# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief’s Welcome</td>
<td>3</td>
</tr>
<tr>
<td>Helpful Telephone Numbers</td>
<td>4</td>
</tr>
<tr>
<td>UH History and Traditions</td>
<td>5</td>
</tr>
<tr>
<td>Our Campus</td>
<td>5</td>
</tr>
<tr>
<td>Leadership</td>
<td>5</td>
</tr>
<tr>
<td>Public Safety Bureaus</td>
<td>6</td>
</tr>
<tr>
<td>- Fire Marshal</td>
<td>6</td>
</tr>
<tr>
<td>- Parking Enforcement</td>
<td>6</td>
</tr>
<tr>
<td>- Police Department</td>
<td>7</td>
</tr>
<tr>
<td>- Security Services</td>
<td>7</td>
</tr>
<tr>
<td>- Environmental Health and Safety</td>
<td>7</td>
</tr>
<tr>
<td>- Emergency Management</td>
<td>8</td>
</tr>
<tr>
<td>- Training</td>
<td>8</td>
</tr>
<tr>
<td>- Working Relationships with Other Agencies</td>
<td>8</td>
</tr>
<tr>
<td>Definitions</td>
<td>9</td>
</tr>
<tr>
<td>Security Policies &amp; Procedures</td>
<td>12</td>
</tr>
<tr>
<td>- Who Are Campus Security Authorities</td>
<td>12</td>
</tr>
<tr>
<td>- Alcohol Policy</td>
<td>13</td>
</tr>
<tr>
<td>- Confidentiality</td>
<td>14</td>
</tr>
<tr>
<td>- Crime Prevention Programs</td>
<td>14</td>
</tr>
<tr>
<td>- Drug-Free Workplace policy</td>
<td>15</td>
</tr>
<tr>
<td>- Education of Members of the University Community</td>
<td>17</td>
</tr>
<tr>
<td>- Emergency Response</td>
<td>17</td>
</tr>
<tr>
<td>- Employee &amp; Student Assistance program</td>
<td>18</td>
</tr>
<tr>
<td>- Enforcement Authority</td>
<td>19</td>
</tr>
<tr>
<td>- Facility Access and Security</td>
<td>20</td>
</tr>
<tr>
<td>- Firearms &amp; Weapons policy</td>
<td>20</td>
</tr>
<tr>
<td>- Notification of Missing Students</td>
<td>20</td>
</tr>
<tr>
<td>- Reporting Criminal Activity</td>
<td>21</td>
</tr>
<tr>
<td>- Residence Halls</td>
<td>23</td>
</tr>
<tr>
<td>- Responsibilities of the University Community</td>
<td>23</td>
</tr>
<tr>
<td>- Security Alerts (Timely Warning)</td>
<td>24</td>
</tr>
<tr>
<td>- Security Escorts</td>
<td>25</td>
</tr>
<tr>
<td>- Security &amp; Facility Maintenance</td>
<td>25</td>
</tr>
<tr>
<td>- Sexual Assault</td>
<td>27</td>
</tr>
<tr>
<td>- Sex Offender Registration</td>
<td>30</td>
</tr>
<tr>
<td>- Shelter-in-Place Procedures</td>
<td>30</td>
</tr>
<tr>
<td>- Trespassing</td>
<td>30</td>
</tr>
<tr>
<td>Campus Crime Statistics</td>
<td>32</td>
</tr>
<tr>
<td>Annual Fire Safety Report</td>
<td>36</td>
</tr>
<tr>
<td>- Emergency Evacuation Drills</td>
<td>36</td>
</tr>
<tr>
<td>- Fire &amp; Life Safety Inspections</td>
<td>36</td>
</tr>
<tr>
<td>- Fire Protection/Equipment Systems</td>
<td>37</td>
</tr>
<tr>
<td>- Fire Safety Amenities in Residential Facilities</td>
<td>37</td>
</tr>
<tr>
<td>- Fire Safety Education</td>
<td>37</td>
</tr>
<tr>
<td>- Fire Safety Tips</td>
<td>38</td>
</tr>
<tr>
<td>- Future Improvements</td>
<td>38</td>
</tr>
<tr>
<td>- Notification Processes</td>
<td>38</td>
</tr>
<tr>
<td>- Residential Life Evacuation Procedures</td>
<td>39</td>
</tr>
<tr>
<td>- Campus Fire Statistics</td>
<td>40</td>
</tr>
</tbody>
</table>
Whether you are a current or prospective UH Student, Faculty, Staff or simply a visitor to our website, I would like to thank you for taking time to read the University of Houston Department of Public Safety’s (UHDPS) **2010 Annual Security & Fire Safety Report**. This report is prepared in cooperation with the University of Houston Student Affairs Division in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act.

The **Campus Fire Safety Right-To-Know Act** requires colleges and universities to report specific fire safety information and statistics in residential complexes owned or controlled by the university or college. For ease of reporting, all required elements of both reports have been merged into a single report entitled **The 2010 Annual Security & Fire Safety Report**.

For purposes of this report, each entity provides updated information on their educational efforts and programs to comply with both of these acts. Campus crime, arrest and referral statistics include those reported to the UHDPS as well as to designated campus safety authorities. Residential fire statistics include all fire incidents in residential complexes regardless of reporting mechanism. Both reports include specific crime and fire statistics from the previous three years. This report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, fire safety information and other matters. Interested persons may obtain a printed copy of this report by coming by our Department of Public Safety building located at UH Entrance 12 off Wheeler Street. In addition to the Annual Security Report, the UHDPS maintains a daily log of crimes committed on campus which is available for review on our website at [www.uh.edu/police/dcb.html](http://www.uh.edu/police/dcb.html).

Malcolm Davis

Assistant Vice President for Public Safety & Security

Chief of Police
Helpful Telephone Numbers

Police Emergency .......................................................... 911
Police Non-Emergency .................................................... 713-743-3333
Fire and Physical Safety .................................................. 713-743-1635
Parking Enforcement ....................................................... 713-743-5849
Crime Prevention .......................................................... 713-743-0417
UHDPS Special Events .................................................... 713-743-0814
Investigations .............................................................. 713-743-0617
Internal Affairs ............................................................ 713-743-6031
Lost and Found ............................................................ 713-743-0620
UHDPS Personnel ......................................................... 713-743-0595
Parking and Transportation Services ......................... 713-743-1097
UH Contact Center ......................................................... 713-743-1000
UH Counseling and Psychological Services ............. 713-743-5454
UH Health Center ........................................................... 713-743-5151
Houston Sexual Assault Hotline .................................. 713-528-7273
Our History and Traditions

The University of Houston's proud heritage of academic excellence dates back to its founding in 1927. Over the years, we grew and prospered, becoming the University of Houston in 1934. Two years later, the institution acquired land for a permanent campus, and its first building opened in 1939. In 1947, the institution launched one of its many rich traditions by adopting the cougar, later named Shasta, as its official mascot. The university became a state institution in 1963 and joined the newly created University of Houston System in 1977.

