Senate	\$ 800.00
6C	Roberts Rules of Order Books	To purchase Robert's Rules of Order Newly Revised "In Brief"	\$ 150.00
	SUBTOTAL		\$ 1,150.00
7	Office of the President		
7A	President & Vice President projects & initiatives	For projects initiated by the Student Body President & Vice President	\$ 500.00
7B	Emerging Leaders Program	Polos, office supplies, retreat, and socials for SGA interns	\$ 1,400.00
7C	Veterans Day Luncheon	President Bandoh will partner with Veteran Services office to host a luncheon to honor UH students who have served our country	\$ 2,500.00
7D	Executive Contingency	Executive contingency account as outlined by Title 6, Article 2, Section 2 of the bylaws and/or reserves for 51st administration summer expenses (April 2014 - August 2014)	\$ 2,000.00
	SUBTOTAL		\$ 6,400.00
8	Department of Public Relations		
8A	SGA Officer business items	SGA officer polos and padfolios	\$ 2,000.00
8B	SGA T-Shirts for distribution	SGA T-Shirts for student body	\$ 2,500.00
8C	SGA Promotional Items	Promo items with SGA logo for student body	\$ 4,500.00
8D	Redline Promotional Items	Promo items with Redline logo, official UH mobile application	\$ 670.00
8E	Marketing Materials & Advertising	Retractable stand, flyers, yard signs, posters for SGA Events & Meetings, Online ads on The Daily Cougar	\$ 1,200.00
8F	SGA 50th Year Celebration	Expenses for special ceremony to celebrate 50 years of SGA, under current governance system	\$ 1,000.00
8G	SGA Banquet & Inauguration	Expenses for banquet to honor the achievements of the 50th administration & inauguration ceremony for 51st administration	\$ 5,000.00
	SUBTOTAL		\$ 16,870.00
9	Department of External Affairs		
9A	SGA Travel Budget	For travel related expenses	\$ 2,000.00
9B	Governmental & Community Relations Initiatives	Texas Student Association, Greater Houston Student Association, National Campus Leadership Council, and other departmental initiatives	\$ 1,000.00
9C	Student Savers Program	Vendor contract with Student Savings Club to negotiate discounts at Greater Houston area businesses for students	\$ 1,500.00
	SUBTOTAL		\$ 4,500.00
10	Election Commission		
10A	Election Operations & Marketing	Operations, marketing, and advertising for SGA Spring election for Election Commission	\$ 5,000.00
	SUBTOTAL		\$ 5,000.00
11	SGA Retreat		
11A	Retreat for 50th Administration SGA Officers	Expenses for SGA Officer Workshop and leadership retreat	\$ 1,256.98
	SUBTOTAL		\$ 1,256.98
	CONTROLLABLE EXPENSES TOTAL		\$ 35,476.98
	GRAND TOTAL - FY 14 BUDGET		\$ 140,263.00