

STUDENT SERVICE FEE REQUEST FOR 2014-2015

Name of Unit: Children's Learning Centers

Income	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-215
Student Service Fees-Base Request (include any merit or mandated increases)	37841	79,211.00	79,211.00	86,732.00	73,329.00	73,329.00
Dedicated Fees-Base Budget	37841	40,000.00	65,000.00	40,000.00	40,000.00	40,000.00
Student Service Fees One-Time Allocation						
Student Service Fees Base Augmentation	37841	25,000.00				
Income from all other sources within unit (if not listed, please enter source)						
Sales & Services Income	37840	1,466,511.00	1,322,542.00	1,212,507.00	1,368,032.00	1,375,570.00
Programs/Events Income						
Facility Rental Income						
Advertising Income						
Food Service Contracts						
Gifts/Donations						
Usage Fees (itemize below)						
Utility Abatement	37840	7,933.00	0.00	7,933.00	7,933.00	7,933.00
UH Commitments	17637	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Sub-total of Income		1,718,655.00	1,566,753.00	1,447,172.00	1,589,294.00	1,596,832.00
Deductions from Income						
Student Fee Waivers			0.00			
Bad Debt			0.00			
Funds moved to reserve cost center			0.00			
Sub-total of deductions from Income		0.00	0.00	0.00	0.00	0.00
TOTAL INCOME		1,718,655.00	1,566,753.00	1,447,172.00	1,589,294.00	1,596,832.00

FY13 Fund 3049 Addition to Fund Equity

\$19,109.76

STUDENT SERVICE FEE REQUEST FOR 2014-2015

Name of Unit: Children's Learning Centers

Expenses	Cost Center Number (s)	Approved Budget for 2012-2013	Actual for FY 2012-2013	Approved Budget for 2013-2014	Projected Actual for 2013-2014	Budget Request for 2014-215
Salaries and Wages						
Exempt Category Employee Salaries	37840	542,072.00	492,057.00	517,676.00	517,676.00	517,676.00
Non-Exempt Employee Salaries	37840	251,098.00	332,373.00	227,345.00	226,471.00	226,471.00
Lump Sum Wages (Itemize below)	37840 - 38741	190,000.00	94,694.00	148,000.00	220,000.00	222,000.00
Mandated/Merit Increments	37840					
Equity Adjustments						
Overtime			5,847.00			
Total Salaries and Wages		983,170.00	924,971.00	893,021.00	964,147.00	966,147.00
Fringe Benefits						
FICA	37840 - 37841	62,296.00	63,425.00	56,994.00	60,041.00	60,041.00
Insurance	37840	143,000.00	135,612.00	64,274.00	136,166.00	136,166.00
Retirement	37840	47,590.00	56,532.00	44,701.00	46,112.00	46,112.00
Unemployment	37840 - 37841	10,066.00	9,477.00	8,930.00	9,885.00	9,885.00
Worker's Compensation						
Longevity	37840	23,520.00	22,680.00	23,520.00	23,520.00	23,520.00
Total Fringe Benefits		286,472.00	287,726.00	198,419.00	275,724.00	275,724.00
Other Expenses						
Information Technology Charge (formerly telephone expenses)	37840	6,580.00	10,232.00	10,500.00	10,500.00	10,500.00
Postage	37840	200.00	71.00	200.00	200.00	200.00
Printing	37840	600.00	534.00	600.00	600.00	600.00
Supplies	37840 - 37841	30,027.00	28,715.00	31,066.00	28,000.00	31,000.00
Equipment Maintenance/Rental	37840	3,200.00	173.00	3,200.00	3,200.00	3,200.00
Travel - Air Fare						
Travel - Other	37840	22,450.00	782.00	1,500.00	1,500.00	1,500.00
Equipment						
Credit Card Usage Fee	37840	19,500.00	15,977.00	19,000.00	19,500.00	19,500.00
Utilities	17637	30,000.00	22,320.00	30,000.00	22,000.00	23,000.00
Other (Itemize)						
Food Supply	37840	17,000.00	17,473.00	17,000.00	17,000.00	17,000.00
Special Events/Advertising	37840	1,900.00	1,624.00	1,900.00	1,900.00	1,900.00
Plant Ops - Level 1 Service	17637	57,904.00	60,345.00	54,619.00	54,619.00	54,619.00
Plant Ops - Contracts & Billable Reserve	17637	49,889.00	49,858.00	50,000.00	50,000.00	50,000.00
Repair & Maintenance/Professional Svcs	37840	19,351.00	8,908.00	11,900.00	9,000.00	9,000.00
Dues Tax & License/Registration	37840	2,250.00	1,877.00	2,250.00	2,250.00	2,250.00
Cleaning Service	37840	5,000.00				
SFAC Tuition Scholarships	37841	65,000.00	33,025.00	40,000.00	40,000.00	40,000.00
To Reserve						
VPSA (1.5%)	37840 - 37841 - 17637	23,632.00				
Admin Charge (6% of total expenses)	37840 - 37841 - 17637	94,530.00	81,435.00	81,997.00	89,154.00	90,692.00
Total Other Expenses		449,013.00	333,349.00	355,732.00	349,423.00	354,961.00
Total Expenses		1,718,655.00	1,546,046.00	1,447,172.00	1,589,294.00	1,596,832.00
Balance (Income less Expenses)		0.00	20,707.00	0.00	0.00	0.00

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.

Signature of Department Head: Jennifer Skopal *Jennifer Skopal* 10/25/13
 Title: Director, Children Learning Services
 Date: 22-Oct-13

Form completed by: Chris Herrin *CH* 10-25-13
 Phone: 832-84-6161

Business Services: Dr. Noel Clarke, Director, Business *NC* 10-25-13