

STUDENT SERVICE FEE REQUEST FOR 2014-2015

Expenses	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-215
Salaries and Wages	3049-H0218-I0796					
Exempt Category Employee Salaries		93,178.00	31,443.00	83,500.00	63,040.00	83,500.00
Non-Exempt Employee Salaries		14,200.00	15,089.92	15,940.00	15,940.00	15,940.00
Lump Sum Wages (Itemize below)						
Mandated/Merit Increments						
Equity Adjustments						
Overtime						
Total Salaries and Wages		107,378.00	46,532.92	99,440.00	78,980.00	99,440.00
Fringe Benefits	3049-H0218-I0796					
FICA		30,515.00	15,691.48	30,400.00	28,472.00	30,400.00
Insurance						
Retirement						
Unemployment						
Worker's Compensation						
Longevity						
Total Fringe Benefits		30,515.00	15,691.48	30,400.00	28,472.00	30,400.00
Other Expenses	3049-H0218-I0796					
Information Technology Charge (formerly telephone expenses)		500.00		500.00	500.00	500.00
Postage		-				
Printing		100.00	118.00	100.00	200.00	100.00
Supplies		4,000.00	9,956.99	5,248.00	10,000.00	5,248.00
Equipment Maintenance/Rental		1,000.00	1,756.31	1,000.00	2,000.00	1,000.00
Travel - Air Fare					2,000.00	1,000.00
Travel - Other		1,000.00	1,397.88	2,000.00	3,000.00	1,000.00
Equipment		2,000.00	3,823.89	2,500.00	2,500.00	2,500.00
Credit Card Usage Fee						
Utilities						
Other (Itemize)						
Administrative Charges				-	-	-
Food Service non promotional		500.00	628.51	500.00	500.00	500.00
Bottle Water/Coffee Service		269.00	79.33	100.00	100.00	100.00
Registration Fees & training			1,444.50	1,500.00	3,000.00	1,500.00
insurance property & liability			219.00	200.00	200.00	200.00
uniforms			179.00			
Admin Charge (6% of total expenses)		4,000.00	4,906.59	6,000.00	6,000.00	6,000.00
Total Other Expenses		13,369.00	24,510.00	19,648.00	30,000.00	19,648.00
Total Expenses		151,262.00	86,734.40	149,488.00	137,452.00	149,488.00
Balance (Income less Expenses)		-	64,527.60	-	12,036.00	-

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.

Signature of Department Head: _____
 Title: _____
 Date: _____

Form completed by: Brenda Cook, Director Enrollment Services Business Services
 Phone: 832 842-3715

Cost Center : 3049/H0218/I0796/NA (40385) UNIVERSITY OF HOUSTON - S
 Business Unit : 00730 University of Houston
 Fund : 3049 AUX-STUDENT SERVICE FEES Revenue & Expense - Budget No
 DeptID : H0218 VETERAN SERVICES Period Ended August 31, 2013 (Throug
 Program Code : I0796 VETERAN SERVICES/DOS Report Limited to Active Cost
 Project : NA
 CC Manager : 0172430 Grundy.Allen

Description	Base (Original)	Current (Orig + Adj)	Curr Rev/Exp	YTD Rev/Exp
Current Budget Reference				
No Revenue Found.				
B5038 L3-S&W, EXEMPT STAFF	93,178.00	69,478.00	0.00	31,443.00
B5039 L3-S&W, NON EXEMPT STAFF	14,200.00	15,400.00	0.00	15,089.92
S&W Subtotal	107,378.00	84,878.00	0.00	46,532.92
B5007 L3 - FRINGE BENEFITS	30,515.00	30,515.00	0.00	15,691.48
B5009 L3-MAINTENANCE AND OPERATIONS	13,369.00	26,869.00	0.00	22,227.31
B5066 L3-TRAVEL AND BUSINESS EXPENSE	0.00	9,000.00	0.00	2,105.72
Total Expense	151,262.00	151,262.00	0.00	86,557.43
Prior Budget References				
No Revenue Found.				
B5009 L3-MAINTENANCE AND OPERATIONS	0.00	125.61	0.00	125.61
Total Expense	0.00	125.61	0.00	125.61
Grand Total Revenue	0.00	0.00	0.00	0.00
Grand Total Expense	151,262.00	151,387.61	0.00	86,683.04