Today, the University of Houston is a major public research and teaching institution, serving more than 38,000 students annually with nearly 300 undergraduate and graduate programs.

Our Campus

Smack in the midst of a bustling international city, the University of Houston’s 667-acre campus is a lush, green oasis. Fountains and sculptures adorn the grounds, while manicured lawns and tree-filled parks offer breathing room. At the same time, the campus offers all the amenities and high-tech facilities required by modern university life. In the past few years, UH has made more than $220 million in campus improvements.

New parking spaces have been added near the UH Law Center and across from the Campus Recreation and Wellness Center. Our Welcome Center and parking garage offers convenient parking and easy access to student services including admissions and financial aid service centers, a visitor's center and the University Eye Institute. A new 1,300 space parking garage has been built on the east side of campus accessible from State Spur 5 allowing easy access to the Calhoun Lofts, Bauer College of Business and the Law Center.

Our sister UH System teaching centers — UH System at Cinco Ranch and UH System at Sugar Land — bring educational opportunities to students in outlying parts of the Houston area and offer credit and continuing education programs to meet almost any need. We have the highest distance education enrollment and the most upper-division resident courses and degree programs in Texas. Also, our instructional television and online programs provide degree opportunities for students at home, at work or in their neighborhoods.

Finally, we commissioned the development of a Master Plan to serve as our blueprint for growth for the next 20 years. The plan includes five distinct areas: Art District, Professional District, Undergraduate District, Core Academic District and Stadium District. By 2020, UH will be a more pedestrian-focused campus. We will have more housing, improved academic buildings, and new "lifestyle" features such as stores, restaurants and gathering areas.

Leadership

The University of Houston (UH) is the largest university in the UH System, which also includes UH-Clear Lake, UH-Downtown, UH-Victoria, UH System at Sugar Land and UH System at Cinco Ranch. The UH System is governed by a 10-member Board of Regents.
Public Safety Bureaus

The University’s campuses are located in safe areas, but no campus is free from crime, whether it is urban, suburban, or rural. All members of the University community should take reasonable precautions. The University of Houston is committed to working with the community to make our campuses safe and secure environments. The University has developed a series of policies and procedures to assist in these efforts. The following information has been prepared to increase awareness of the current programs that exist to assist students, faculty, and staff in maintaining their safety and well-being. Portions are also provided in compliance with federal law, specifically the Clery Act and the Higher Education Opportunity Act (HEOA). The University of Houston has been fortunate in experiencing few serious crimes, but such incidents could occur, and all crime is serious to the victim. Students, faculty, and staff are responsible for adopting measures to protect themselves and their possessions.

UHDPS Fire Marshal

Fire and Life Safety involves everyone in every area of the university and refers to the prevention of fire, accidents, injury, and property damage. Through inspections, fire safety equipment is checked and maintained; food safety standards are adhered; and safety concerns such as frayed electrical cords, trip hazards, broken or inappropriate equipment and fire hazards are identified and removed. Through design and plan review, architects and engineers are assisted in ensuring that fire and life safety measures are built into areas under construction. Through emergency management, assistance is available to develop specific evacuation plans. Through training, classes are available for evacuation planning, fire and life safety, fire extinguishers, and food safety.

UHDPS Parking Enforcement

The University has adopted a parking and traffic program to create an orderly traffic flow and equitable parking conditions on campus. Personal safety, the recognition of others’ needs, campus appearance, and applicable laws were considerations in the formulation of these regulations. To park on the University of Houston property you must have a permit, unless you park at meters, visitor lots, or the University Hilton Hotel garage. Purchasing a permit does not guarantee a parking place but allows you to park if space is available.

The permit is only transferable between vehicles and NOT between individuals. The registered permit holder is responsible for any parking citations issued to his vehicle or permit number. In the event the vehicle is not registered with UH Parking and Transportation, the citation will be charged against the registered vehicle’s owner according to the Texas Department of Transportation.

You may park only where your permit allows. You are not allowed to park in areas that are not for your use or have a restricted status. Examples of restricted areas are: fire and no parking...
zones, the grass, sidewalks, along curbs, any unmarked spot, or any spot that would disrupt pedestrian or vehicular traffic. If you receive traffic or parking citations and do not resolve them, your vehicle will be subjected to tow or immobilization at your expense. Vehicles may not operate on University of Houston property if they are in violation of state law.

Certain low-lying areas of the campus, especially areas abutting Entrance 6, are prone to flooding in heavy rains. The University of Houston is not responsible for any damage or loss of motor vehicles or personal property contained in any motor vehicle on campus. Vehicle operators are responsible for familiarizing themselves with current parking rules and regulations.

**UHDPS Police**

The UHDPS Police Bureau is comprised of commissioned police officers who are granted the authority and responsibility to investigate all crimes occurring on the property owned or controlled by the University. As with any University police agency in the State of Texas, our police officers have jurisdiction in any county within the State in which the University has property that is owned, leased, rented, or otherwise under the control of the institution.

UHDPS officers are fully empowered by the state to stop vehicles, make arrests and enforce all laws. UHDPS officers provide the same level of service offered by a municipal police department, as well as other services unique to an academic institution. The department operates 24 hours a day, 365 days a year. The department works closely with administrators, students, faculty and staff to create and maintain a secure atmosphere.

**UHDPS Security Services**

UHDPS has a fully functional Security Services Bureau which works in conjunction with commissioned police officers to enhance overall safety of the campus. As UHDPS police officers patrol the campus, the University’s Security Services Bureau is also on the lookout for suspicious activities or emergency situations.

Security officers are hired and trained by UHDPS and are assigned to the University as well as System-wide units, who contract for, and fund, the positions. Security Officers patrol the main campus on foot, bicycle, cart, and vehicles. They are also assigned to many fixed post positions at several campus buildings, residential facilities and security kiosks. Security officers also work several off campus sites including the Pharmacy Building in the Texas Medical Center, UH System at Sugar Land, UH System at Cinco Ranch, and the University of Houston Victoria.

You may have seen security officers monitoring many areas of the UH campus. They are easy to spot as they are uniformed in bright yellow, high visibility shirts with the word SECURITY plainly marked on the back of the shirt. These security officers normally will be on foot, but also use carts that are marked “UH SECURITY SERVICES.”

**UHDPS Environmental Health and Safety**

Environmental Health and Safety’s efforts are directed at assisting the University in identifying environmental safety hazards and controlling such hazards. Technical areas include radiation safety, chemical safety, biological safety, and occupational safety. Primary activities of the
bureau include safety audits of laboratories and other key operational areas, training of faculty, students and staff, approval of operational protocols involving the use of hazardous materials, regulatory data management and reporting, and inspection of safety equipment.

