

STUDENT SERVICE FEE REQUEST FOR 2014-2015

Name of Unit: University Center

Income	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-2015
Student Service Fees-Base Request (include any merit or mandated increases)		1,429,998	1,429,998	901,656	901,656	901,656
Dedicated Fees-Base Budget	12137, 17537, 17539	3,266,362	3,498,620	3,381,000	3,381,000	3,381,000
Student Service Fees One-Time Allocation				10,835	10,835	
Student Service Fees Base Augmentation		26,052				
Income from all other sources within unit (if not listed, please enter source)						
Sales & Services Income		164,000	197,520	163,800	184,300	258,500
Programs/Events Income		99,100	66,286	98,500	97,800	218,000
Facility Rental Income		251,957	130,763	232,157	350,410	506,266
Advertising Income						
Food Service Contracts		81,958	-	-		
Gifts/Donations						
Usage Fees (itemize below)						
AV Equipment Rental		20,000	38,338	25,000	40,000	90,000
Utility Recovery		284,418		284,418	284,418	284,418
Transformation Income		8,905,180	8,421,293	9,321,900	9,369,147	9,369,147
Sub-total of Income		14,529,025	13,782,818	14,419,266	14,619,566	15,008,987
Deductions from Income						
Student Fee Waivers		51,748	11,581	43,953	43,953	43,953
Transformation Project Remission		125,674	278,035	332,053	338,100	338,100
Funds moved to reserve cost center		335,209	-			
Sub-total of deductions from Income		512,631	289,616	376,006	382,053	382,053
TOTAL INCOME		14,016,394.00	13,493,202.00	14,043,260.00	14,237,513.00	14,626,934.00

FY13 Fund 3049 Addition to Fund Equity 28456.00

Name of Unit: University Center

STUDENT SERVICE FEE REQUEST FOR 2014-2015

Expenses	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-2015
Salaries and Wages						
Exempt Category Employee Salaries		945,763	994,652	936,992	981,222	999,222
Non-Exempt Employee Salaries		315,481	315,198	320,874	336,253	384,253
Lump Sum Wages (Itemize below)						
Student Wages		428,180	242,859	384,942	434,557	508,937
Mandated/Merit Increments						
Equity Adjustments						
Overtime/Severance		7,500	10,398	7,500	500	500
Total Salaries and Wages		1,696,924	1,563,107	1,650,308	1,752,532	1,892,912

Expenses	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-2015
Fringe Benefits						
FICA		128,000	122,868	128,753	133,127	145,938
Insurance		221,814	250,279	221,814	202,672	218,207
Retirement		83,769	87,936	84,424	86,282	92,796
Unemployment/Worker's Compensation		16,913	16,061	16,913	17,615	19,371
Longevity		40,969	43,010	40,969	43,200	44,160
Total Fringe Benefits		491,465	520,154	492,873	482,896	520,472

Expenses	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-2015
Other Expenses						
Information Technology Charge (formerly telephone expenses)		53,831	26,259	54,435	35,644	35,644
Postage		3,370	4,533	3,310	2,925	2,925
Printing		17,750	15,929	6,250	6,250	6,250
Supplies		85,950	54,663	54,316	54,066	54,266
Equipment Maintenance/Rental		12,500	9,546	12,500	12,500	12,500
Travel - Air Fare						
Travel - Other		61,441	28,698	63,250	47,000	47,000
Furniture & Equipment		15,000	12,627	15,000	2,500	2,500
Credit Card Usage Fee		14,750	8,743	14,400	16,600	19,300
Utilities		800,000	237,945	500,000	500,000	650,000
Other (Itemize)						
Building Repair/Professional Services		118,105	64,381	492,660	89,455	93,100
Plant Ops - Level 1 Services		577,713	464,517	577,712	450,000	585,915
Plant Ops - Billables		365,651	119,989	62,916	60,000	100,000
Plant Ops - Contracts & Project Mgmt		293,375	100,554	164,374	125,800	175,800
Cost of Goods Sold		92,950	97,222	75,500	103,000	128,000
License/Membership/Staff Dev/Other		18,993	19,166	18,145	20,495	20,495
Special Events		24,234	37,395	129,933	47,100	39,100
Computer Equipment		30,000	13,057	30,000	26,450	26,450
Advertising/Promotion		87,453	73,480	102,822	103,009	111,009
Admin Charge - VPSA		74,763		53,334		
Admin Charge (6% of total expenses)		300,670	201,730	287,514	518,203	522,008
Projects-Furniture & Equipment			371,512	191,861	967,000	492,000
Debt Service		4,731,918	4,731,918	4,729,486	4,989,828	4,989,828
Deferred Maintenance					1,104,000	1,104,000
Transformation- CIP		4,047,588	3,798,423	4,260,361	2,708,471	2,708,471
Reserve					11,789	286,989
Total Other Expenses		11,828,005	10,492,287	11,900,079	12,002,085	12,213,550

Total Expenses 14,016,394 12,575,548 14,043,260 14,237,513 14,626,934

Balance (Income less Expenses) - 917,654

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.

Signature of Department Head:

Cheryl Grew-Gillen

Title:

Director of UC Facilities and Operations

Date:

10/25/2013

Form completed by:

Dr. Noel Clarke

Phone:

832-842-6158

Approved by Business Services:

Dr. Noel Clarke

Cheryl Grew-Gillen 10-28-2013
NS 10-28-2013