

Expenses	Cost Center -note where SFAC funds to be transferred	FY 2014 Approved Budget for 2013-2014	FY 2014 Actual Budget for 2013-2014	FY 2015 Approved Budget for 2014-2015	FY 2015 Projected Actual for 2014-2015	FY 2016 Budget Request for 2015-2016
Salaries and Wages	Select one					
Exempt Category Employee Salaries	SSF (3049) / Other / Both	148,000	60,707	162,000	106,620	106,620
Non-Exempt Employee Salaries	SSF (3049) / Other / Both	43,000				
Lump Sum Wages (Itemize below)	SSF (3049) / Other / Both					
Student Workers (NCWS)	SSF (3049) / Other / Both		13,193	12,000	13,200	13,200
Student Workers (Graduate Students)	SSF (3049) / Other / Both		24,300	21,900	28,800	28,800
Student Leader Stipends	SSF (3049) / Other / Both					
Other Temporary Workers	SSF (3049) / Other / Both					
Mandated/Merit Increments	SSF (3049) / Other / Both					
Equity Adjustments (Salary Equity)	SSF (3049) / Other / Both					
Overtime	SSF (3049) / Other / Both					
Total Salaries and Wages		191,000	98,200	195,900	148,620	148,620

Total Salaries and Wages

Fringe Benefits	Select one	FY 2014 Approved Budget for 2013-2014	FY 2014 Actual Budget for 2013-2014	FY 2015 Approved Budget for 2014-2015	FY 2015 Projected Actual for 2014-2015	FY 2016 Budget Request for 2015-2016
FICA	SSF (3049) / Other / Both	10,000	4,725	10,020	9,152	9,152
Insurance	SSF (3049) / Other / Both	21,000	6,888	18,113	12,075	12,075
Retirement	SSF (3049) / Other / Both	8,900	4,169	9,697	6,397	6,397
Unemployment	SSF (3049) / Other / Both	950	543	890	812	812
Worker's Compensation	SSF (3049) / Other / Both	700	445	728	664	664
Employee Benefits Vacation Pool (.5% benefits eligible staff)	SSF (3049) / Other / Both	0	0	0	533	533
Longevity	SSF (3049) / Other / Both	3,510	600	480	600	600
Total Fringe Benefits		45,060	17,370	39,928	30,234	30,234

Total Fringe Benefits

Other Expenses	Select one	FY 2014 Approved Budget for 2013-2014	FY 2014 Actual Budget for 2013-2014	FY 2015 Approved Budget for 2014-2015	FY 2015 Projected Actual for 2014-2015	FY 2016 Budget Request for 2015-2016
Information Technology Charge (formerly telephone expenses)	SSF (3049) / Other / Both	1,820	0	1,800	0	0
Postage	SSF (3049) / Other / Both	50	0	100	100	100
Printing	SSF (3049) / Other / Both	3,500	68	3,500	100	100
Supplies	SSF (3049) / Other / Both	3,000	3,539	6,000	5,000	5,000
Equipment Maintenance/Rental/Copier/Vehicle	SSF (3049) / Other / Both	500	4,510	2,260	3,000	3,000
Equipment Purchases/Projector	SSF (3049) / Other / Both	1,500	0	0	0	0
Rental Space-UC	SSF (3049) / Other / Both	0	30	0	100	100
Travel - Airfare/Other	SSF (3049) / Other / Both	2,000	1,598	8,000	4,000	4,000
Retained Books/Reference Materials	SSF (3049) / Other / Both	0	995	0	1,000	1,000
Other/Advertising	SSF (3049) / Other / Both	1,000	438	500	1,200	1,200
PromoMaterials/SpecialEvents/StudentAwards/Shirts	SSF (3049) / Other / Both	5,000	4,880	10,500	10,000	10,000
Computer Equipment/Supplies	SSF (3049) / Other / Both	2,000	340	2,000	500	500
Membership Dues/Registration Fees	SSF (3049) / Other / Both	2,750	1,349	2,600	3,500	3,500
General M&O/Misc-Work Orders/Parking	SSF (3049) / Other / Both	200	482	300	500	500
Insurance-Property & Liability	SSF (3049) / Other / Both	500	0	0	0	0
Freight/Transport	SSF (3049) / Other / Both	600	184	600	200	200
Admin Charge (6% of total expenses)		16,300	8,039	16,439	12,363	12,363

Total Other Expenses	40,720	26,452	54,599	41,563	41,563
Total Expenses	276,780	142,022	290,427	220,417	220,417
Balance (Income less Expenses)	15,493	147,756	431	69,941	69,941

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.
 (print names & UH affiliation next to all signatures.)

Signature of Department Head: Patrick Lukingbeal

Title: Director

Date: 10/20/14

Other AVP required signatures/dates: [Signature] 10-20-14

Form completed by: KIM BARRON

Certifying Signature & Date: [Signature] 10/21/14

last updated 10/7/14