**UHDPS Emergency Management**

The Emergency Management Bureau's mission is to help the University prepare for, respond to, recover from, and reduce the effects of disasters. That mission is accomplished through preparedness, response, recovery and mitigation. The Emergency Management Bureau oversees several emergency preparedness initiatives at the University including emergency plans, the outdoor warning sirens and the PIER alert and notification system. The EMB maintains and activates the University's Emergency Operations Center (EOC).

The Emergency Management Bureau offers training on various topics, and coordinates with external emergency management departments and other local, state and federal agencies. The EMB provides campus wide Ride-Out Team support, UH Community Emergency Response Team (CERT) program support, and coordinate emergency management training through the Federal Emergency Management Agency’s (FEMA) free online training site - training.fema.gov.

**Training Unit**

UHDPS employs a training coordinator who is responsible for conducting intensive and ongoing training for all campus police and security officers. Training subjects include criminal law, civil law, public relations, race relations, interpersonal communication, crisis intervention, critical incident response, and all facets of protection of persons and property. Training includes guest lecturers. Training is also conducted during daily roll call sessions. This training usually includes updates on current issues, new court decisions impacting the University environment, and other timely topics. In addition, all UHDPS police and security personnel are certified in standard first aid and CPR.

**Our Working Relationship with Other Law Enforcement Agencies**

UHDPS maintains a close working relationship with the Houston Police Department (HPD,) the Texas Southern University Police Department, Houston Metro Police, Houston Community College Police, Houston Independent School District Police, Precinct 6 & 7 Constable’s Office, and the University of Texas at Houston Police Department. Meetings are held between the leaders of these agencies on both a formal and informal basis. The officers of UHDPS and these other agencies communicate regularly on the scene of incidents that occur in and around the campus area. UHDPS Investigators work closely with the investigative staff of these agencies when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary.

If HPD is contacted about criminal activity occurring off-campus involving UH students, HPD may notify UHDPS. However, there is no official HPD policy requiring such notification. Students in these cases may be subject to arrest by HPD and university judicial proceedings through the Office of Student Affairs.
Definitions

Crime Definitions from the Uniform Crime Reporting Handbook

- **Criminal Homicide - Murder and Non - negligent Manslaughter**

  The willful (non - negligent) killing of one human being by another.

- **Criminal Homicide-Manslaughter by Negligence**

  The killing of another person through gross negligence.

- **Sex Offenses - Forcible**

  Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

  **Forcible Rape** - The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

  **Forcible Sodomy** - Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

  **Sexual Assault With An Object** - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

  **Forcible Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

- **Sex Offenses - Non forcible**

  Unlawful, non - forcible sexual intercourse.

  **Incest** - Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
Statutory Rape - Non forcible sexual intercourse with a person who is under the statutory age of consent.

- **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

- **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

- **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

- **Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

- **Hate Crimes**

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious serve or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness where the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.
**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack where the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

- **Weapon Law Violations**

  The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

- **Drug Abuse Violations**

  Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

- **Liquor Law Violations**

  The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
Security Policies and Procedures

UHDPS compiles and publishes this Annual Security Report on or before October 1. The report can be downloaded at www.uh.edu/police/annualreport.html.

You can also call 713-743-0620 or e-mail police@uh.edu and request a copy be mailed to you. UHDPS gathers statistics from all campus security authorities as defined by the Clery Act for inclusion in this report. If someone has significant responsibility for student and campus activities, he or she is a campus security authority. UHDPS receives monthly reports of crimes reported to the City of Houston Police Department on public property adjacent to the University of Houston campus and in or on non-campus buildings or property. UHDPS cross-references these incidents with those in its own files to avoid duplication of statistics.

This publication contains information about on- and off-campus resources and is made available to all UH community members. The information about “resources” is not provided to infer that those resources are “crime reporting entities” for UH. Crimes should be reported to UHDPS to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Incidents reported to UHDPS that fall into one of the required reporting classifications will be disclosed as a statistic in this annual report published by UHDPS.

For the purpose of making timely warning to the University of Houston community, reports of crimes and emergencies should be made directly to the UHDPS. When the crime or emergency concerns the safety and welfare of the University of Houston community, UHDPS issues a Security Alert.

Who are Campus Security Authorities

“Campus security authority” is a Clery Act-specific term that encompasses four groups of individuals and organizations associated with an institution.

• A campus police department or a campus security department of an institution.

• Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).

• Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.

• An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.
As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counsellors” and Campus “Professional Counsellors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy they are encouraged, if and when they deem it appropriate, to inform persons being counselled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. The rulemaking committee defines counsellors as:

Pastoral Counsellor

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counselling and who is functioning within the scope of that recognition as a pastoral counsellor.

Professional Counsellor

An employee of an institution whose official responsibilities include providing psychological counselling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Alcohol Policy

As an institution interested in the intellectual, physical and psychological well-being of the campus community, the University of Houston deems it important to curtail the abusive or illegal use of alcoholic beverages. All members of the University of Houston community and guests are required to comply with federal, state and local laws regarding the distribution, possession and consumption of alcoholic beverages. (See the UH Student Handbook for a summary of federal, state, and local laws regarding alcohol usage.)

The possession, sale or the furnishing of alcohol on the University campus is governed by University of Houston Alcohol Policy and Texas state law. Laws regarding the possession, sale, consumption or furnishing of alcohol are outlined in the Texas Alcoholic Beverage Code. The enforcement of alcohol laws on-campus is the responsibility of UHDPS. Only under certain circumstances is the consumption of alcohol permitted. Such laws are strictly enforced by UHDPS. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age is illegal in most circumstances.

It is University policy that the possession, consumption, and/or distribution of any alcoholic or intoxicating beverage in an open receptacle or a container which has been opened are prohibited in any public area of the University of Houston campus except at:

1. Events for students (including events planned by staff or faculty for students and events sponsored by students or student organizations) authorized by the Dean of Students Office in accordance with the Alcohol Distribution Policy as stated in the UH Student Handbook;
2. Faculty/staff events authorized by the president, vice presidents, associate or assistant vice presidents, deans or academic department chairs; and

3. The University of Houston Hilton Hotel and on-campus restaurant or food service areas where alcohol is legally distributed or sold.

The term “public area” is defined as campus parking lots, campus grounds or any outside enclosed area or portion thereof, to which the public is invited or given general unrestricted access, as well as the inside classrooms, lobbies, lounges, corridors and restrooms of the campus buildings.

An individual or group that sponsors an event at which alcoholic beverages are made available is responsible for adherence to the applicable laws and applicable university policies. (See UH student, faculty and staff handbooks). Individuals, organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

Confidentiality

Definition of Voluntary Confidential Reporting: When the victim of a crime does not want to pursue action within the university system or the criminal justice system, but still wishes to report the crime and not reveal his/her identity.