Cost Center : 3049/H0218/I0796/NA (40385) UNIVERSITY OF HOUSTON - S
 Business Unit : 00730 University of Houston
 Fund : 3049 AUX-STUDENT SERVICE FEES Revenue & Expense - Budget Node & I
 DeptID : H0218 VETERAN SERVICES Period Ended August 31, 2013 (Throug
 Program Code : I0796 VETERAN SERVICES/DOS Report Limited to Active Cost
 Project : NA
 CC Manager : 0172430 Grundy.Allen

Description	Base (Original)	Current (Orig + Adj)	Curr Rev/Exp	YTD Rev/Exp
Current Budget Reference				
No Revenue Found.				
B5038 L3-S&W, EXEMPT STAFF	93,178.00	69,478.00		
50180 P&A STAFF SALARIES, EXEMPT			0.00	31,443.00
L3-S&W, EXEMPT STAFF	93,178.00	69,478.00	0.00	31,443.00
B5039 L3-S&W, NON EXEMPT STAFF	14,200.00	15,400.00		
50190 ADMIN STAFF SAL, NON EXEMPT			0.00	15,089.92
L3-S&W, NON EXEMPT STAFF	14,200.00	15,400.00	0.00	15,089.92
S&W Subtotal	107,378.00	84,878.00	0.00	46,532.92
B5007 L3 - FRINGE BENEFITS	30,515.00	30,515.00		
51102 WRKMN'S COMP CONTRIB			0.00	209.39
51103 UNEMP COMP INS CONT			0.00	255.95
51104 INSUR-STATE SUBSIDY			0.00	8,466.96
51109 STATE MATCH FICA			0.00	3,315.76
51111 ST PD RET MATCH TRS			0.00	2,978.09
51126 ERS 1% EMPLER GRP INS CONTRIB			0.00	465.33

L3 - FRINGE BENEFITS	30,515.00	30,515.00	0.00	15,691.48
B5009 L3-MAINTENANCE AND OPERATIONS	13,369.00	26,869.00		
52400 CONTRSVC-TRAINING			0.00	844.50
52503 CAMPUS ACADEMIC PRINTING/COPYI			0.00	118.00
52811 FREIGHT/TRANSPORT			0.00	13.89
53500 RENTAL - EQUIPMENT			0.00	1,429.50
53503 LEASE-EQUIPMENT			0.00	55.28
53855 MISC INTERNAL SERVICE-CONTRACT			0.00	94.56
53900 OFFICE SUPPLIES			0.00	9,180.16
53905 SUBSCRIPTIONS/PERIODICALS ACAD			0.00	454.94
53907 RETAINED BOOKS & REFERENCE MAT			0.00	308.00
54355 COMPUTER EQUIP-STATE CONTROL A			0.00	949.95
54358 COMPUTER EQUIPMENT - EXPENSED			0.00	2,349.95
54359 COMPUTER PARTS AND FURNISHINGS			0.00	523.99
54471 UNIFORMS - EMPLOYEE			0.00	179.00
54701 INSURANCE-PROPERTY & LIABILITY			0.00	219.00
54805 ADMINISTRTRV CHARGES			0.00	4,906.59
54901 REGISTRATION FEES			0.00	600.00
L3-MAINTENANCE AND OPERATIONS	13,369.00	26,869.00	0.00	22,227.31
B5066 L3-TRAVEL AND BUSINESS EXPENSE	0.00	9,000.00		
52214 UH-FOOD SVCS NON-PROMOTIONAL			0.00	628.51
53901 UH-BOTTLE WATER/COFFEE SERVICE			0.00	79.33
56109 UH-OUT-OF-STA MILEAGE			0.00	9.97
56112 UH-OUT OF STA INCIDENTALS			0.00	123.50
56113 UH-OUT OF STATE MEAL & LODG			0.00	805.56
56114 UH-OUT OF STA-PUB TRANSPORT			0.00	405.60
56115 UH-OUT OF STA-PUB TRANS-EMPL			0.00	53.25
L3-TRAVEL AND BUSINESS EXPENSE	0.00	9,000.00	0.00	2,105.72
Total Expense	151,262.00	151,262.00	0.00	86,557.43

