



Division of Research

The **University of Houston** is committed to advancing its status as a competitive Tier One research university. The UH Division of Research is the support system for the innovative work of our faculty, providing comprehensive resources and services for university research endeavors.

FIND FUNDING & DEVELOP YOUR IDEAS

The Office of Research Development (ORD):

- Identifies relevant funding opportunities
- Helps teams develop strategic content for competitive, multi-million dollar proposals
- Provides workshops and resources on grantsmanship
- Connects you to collaborative opportunities across local, regional and national entities

Contact

Dr. Mary Ann Ottinger

Associate Vice Chancellor/Vice President for Research

713-743-8886, maottinger@uh.edu

Contact **ord@central.uh.edu** for assistance with funding opportunities and proposal development.



SUBMIT PROPOSALS & MANAGE YOUR AWARDS

The Office of Contracts and Grants (OCG):

Pre-Award	<ul style="list-style-type: none">- Reviews, approves, and submits proposals for external funding- Ensures accuracy of proposed project budgets- Confirms the proposal format, budget and content are compliant with University and sponsor requirements
Contract Negotiation	<ul style="list-style-type: none">- Reviews and negotiates monetary sponsored project agreements related to not for profit and private for profit industry sponsors- Reviews and negotiates research related non-monetary agreements such as NDA, MTAs and DUAs- Export Control oversight including the review and certification of the I-129 forms for visa processing, travel embargo forms and process all export control license applications when needed
Post-Award	<ul style="list-style-type: none">- Communicates sponsor terms and conditions to faculty- Establishes project spending cost centers, assists with submission of progress reports, review and approves non-payroll expenditures correction- Issue Sub-award and provide oversight and sub-recipient monitoring along with the award PI
Financial Services	<ul style="list-style-type: none">- Handles billing/invoicing and financial reporting on sponsored project and ensuring that payments are collected from sponsor- Responsible for reviewing expenditures posted to award and coordinating external financial audits on awards- Oversees the time and effort reporting and certification process

Contact

Beverly Rymer

Executive Director, Office of Contracts and Grants

713-743-5773, brymer@uh.edu

Javeria Kazi

Assistant Director, Post Award

713-743-9236, jkazi@uh.edu

Grace Rosanes

Assistant Director, Research Financial Services

713-743-3617, tgrace@uh.edu

Sandy Brown, J.D.

Contract Negotiation

713-743-1323, snbrown2@uh.edu

Dr. Benjamin Mull

Associate Director, Pre-Award

713-743-3711, bbmull@uh.edu

UH has largely de-centralized the Pre-Award office. Much of the proposal development and submission occurs at the college/department level by local pre-award staff. The OCG Pre-Award Administrators are also available to assist.

Thomas Gavranovic, J.D.

Contract Negotiation

713-743-9253, tgavranovic@uh.edu

UNDERSTAND REGULATIONS APPLICABLE TO YOUR RESEARCH

The Office of Research Policies, Compliance, and Committees (ORPCC):

- Ensures compliance with federal regulations involving work with human and animal subjects, research-related conflicts of interest, and all aspects of responsible conduct of research (RCR)
- Conducts congruency reviews (verification of IRB, IACUC, COI, safety approvals) prior to award setup

Animal Care Operations (ACO):

- Provides professional veterinary and husbandry services to support animals used in biomedical and behavioral research
- Maintains standards for animals, facilities, equipment and procedures
- Offers services to faculty for animal procurement, training, veterinary consultation in research design, transportation of animals and veterinary care

Contact

Kirstin Rochford
Executive Director, ORPCC
713-743-9740
kmrochford@uh.edu

Jennifer Edge
Assistant Director, ORPCC
713-743-3242
jcedge@uh.edu

Dr. David Brammer
Executive Director, ACO
and Chief Veterinarian
713-743-6194
dwbrammer@uh.edu

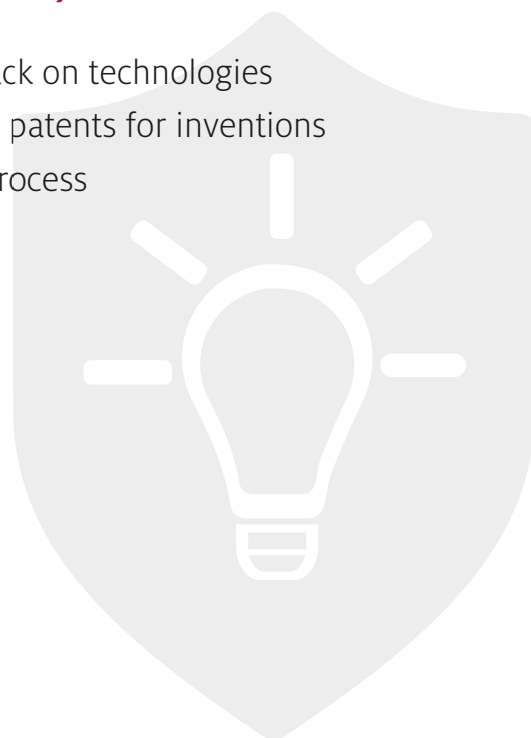
PROTECT YOUR INTELLECTUAL PROPERTY

The Office of Intellectual Property Management (OIPM):

- Manages patents and copyrights, and provides early stage feedback on technologies
- Works with faculty and the Intellectual Property Committee to file patents for inventions
- Markets University-wide technology and manages the licensing process

Contact

Tom Campbell
Executive Director, Office of
Intellectual Property Management
713-743-9294
tomcampbell@uh.edu
oipm@central.uh.edu



LAUNCH A STARTUP & COMMERCIALIZE YOUR TECHNOLOGY

The Center for Innovation and Partnerships:

- Partners to bring UH discoveries to the marketplace
- Helps entrepreneurial faculty and students launch, finance and market promising startups
- Manages the innovation spaces at the Energy Research Park

Contact

Tom Campbell

Interim, Executive Director, Center for Innovation & Partnerships

tomcampbell@uh.edu

www.uh.edu/innovation



UNIVERSITY of
HOUSTON
DIVISION OF RESEARCH

www.uh.edu/research