The University of Houston strongly encourages reporting all crimes on campus to UHDPS. There are some very good reasons, in addition to prosecuting criminal activity, to promptly report crime.

- Timely notification about certain types of crime may affect the safety of others. These crimes include murder, rape, sexual assault, burglary, robbery, motor vehicle theft and arson. When UHDPS receives reports of these types of crimes, we will quickly post notices (while protecting the victim’s identity) around campus to warn other community members of possible risks.

- When you make your report, you assist UHDPS in initiating an investigation, which in turn could lead to arrest, which means a possible dangerous offender is removed from campus.

If you still would rather remain anonymous while reporting a crime, or any other violation of campus compliance or ethics, the University of Houston has made available the My Safe Campus anonymous incident reporting system. In order to make a report, simply visit www.mysafecampus.com, click on “Make a Report”, then enter “University of Houston” into the Institution Search Engine. From there, follow the prompts to make your report. If you prefer using the telephone, you may call the My Safe Campus hotline at 1-800-716-9007 to make your report. Again, you may submit these reports confidentially if you do not want to pursue legal action. If you wish charges to be filed, you must call UHDPS to make a report.

Crime Prevention Programs

UHDPS offers a variety of crime prevention programs to our community members. These programs are available by request:
Crime prevention sessions are regularly presented at student and employee orientations, and periodically throughout the year to campus groups. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Crime prevention is important to the campus community and you can help by reporting any crime or suspected crime to the University Police immediately. By doing so, you may be preventing someone else from becoming a victim of a more serious crime. Police officers assigned to your beat and patrol area will be glad to give demonstrations and talks to interested campus groups. Call our crime prevention number, 713-743-0417 or e-mail us at preventcrime@uh.edu for additional information. More crime prevention information is available on our police department website at www.uh.edu-police-crime_prevention.html.

Drug-Free Workplace

It is the policy of the University that illicit drug use, including their manufacture, sale, distribution, dispensation, possession, or use is prohibited in the workplace, on the campus, or as part of any university activities (See UH Student Handbook and UH Staff Handbook). Sanctions imposed for violation of this policy are indicated below.

**Application of Policy**

The Drug and Alcohol Abuse Prevention Policy is supported by a drug-free awareness and alcohol education program available to the faculty, staff and students of the university. Specific compliance and reporting items enumerated below (items 2, 3, 4, 5) are applicable to all persons employed on federal contracts and grants. The policy can be accessed at http://nsmit.nsm.uh.edu/staff/Training/Policies/drug-alch%20policy.pdf.

**In support of this policy, the University:**

1. Has established a drug free and alcohol abuse awareness program to inform its faculty, staff, and students about the dangers of drug and alcohol abuse in the workplace. The
University's policy also addresses maintaining a drug and alcohol free workplace, and available drug and alcohol counseling, rehabilitation, and employee assistance programs. The policy also addresses the penalties that may be imposed upon employees for drug and alcohol abuse violations.

2. Will provide each student and employee a copy of this policy. In addition, all faculty, staff, and students will be notified of this policy through appropriate publications.

3. Will notify each university employee and each student that, as a condition of employment on a federal grant or contract, the person, once so employed, must abide by the terms of the policy, and must notify his/her supervisor and the Department of Human Resources of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.

4. Will notify the appropriate federal agency within 10 days after receiving notice of criminal drug statute conviction of any university employee engaged in performance of the grant or contract.

5. Will impose sanctions on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, by any employee so convicted. Sanctions imposed on employees for violation of this policy may include suspension, suspension without pay, and termination.

6. Will make a good faith effort to continue to maintain an environment that complies with the Drug Free Workplace Act of 1988 and the Drug-free Schools and Communities Act of 1989.

7. Will conduct a biennial review of its programs to assess their effectiveness, what changes need to be made, and to ensure the uniform application of sanctions to employees and students.

**Implementation**

Implementation of this policy is a joint responsibility of the Department of Human Resources, the Office of Sponsored Programs, UHDPS, the Office of Financial Aid, and the Division of Student Affairs. Notification of the program, including information about health risks and sanctions for violation of the policy, will be provided annually to students and employees. In addition, the University is committed to monitoring and assessing the effectiveness of this program. A biennial review of the program will be undertaken to (1) determine its effectiveness and implement changes to the program if they are needed and (2) ensure that its disciplinary standards are consistently enforced (UH Student Handbook 2010-2011, page 81).

**Penalties for Violation of the Policy**

The University policy prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol on the campus and at University sponsored events held off campus protects and supports the employees and students of the University of Houston. Therefore, any employee admitting to or convicted of the unlawful possession, use, or distribution of illicit drugs and alcohol on the campus or at University sponsored events held off campus will be subject to disciplinary action (up to and including suspension, suspension without pay, and termination),
may be referred for prosecution, and may be required to satisfactorily participate in a drug and alcohol assistance or rehabilitation program, as agreed upon between the employee, the Department of Human Resources, and Counseling and Psychological Services. Any student admitting to or proven to have violated the University of Houston's Student Disciplinary Policies and Procedures regarding the unlawful possession, use or distribution of illicit drugs and alcohol on campus or at University sponsored events (see UH Student Handbook, Student Disciplinary Policies and Procedures) will be subject to disciplinary action (up to and including probation, suspension, and expulsion), may be referred for criminal prosecution, and may be requested to satisfactorily participate in a drug and alcohol assistance or rehabilitation program. Further information concerning employees is available from the Department of Human Resources at 713-743-3988.

In addition, there are penalties under Texas and federal law. For more information on the range of penalties, refer to the Drug Free Workplace Policy Brochure or contact the Dean of Students Office.

**Education of Members of the University Community**

Campus security and fire safety procedures are discussed during new student orientation. UHDPS, the Dean of Students Office, and Housing Programs Department officials, participate in forums, town hall meetings, and programs in residence halls to address students and to explain University security, public safety, and fire safety measures and procedures at UH. Members of UHDPS conduct crime prevention and general security and safety awareness presentations when requested by campus community groups, including students and employees of the University. During these presentations, the following information is typically provided: crime prevention tips; statistics on crime at UH; fire safety information; information regarding campus security procedures and practices, including encouraging participants to be responsible for their own security/safety and for the security/safety for others on campus. In addition, UHDPS organizes and sets up crime prevention and education display tables which are staffed by an officer(s) at various locations throughout the year. This activity provides an opportunity for UHDPS staff to hand out information, as well as to answer individual questions. New employee orientation includes the distribution of crime prevention materials to all new employees.