Cost Center : 3049/H0218/I0796/NA (40385) UNIVERSITY OF HOUSTON - SYS
 Business Unit : 00730 University of Houston
 Fund : 3049 AUX-STUDENT SERVICE FEES Revenue & Expense - Budget Node & Ac
 DeptID : H0218 VETERAN SERVICES Period Ended August 31, 2013 (Through
 Program Code : I0796 VETERAN SERVICES/DOS Report Limited to Active Cost C
 Project : NA NA
 CC Manager : 0172430 Grundy.Allen

Description	Base (Original)	Current (Orig + Adj)	Curr Rev/Exp	YTD Rev/Exp	PI
Prior Budget References					
No Revenue Found.					
B5009 L3-MAINTENANCE AND OPERATIONS	0.00	125.61			
53500 RENTAL - EQUIPMENT			0.00	125.61	
L3-MAINTENANCE AND OPERATIONS	0.00	125.61	0.00	125.61	
Total Expense	0.00	125.61	0.00	125.61	
Grand Total Revenue	0.00	0.00	0.00	0.00	
Grand Total Expense	151,262.00	151,387.61	0.00	86,683.04	

SYSTEM

Account Summary
Fiscal Period 998).
Centers

Page No. : 1
Report ID : UGLS1074.1
Database : FSPRD
Run Date : 10/17/2013
Run Time : 03:20:56 PM

PTD Rev/Exp	Open Commit	Soft Commitment	Budget Available	% Avail
31,443.00	0.00	0.00	38,035.00	54.7%
15,089.92	0.00	0.00	310.08	2.0%
46,532.92	0.00	0.00	38,345.08	45.2%
15,691.48	0.00	0.00	14,823.52	48.6%
22,227.31	176.97	0.00	4,464.72	16.6%
2,105.72	0.00	0.00	6,894.28	76.6%
86,557.43	176.97	0.00	64,527.60	42.7%
125.61	0.00	0.00	0.00	0.0%
125.61	0.00	0.00	0.00	0.0%
0.00	0.00	0.00	0.00	0.0%
86,683.04	176.97	0.00	64,527.60	42.6%

SYSTEM

Account Summary
Fiscal Period 998).
Centers

Page No. : 2
Report ID : UGLS1074.2
Database : FSPRD
Run Date : 10/17/2013
Run Time : 03:20:56 PM

PTD Rev/Exp	Open Commit	Soft Commitment	Budget Available	% Avail
31,443.00	0.00	0.00		
31,443.00	0.00	0.00	38,035.00	54.7%
15,089.92	0.00	0.00		
15,089.92	0.00	0.00	310.08	2.0%
46,532.92	0.00	0.00	38,345.08	45.2%
209.39	0.00	0.00		
255.95	0.00	0.00		
8,466.96	0.00	0.00		
3,315.76	0.00	0.00		
2,978.09	0.00	0.00		
465.33	0.00	0.00		

15,691.48	0.00	0.00	14,823.52	48.6%
844.50	0.00	0.00		
118.00	0.00	0.00		
13.89	0.00	0.00		
1,429.50	176.97	0.00		
55.28	0.00	0.00		
94.56	0.00	0.00		
9,180.16	0.00	0.00		
454.94	0.00	0.00		
308.00	0.00	0.00		
949.95	0.00	0.00		
2,349.95	0.00	0.00		
523.99	0.00	0.00		
179.00	0.00	0.00		
219.00	0.00	0.00		
4,906.59	0.00	0.00		
600.00	0.00	0.00		
22,227.31	176.97	0.00	4,464.72	16.6%
628.51	0.00	0.00		
79.33	0.00	0.00		
9.97	0.00	0.00		
123.50	0.00	0.00		
805.56	0.00	0.00		
405.60	0.00	0.00		
53.25	0.00	0.00		
2,105.72	0.00	0.00	6,894.28	76.6%
86,557.43	176.97	0.00	64,527.60	42.7%

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Account Summary
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 Centers

Page No. : 3
 Report ID : UGLS1074.2
 Database : FSPRD
 Run Date : 10/17/2013
 Run Time : 03:20:56 PM

ID Rev/Exp	Open Commit	Soft Commitment	Budget Available	% Avail
125.61	0.00	0.00		
125.61	0.00	0.00	0.00	0.0%
125.61	0.00	0.00	0.00	0.0%
0.00	0.00	0.00	0.00	0.0%
86,683.04	176.97	0.00	64,527.60	42.6%