**Emergency Response**

University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. UHDPS personnel have received training in Incident Command and Responding to Critical Incidents. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually UHDPS, HPD and the Houston Fire Department (HFD) fire and Emergency Medical Services. These agencies typically respond and work together to manage the incident. Depending on the nature of the incident, other UH departments and other local or federal agencies could also be involved in responding to the incident. The University of Houston Emergency Management Plan and general information about the emergency response and evacuation procedures for UH can be found on the UH Emergency website at [www.uh.edu/emergency](http://www.uh.edu/emergency).
Employee and Student Assistance Program

The University of Houston Counseling and Psychological Services (CAPS) offer the following drug and alcohol abuse information, counseling, rehabilitation, and assistance programs and services:

1. **Information and Referral**

   All members of the university community are eligible to consult with the professional staff of CAPS regarding the availability of drug abuse assistance programs. Drug and alcohol abuse counseling and rehabilitation program referrals are routinely made to mutual help organizations, private hospitals, public treatment programs, and private drug treatment practitioners. It also maintains a collection of resource materials pertinent to issues of drug abuse. In addition, Wellness Education and Prevention Services provide education on alcohol/drug abuse and related concerns for the campus community.

2. **Employee Assistance Program (EAP)**

   The EAP provides services to campus faculty and staff that include information, referral, evaluation, consultation, and short-term problem solving. More information is available at the EAP website: http://www.uh.edu/work-life/employee-assistant-programs/index.php.

3. **Individual Counseling**

   Individual counseling is available for UH students, faculty and staff who are seeking assistance with personal concerns. Common client concerns include depression, anxiety, stress, interpersonal conflict, identity, trauma recovery, and career indecision. Couples counseling is available to UH students, faculty, staff and their partners; partners do not need to be affiliated with UH. Students may receive up to 10 free individual / couples sessions every academic year, beginning with the fall semester. Students are limited to a lifetime total of 40 individual / couples sessions while enrolled at UH.

   After the initial 10 sessions a minimal fee is required and is determined on a sliding scale based on the student's income. Faculty and staff are eligible for up to 3 free individual / couples sessions after which, a referral can be made to a community agency. More information is available at the CAPS website www.caps.uh.edu.

4. **Group Counseling**

   Group counseling is a popular CAPS service. Individuals meet weekly with other members and 1 or 2 therapists to explore new ways of coping and to learn more about their interactions with others. Several "mixed" therapy groups and theme oriented groups (e.g., international student support) are offered at CAPS each semester. There is no fee for students, faculty, and staff to participate in group, and no session limit.

5. **Crisis Intervention**
An individual experiencing a crisis can come to CAPS at any time during office hours and receive an in-person evaluation. In the event of an after-hours crisis, call UHDPS at (713)743-3333 and ask to be transferred to your therapist or the "Clinician on Call".

6. **Mutual Health Groups**

Individuals are assisted in forming groups like Alcoholics Anonymous and ALANON and information concerning these groups is maintained for dissemination to interested persons.

7. **Houston Council on Alcoholism & Drug Abuse**

Offering short-term counseling for anyone affected in any way by alcohol or other drug abuse. Trained alcohol and drug abuse counselors can help select an appropriate program (AA, A.L.A.N.O.N., NA, CA, etc.) and/or appropriate treatment. Their address is 303 Jackson Hill Street, Houston. Phone 713-942-4100.

Further information regarding these programs and services may be secured from the University of Houston Counseling and Psychological Services located in Room 226 of the Student Service Center. Phone 713-743-5454.

**Enforcement Authority**

UHDPS is the primary police authority for the University of Houston. UHDPS police officers are certified Texas Peace Officers as defined in article 2.12 of the Texas Code of Criminal Procedure. Pursuant to Section 51.203 of the Texas Education Code, the primary jurisdiction of UHDPS officers includes all counties in which property is owned, leased, rented, or otherwise under the control of the University of Houston. Within their primary jurisdiction, UHDPS officers:

1. are vested with all the powers, privileges, and immunities of peace officers;

2. may arrest without warrant any person who violates State law, in accordance with Chapter 14, of the Texas Code of Criminal Procedure;

3. and may enforce all traffic laws on streets and highways.

Pursuant to Section 51.210 of the Texas Education Code, UHDPS officers are also empowered to enforce the rules and regulations of the University of Houston.

The UHDPS is primarily responsible for responding to and investigating crimes on the University of Houston campus.

UHDPS regularly works with the City of Houston Police Department, the City of Houston Fire Department, the Harris County Sheriff's Department and other area law enforcement agencies on criminal investigations. UHDPS often gives and seeks assistance from other federal, state, county, and local law enforcement agencies. UHDPS does not provide law enforcement service to off-campus residences of recognized fraternity and sorority organizations nor are activities off-campus recognized by university authority. Criminal activity at recognized fraternity and sororities residences is monitored and recorded by the Houston Police.
Department and other local law enforcement agencies. Student Affairs and UHDPS members enjoy a close working relationship with these agencies when violations of federal, state, or local laws surface. This cooperative team approach addresses situations as they arise as well as future concerns.

**Facility Access and Security**

During business hours, the University (excluding certain housing and other facilities) will be open to students, parents, employees, contractors, guests, and invitees and public with a legitimate reason to be on campus. During non-business hours access to all facilities is by key or keycard if issued, or by admittance via UHDPS or an appropriate facility authority. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities.

Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic have security surveys conducted of them. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications.

**Firearms and Weapons Policies**

UH is committed to maintaining a safe and secure environment that supports the academic mission of the University. According to the UH Violence on Campus Policy and Texas Penal Code, members of the UH community, including faculty, staff, and students, as well as visitors to any of the UH campuses, are prohibited from possessing firearms, explosives, weapons, or any item that may be construed as such, on the premises (as defined by Texas Penal Code 46.035) of the University or in any building under University control, whether or not a federal or state license to possess the same has been issued to the possessor. There are some limited exceptions to this policy; for example certified and licensed law enforcement personnel who are authorized to carry a firearm are permitted to do so on UH property. UH does not tolerate the use of firearms or weapons on University owned, controlled, or leased properties. UHDPS has and will continue to investigate any threat to the safety of the University in order to protect all members of the University community and their guests.

Additionally, anyone found violating the University’s policies or state law shall be subject to the disciplinary policies and procedures applicable to students, faculty, or staff and/or criminal prosecution by the appropriate jurisdiction.

**Notification of Missing Students**

The University is committed to creating and maintaining an institutional environment which promotes the safety and well-being of its students. To this end, the University has established a policy and procedure designed to identify and assist enrolled UH students who reside in on-campus housing and who have been reported missing for more than 24 hours. This policy is

1. All on-campus residents will be informed that they have the option to identify an individual that the institution can contact no later than 24 hours after the time that the student is determined to be missing.

2. The UH Department of Residential Life and Housing will provide each on-campus resident a method of registering confidential contact information for the individual that they identify as the person to be contacted in the event that they are determined to be missing for more than 24 hours.

3. The UH Department of Residential Life and Housing will inform each on-campus resident under the age of 18 (who is not emancipated) that they must register contact information for a custodial parent or guardian to be contacted in the event that they are determined to be missing for more than a 24 hour period.

4. Any person who suspects that an on-campus resident has been missing for more than 24 hours should immediately contact UHDPS, the Office of the Director of Residential Life and Housing, or the Dean of Students Office. Any information regarding a suspected missing student provided to the Office of the Director of Residential Life and Housing or the Dean of Students Office will be immediately reported to UHDPS.

5. If an investigation conducted by UHDPS concludes that the subject of a missing person report has been missing for more than 24 hours and has not returned to campus, UHDPS will initiate communication with the emergency contact that the on-campus resident has designated. Residential Life and Housing will be responsible for providing access to the emergency contact information to UHDPS on a 24 hour, seven days a week basis through its on-duty or on-call staff.

6. If the on-campus resident who is the subject of a missing person report has not designated an emergency contact, UHDPS will conduct an investigation using guidelines established by the Texas Department of Public Safety Bureau of Information Analysis Missing Person Clearing House Unidentified Persons/DNA Unit.

**Reporting Criminal Activity**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to UHDPS in a timely manner. Requests for police assistance or reports of suspected criminal activities and emergencies for on-campus matters may be made 24-hours a day, 7 days a week, as follows:

**In Person**

The University of Houston Police Building is located at 3869 Wheeler St, south of Robertson Stadium, at Entrance 12 and Wheeler. The department’s dispatch center is located in the lobby area and is manned 24-hours a day, 7 days a week.

**By Telephone**
● FOR EMERGENCIES, DIAL 9-1-1.  
● FOR NON-EMERGENCIES, DIAL (713) 743-3333

**Online (non-emergency only)**

- Email: police@uh.edu
- Online reporting form: www.uh.edu/police/offensereport.html

**By Emergency Call Box**

Emergency call boxes are located throughout the campus and provide instant contact with UHDPS. The call boxes are either pole or wall mounted, are brushed steel or Cougar Red, and have “Emergency/Information” signs above them. The call boxes also have a blue light on the top of them for increased visibility. Emergency telephones and call boxes are checked weekly for operability. Please visit http://www.uh.edu/police/callboxes.html for specific call box and Code Blue locations.

**UH System at Cinco Ranch**

A security officer is assigned to this facility. Should you need assistance concerning an escort, safety or security matter, contact the security officer on duty by calling 832-842-2877. If the security officer is not available during an EMERGENCY situation, you should dial 911.

A notification process exists which will permit UHDPS to respond and conduct follow-up investigations of incidents that may occur at this facility. You can call UHDPS at 713-743-3333 to initiate this service. Should you desire to schedule crime prevention programs noted within this document please call our Crime Prevention Unit at 713-743-0417 or email preventcrime@uh.edu.

**UH System at Sugar Land**

A security officer is assigned to this facility. Should you need assistance concerning an escort, safety or security matter, contact the police officer or security officer on duty by calling 281-275-3302 or request assistance from the front office staff. If the security officer is not available during an EMERGENCY situation, you should dial 911.

A notification process exists which will permit the UHDPS to respond and conduct follow-up investigations of incidents that may occur at this facility. You can call UHDPS at 713-743-3333 to initiate this service. Should you desire to schedule crime prevention programs noted within this document please call our Crime Prevention Unit at 713-743-0417 or email preventcrime@uh.edu.

**University Center at Woodlands**

To request police assistance, contact the Lone Star College System Police Department at 281-290-5911 or dial 911. A notification process exists which will permit the UHDPS to respond and conduct follow-up investigations of incidents that may occur at this facility. The
Discover U at the Houston Community College System (HCCS) Health Science Center

To request police assistance, call 713-718-8888. If the HCCS officer is not on site during an EMERGENCY situation, you should dial 911. The Houston Community College System Annual Security Report can be accessed at http://www.hccs.edu/hccs/at-a-glance/district-offices/hcc-police-department.

The University of Houston strongly encourages individuals and organizations to promptly report crimes and emergencies occurring on the University campuses to the UHDPS. Campus security authorities, as defined by the Clery Act, are required to promptly report all crimes affecting the University community to the UHDPS.

The University of Houston also strongly encourages individuals and organizations to promptly report crimes that occur off-campus that affect the University of Houston community. Prompt reporting ensures that the appropriate police agency for that jurisdiction, as well as UHDPS may, when appropriate, warn the University community and include the information in the Annual Security and Fire Safety Report.

Student organizations are encouraged to report any changes in the locations of off-campus housing facilities that they maintain to the Department of Campus Activities and to UHDPS. Student organizations are also encouraged to report any criminal offenses that occur at on and off-campus events that they sanction to UHDPS for inclusion in the Annual Security and Fire Safety Report.

If assistance is required from an outside agency, UHDPS will contact that agency. If an assault should occur, staff on scene, including UHDPS, will offer the victim a wide variety of services. UHDPS employs a Coordinator of Victim Services who is available to answer questions and assist victims in identifying and obtaining the necessary resources.

Residence Halls

Access to residence halls is restricted to residents, their approved guests, and other approved members of the University community. Residents gain entry by swiping their cards in the card access readers. Residents are cautioned against permitting strangers to enter the buildings and are urged to require individuals seeking entry to use their access cards. UHDPS officers patrol residential areas on a regular basis.

Housing Staff also enforce security measures in the halls and work with residents to achieve a community respectful of individual and group rights and responsibilities. Housing and UHDPS staff also conduct periodic educational sessions on prevention of various crimes, including sexual assault and acquaintance rape.

Responsibilities of the University Community

Members of the University community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.
1. Report all suspicious activity to UHDPS immediately.

2. Never take personal safety for granted.

3. Try to avoid walking alone at night.

4. Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Remember to call UHDPS for help at the first sign of trouble.

5. Carry only small amounts of cash.

6. Never leave valuables (wallets, purses, books, calculators, etc.) unattended.

7. Carry your keys at all times and do not lend them to anyone.

8. Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.

9. Always lock the door to your residence hall room, whether or not you are there. Be certain that your door is locked when you go to sleep, and keep windows closed and locked when you are not at home.

10. Do not leave valuables in your car, especially if they can be easily noticed.

11. Engrave serial numbers or owner’s recognized numbers, such as a driver’s license number on each item of value.

12. Inventory your personal property and insure it appropriately with personal insurance coverage.

13. Register your bicycle and laptop computer with UHDPS.

**Security Alerts (Timely Warning)**

Security Alerts are usually distributed for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: arson, criminal homicide, and robbery. Alerts are considered on a case-by-case basis, depending on the facts of the case and the information known by UHDPS. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other UH community members and a Security Alert would not be distributed.

UHDPS receives information on incidents happening on campus from various offices/departments on campus. If UHDPS confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the UH community, UHDPS and External Relations will collaborate to determine the content of the message. UHDPS and External Relations will use some or all of the systems described below to communicate the threat to the UH community, or to the appropriate segment of the UH community if the danger/threat is limited to a particular building or segment of the population. UHDPS and External Relations will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system.
issuing a notification will, in the judgment of the first responders, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, then notification may be delayed.