Cost Center : 3049/H0218/I0796/NA (40385) UNIVERSITY OF HOUSTON - SY
 Business Unit : 00730 University of Houston
 Fund : 3049 AUX-STUDENT SERVICE FEES Revenue & Expense - Budget Nod
 DeptID : H0218 VETERAN SERVICES Period Ended October 31, 2013 (Thru
 Program Code : I0796 VETERAN SERVICES/DOS Report Limited to Active Cost
 Project : NA NA
 CC Manager : 0172430 Grundy.Allen

Description	Base (Original)	Current (Orig + Adj)	Curr Rev/Exp	YTD Rev/Exp	F
Current Budget Reference					
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No Revenue Found.					
B5038 L3-S&W, EXEMPT STAFF	83,500.00	83,500.00	0.00	2,745.25	
B5039 L3-S&W, NON EXEMPT STAFF	14,940.00	15,940.00	608.72	1,741.99	
S&W Subtotal	98,440.00	99,440.00	608.72	4,487.24	
B5007 L3 - FRINGE BENEFITS	30,400.00	30,400.00	203.22	1,570.90	
B5009 L3-MAINTENANCE AND OPERATIONS	17,648.00	16,648.00	50.65	1,739.84	
B5066 L3-TRAVEL AND BUSINESS EXPENSE	3,000.00	3,000.00	0.00	0.00	
Total Expense	149,488.00	149,488.00	862.59	7,797.98	
Prior Budget References					
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No Revenue Found.					
B5009 L3-MAINTENANCE AND OPERATIONS	0.00	176.97	125.73	125.73	
Total Expense	0.00	176.97	125.73	125.73	
Grand Total Revenue	0.00	0.00	0.00	0.00	
Grand Total Expense	149,488.00	149,664.97	988.32	7,923.71	

Cost Center : 3049/H0218/I0796/NA (40385) UNIVERSITY OF HOUSTON - SYSTE
 Business Unit : 00730 University of Houston
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 DeptID : H0218 VETERAN SERVICES Period Ended October 31, 2013 (Through
 Program Code : I0796 VETERAN SERVICES/DOS Report Limited to Active Cost Cen
 Project : NA NA
 CC Manager : 0172430 Grundy.Allen

Description	Base (Original)	Current (Orig + Adj)	Curr Rev/Exp	YTD Rev/Exp	PTD
Current Budget Reference					
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No Revenue Found.					
B5038 L3-S&W, EXEMPT STAFF	83,500.00	83,500.00			
50180 P&A STAFF SALARIES, EXEMPT			0.00	2,745.25	
L3-S&W, EXEMPT STAFF	83,500.00	83,500.00	0.00	2,745.25	
B5039 L3-S&W, NON EXEMPT STAFF	14,940.00	15,940.00			
50190 ADMIN STAFF SAL, NON EXEMPT			608.72	1,741.99	
L3-S&W, NON EXEMPT STAFF	14,940.00	15,940.00	608.72	1,741.99	
S&W Subtotal	98,440.00	99,440.00	608.72	4,487.24	
B5007 L3 - FRINGE BENEFITS	30,400.00	30,400.00			
51102 WRKMN'S COMP CONTRIB			0.00	17.45	
51103 UNEMP COMP INS CONT			0.00	21.33	
51104 INSUR-STATE SUBSIDY			125.79	880.51	
51109 STATE MATCH FICA			36.04	307.69	
51111 ST PD RET MATCH TRS			41.39	305.13	
51126 ERS 1% EMPLEER GRP INS CONTRIB			0.00	38.79	
L3 - FRINGE BENEFITS	30,400.00	30,400.00	203.22	1,570.90	

B5009	L3-MAINTENANCE AND OPERATIONS	17,648.00	16,648.00		
53120	STUDENT EVENTS AND PROMOTIONS			0.00	3.20
53500	RENTAL - EQUIPMENT			50.65	50.65
53900	OFFICE SUPPLIES			0.00	518.59
53906	SUBSCRIPTIONS & PUBLICATIONS S			0.00	220.00
53907	RETAINED BOOKS & REFERENCE MAT			0.00	375.38
54361	TOOLS, FURNISHINGS & EQUIPMENT			0.00	0.00
54471	UNIFORMS - EMPLOYEE			0.00	179.45
54805	ADMINISTRTV CHARGES			0.00	392.57
	L3-MAINTENANCE AND OPERATIONS	17,648.00	16,648.00	50.65	1,739.84
B5066	L3-TRAVEL AND BUSINESS EXPENSE	3,000.00	3,000.00		
	L3-TRAVEL AND BUSINESS EXPENSE	3,000.00	3,000.00	0.00	0.00
	Total Expense	149,488.00	149,488.00	862.59	7,797.98

Prior Budget References

No Revenue Found.