In the event of a serious incident that poses an immediate threat to members of the UH community, the University has various systems in place for communicating information quickly. Some or all of the methods of communication below may be activated in the event of an immediate threat to the UH community. The methods of communication include network emails, emergency text messages that can be sent to a phone or PDA (individuals can sign up for this service by going into PeopleSoft system) and an external siren system that alerts individuals on campus to immediately go to www.uh.edu/emergency to obtain emergency information.

The University will post updates during an emergency on the UH Emergency website. Individuals can also receive recorded updates by calling call 713-743-1000. UHDPS has vehicles equipped with Public Address Systems that can be strategically placed throughout the campus to facilitate communication of emergency information with the campus community.

All members of the UH community are encouraged to notify UHDPS of any situation or incident on campus that involves a significant emergency, or any dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, faculty, staff and/or visitors to campus. UHDPS has the responsibility of responding to, and summoning the necessary resources to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, UHDPS has a responsibility to respond to such incidents to determine if the situation does in fact pose a threat to the community. If so, Federal Law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

Every business day the UHDPS publishes The Daily Crime Bulletin. This publication is a log of all crime reported to the UHDPS and typically includes the case number, classification, date reported, date occurred, time occurred, general location, and disposition of each crime.

The Daily Crime Bulletin is available 24-hours a day at UHDPS. It is also posted daily to our website at http://www.uh.edu/police/dcb.html.

Security Escorts

UHDPS continually works with the university community to make the campus a safe place to learn, work, and live. Our security escort service is designed for community members who have safety concerns and desire having another present when traversing the campus. Based on availability, either a UHDPS Police Officer or Security Officer will escort students, faculty and staff to locations beginning and ending on campus. If you feel that you need an escort please call 713-743-3333.

Security and Facility Maintenance

The Plant Operations department is a support organization dedicated to the educational mission of the University of Houston. The Plant Operations department maintains the buildings, grounds and utility systems, and provides custodial services for the University of Houston campus. Students are encouraged to report maintenance problems such as missing
lights, plumbing problems or elevators that are not in service to the nearest departmental office and/or Plant Operations (713-743-4948). Departmental staff will forward the reports to the appropriate unit in the Facilities Management Department. If departmental offices are closed, please report any safety issues or emergency conditions to UHDPS at 713-743-3333 (non-emergency information) or 9-1-1 (emergencies only).

UHDPS surveys campus lighting nightly and monitors those areas having defects until the defect is corrected. When maintenance is needed that affects the immediate safety and security of the University community UHDPS personnel remains on site until the problem is corrected.

Residence hall staff makes regular rounds of the facilities on a daily basis checking for maintenance problems that may pose a hazard to resident’s safety and security. All residence halls have maintenance personnel on call 24 hours a day, seven days a week to handle problems. Residence hall staff may be reached at the following numbers:

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cougar Village</strong></td>
<td></td>
</tr>
<tr>
<td>Main Number</td>
<td>832-842-6019</td>
</tr>
<tr>
<td>Security Desk</td>
<td>832-842-6020</td>
</tr>
<tr>
<td><strong>Cougar Place</strong></td>
<td></td>
</tr>
<tr>
<td>Main Number</td>
<td>713-743-6045</td>
</tr>
<tr>
<td>Security Desk</td>
<td>713-743-6047</td>
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<tr>
<td><strong>Moody Towers</strong></td>
<td></td>
</tr>
<tr>
<td>Main Number</td>
<td>713-743-6050</td>
</tr>
<tr>
<td>North Tower Security Desk</td>
<td>713-743-6057</td>
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<tr>
<td>South Tower Security Desk</td>
<td>713-743-6056</td>
</tr>
<tr>
<td>Service Center</td>
<td>713-743-6098</td>
</tr>
<tr>
<td><strong>Quadrangle</strong></td>
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<tr>
<td>Main Number</td>
<td>713-743-6040</td>
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<td>Security Desk</td>
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<tr>
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<tr>
<td>Main Number</td>
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<td>Security Desk</td>
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<tr>
<td><strong>Bayou Oaks</strong></td>
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<tr>
<td>Main Number</td>
<td>713-747-3834</td>
</tr>
<tr>
<td><strong>Cambridge Oaks</strong></td>
<td></td>
</tr>
<tr>
<td>Main Number</td>
<td>713-748-2606</td>
</tr>
<tr>
<td><strong>Cullen Oaks</strong></td>
<td></td>
</tr>
<tr>
<td>Main Number</td>
<td>713-748-3707</td>
</tr>
</tbody>
</table>
Sexual Assault

As defined by the Texas Penal Code, a stranger or acquaintance commits sexual assault through forcible sodomy, forcible sexual penetration, however slight, of another person's mouth, anal or genital opening with any object. These acts must be committed without the victim's consent either by force, threat of force or violence, intimidation or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware. This mental or physical helplessness is often caused by the induction of alcohol and/or drugs.

Sexual assault is a non-consensual act involving psychological manipulation, physical force, or coercion. It is an act of aggression and violence, and a crime punishable under the laws of the State of Texas by fines and incarceration ranging from two years to life imprisonment.

For the purpose of this report, the definition of sexual assault also includes any touching of an unwilling person's intimate parts (defined as genitalia, groin, breast or breasts, or buttocks or clothing covering them) or forcing an unwilling person to touch another's intimate parts. These acts must be committed either by force, threat, intimidation, or through the use of the victim's mental or physical helplessness of which the accused was aware or should have been aware.

Administrative Sanctions

Rape, acquaintance rape, or other sex offenses (forcible or non-forcible) are violations of university policy. The University of Houston is committed to eradicating these behaviors and will not tolerate them. Following an on-campus disciplinary proceeding, sanctions may be imposed on faculty, staff or students found in violation of university policy, which may result in separation from the university. Refer to the Student Handbook and the UH Manual of Administrative Policies and Procedures (MAPP) for the complete range of sanctions and disciplinary procedures, which identify the complete range of possible administrative sanctions following violations of University policy.

In compliance with federal law, both the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding. Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault. The University of Houston will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the University of Houston will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Response to Sexual Assault

UHDPS is available to receive and investigate reports of rape and sexual assault, assist a victim in securing medical attention, participate in evidence preservation and collection, conduct investigations, and informing the victim of options.

Emotional support, counselling about options, information about resources related to legal issues and medical treatment are available to assist all those recovering from sexual assault.
Guidelines for Assistance

1. IF YOU ARE SEXUALLY ASSAULTED:
   • Get to a safe place as soon as you can.
   • Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag.
   • Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
   • Contact UHDPS (follow procedures outlined in this report).
   • Talk with an advocate or a counselor who will maintain confidentiality, help explain your options, give you information, and provide emotional support.
   • Contact someone you trust to be with you and support you.