B5009	L3-MAINTENANCE AND OPERATIONS	0.00	176.97		
53500	RENTAL - EQUIPMENT			125.73	125.73
	L3-MAINTENANCE AND OPERATIONS	0.00	176.97	125.73	125.73
	Total Expense	0.00	176.97	125.73	125.73

Cost Center : 3049/H0218/I0796/NA (40385) UNIVERSITY OF HOUSTON - SYS  
 Business Unit : 00730 University of Houston  
 Fund : 3049 AUX-STUDENT SERVICE FEES Revenue & Expense - Budget Node & Ac  
 DeptID : H0218 VETERAN SERVICES Period Ended October 31, 2013 (Throu  
 Program Code : I0796 VETERAN SERVICES/DOS Report Limited to Active Cost C  
 Project : NA NA  
 CC Manager : 0172430 Grundy.Allen

Description	Base (Original)	Current (Orig + Adj)	Curr Rev/Exp	YTD Rev/Exp	PTI
Grand Total Revenue	0.00	0.00	0.00	0.00	
Grand Total Expense	149,488.00	149,664.97	988.32	7,923.71	



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Summary  
Fiscal Period 2).  
Centers

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Database : FSPRD  
Run Date : 10/17/2013  
Run Time : 02:30:34 PM

YTD Rev/Exp	Open Commit	Soft Commitment	Budget Available	% Avail
2,745.25	30,235.36	0.00	50,519.39	60.5%
1,741.99	14,003.84	0.00	194.17	1.2%
4,487.24	44,239.20	0.00	50,713.56	51.0%
1,570.90	13,286.27	0.00	15,542.83	51.1%
1,739.84	0.00	37.75	14,870.41	89.3%
0.00	0.00	0.00	3,000.00	100.0%
7,797.98	57,525.47	37.75	84,126.80	56.3%
125.73	51.24	0.00	0.00	0.0%
125.73	51.24	0.00	0.00	0.0%
0.00	0.00	0.00	0.00	0.0%
7,923.71	57,576.71	37.75	84,126.80	56.2%

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Summary  
Fiscal Period 2).  
Centers

Page No. : 2  
Report ID : UGLS1074.2  
Database : FSPRD  
Run Date : 10/17/2013  
Run Time : 02:30:34 PM

Rev/Exp	Open Commit	Soft Commitment	Budget Available	% Avail
2,745.25	30,235.36	0.00		
2,745.25	30,235.36	0.00	50,519.39	60.5%
1,741.99	14,003.84	0.00		
1,741.99	14,003.84	0.00	194.17	1.2%
4,487.24	44,239.20	0.00	50,713.56	51.0%
17.45	0.00	0.00		
21.33	0.00	0.00		
880.51	6,893.71	0.00		
307.69	3,384.30	0.00		
305.13	3,008.26	0.00		
38.79	0.00	0.00		
1,570.90	13,286.27	0.00	15,542.83	51.1%

3.20	0.00	0.00		
50.65	0.00	0.00		
518.59	0.00	0.00		
220.00	0.00	0.00		
375.38	0.00	0.00		
0.00	0.00	37.75		
179.45	0.00	0.00		
392.57	0.00	0.00		
1,739.84	0.00	37.75	14,870.41	89.3%

0.00	0.00	0.00	3,000.00	100.0%
7,797.98	57,525.47	37.75	84,126.80	56.3%

125.73	51.24	0.00		
125.73	51.24	0.00	0.00	0.0%
125.73	51.24	0.00	0.00	0.0%

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Page No. : 3  
 Report ID : UGLS1074.2  
 Database : FSPRD  
 Run Date : 10/17/2013  
 Run Time : 02:30:34 PM

D Rev/Exp	Open Commit	Soft Commitment	Budget Available	% Avail
0.00	0.00	0.00	0.00	0.0%
7,923.71	57,576.71	37.75	84,126.80	56.2%