2. MEDICAL TREATMENT

   It is important to seek immediate and follow-up medical attention for several reasons: first, to assess and treat any physical injuries you may have sustained; second, to determine the risk of sexually transmitted diseases or pregnancy and take preventive measures; and third, to gather evidence that could aid criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished.

3. REPORTING TO UHDPS

   This can be done immediately by following the procedures outlined in this report. The reasons for reporting to UHDPS are:
   • to take action which may prevent further victimization, including issuing a crime alert to warn the campus community of an impending threat to their safety;
   • to apprehend the assailant;
   • to seek justice for the wrong that has been done to you; and
   • to have the incident recorded for purposes of reporting statistics.

   If you choose to report the incident, a UHDPS officer will take a statement from you regarding what happened. The officer will ask you to describe the assailant(s) and may ask questions about the scene of the crime, any witnesses, and what happened before and after the incident.
You may have a support person with you during the interview. NOTE: Reporting an incident is a separate step from choosing to prosecute. When you file a report, you are NOT obligated to continue with legal proceedings or University disciplinary action. Remember, you can choose whether or not to participate in proceedings at any point.

4. CONFIDENTIAL REPORTING

If you are assaulted and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report to UHDPS. With your permission, a UHDPS officer can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record about the number of incidents involving students, employees and visitors; determine where there is a pattern of assaults with regard to a particular location, method, or assailant; and alert the campus community to potential danger.

**Sexual Assault Programs**

UHDPS has established programs that address educating community members in the area of sexual assault prevention. The department also offers overlapping programs on campus personal and property security. UHDPS schedules sexual assault prevention programs in the residence halls and other areas of campus on a regular basis. Individuals or groups may also request this crime prevention program by calling 713-743-0417 or 713-743-3333. An officer will be glad to coordinate the program with you.

Other University departments such as the Counseling and Psychological Services (CAPS), Substance Abuse Training and Education Program (STEPS), Health Center and Residential Life and Housing offer additional educational programs concerning sexual assault prevention programs. Representatives from these areas will work with you to coordinate a program on this topic.

The information contained within this report is designed to heighten your awareness concerning sexual assault prevention. However, you may follow all the advice and safety tips recommended and still find yourself confronted by an attacker. If it happens, you will have only seconds to decide your method of defense, so you must prepare mentally for the possibility of being sexually assaulted.

Remember, if you are sexually assaulted, it is not your fault. The Texas Penal Code defines sex crime offenses and provides penalty information for these offenses. The University of Houston also has established procedures and penalties for similar violations committed by faculty, staff or students.
Sex Offender Registration

In accordance with the “Campus Sex Crimes Prevention Act” of 2000, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, UHDPS provides a link to the Texas Department of Public Safety Sex Offender Database on our website. The link to this database is [https://records.txdps.state.tx.us/DpsWebsite/index.aspx](https://records.txdps.state.tx.us/DpsWebsite/index.aspx).

Shelter-in-Place Procedures

What it Means to Shelter-in-Place

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to shelter-in-place means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic Shelter-in-Place Guidance

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, Cougar card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to Shelter-in-Place

A shelter-in-place notification may come from several sources, including UHDPS, Housing Staff members, other University employees, the federal or state government, HPD, or other authorities utilizing the University’s emergency communications tools.

Trespassing

It is unlawful for any person to trespass on the grounds of any state institution of higher education of this state or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of any state institutions of higher education. (Texas Education Code Section 51.204)

The governing board of a state institution of higher education or its authorized representatives may refuse to allow persons having no legitimate business to enter on property under the board's control, and may eject any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property. (Texas Education Code Section 51.209)
Campus Crime Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act.

The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community obtained from the following sources: Houston Police Department, the Texas Medical Center Police Department, the La Marque Police Department, the Lone Star College Police, Houston Community College (HCC) Police, Dallas Police Department and non-police officials of the locations listed below. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

Statistics are gathered, compiled, and reported to the University community via this publication, which is published by UHDPS. UHDPS also submits the annual crime statistics published in this report to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the ED website http://www2.ed.gov/admins/lead/safety/campus.html. The statistics in this publication are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and the relevant federal law.

The number of incidents is indicated in the statistics column for the following crime classifications: Murder/Non-Negligent Manslaughter, Negligent Manslaughter, Forcible and Non-Forcible Sex Offenses, and Aggravated Assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart. The number reflected in the statistics for the following crime categories includes one offense per distinct operation: Robbery, Burglary, Larceny, Vandalism, and Arson. For example, if five students are walking across campus together and they are robbed, this would count as one instance of robbery in the crime statistics chart. In cases of Motor Vehicle Theft, each vehicle stolen is counted as a statistic. In cases involving Liquor Law, Drug Law, and Illegal Weapons violations, each person who was arrested is indicated in the arrest statistics. The statistics captured under the “Referred for Disciplinary Action” section for Liquor Law, Drug Law, and Illegal Weapons violations indicates the number of people referred to the Office of Student Affairs for disciplinary action.

The “On Campus” category includes all on-campus incidents, including those listed in the category “Residential Facilities.” Therefore, the two categories are not cumulative, but duplicative.

The definition of hate crime is a crimes in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim that are reported to campus security authorities or local police agencies.
<table>
<thead>
<tr>
<th>Year</th>
<th>Offense Type</th>
<th>On Campus¹</th>
<th>Residential Facilities</th>
<th>Non-Campus Buildings &amp; Property²</th>
<th>Public Property³</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
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<td><strong>3</strong></td>
<td><strong>14</strong></td>
<td><strong>192</strong></td>
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</table>

¹ This Category includes all on campus incidents, including those listed in the “Residential Facilities” category, so the two categories are cumulative, not duplicative.

² Non-Campus Buildings & Property – Buildings and property that are controlled by the University of Houston central campus or a component thereof, but are not located on or adjacent to the campus proper.

³ Public Property – Non-private property adjacent to the University of Houston central campus that is not under the control or authority of the University of Houston.
### Hate Crimes

<table>
<thead>
<tr>
<th>By Bias</th>
<th>Year</th>
<th>On Campus</th>
<th>Residential Facilities</th>
<th>Non-Campus Property</th>
<th>Public Property</th>
<th>Total</th>
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<tr>
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<td>2010</td>
<td>0</td>
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<tr>
<td></td>
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<td>Orientation</td>
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<td>2010</td>
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<td>0</td>
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<td></td>
<td>2009</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>2010</td>
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<td>Total</td>
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<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>
Non-campus UH Locations

Energy Research Park

There was 1 Clery reportable crime at the University Business Park for this reporting period, a Motor Vehicle Theft offense in 2010. There were no other reported crimes at this location for the 2008 - 2010 reporting period.

UH System at Cinco Ranch

There were no reported crimes at this location for the 2008 - 2010 reporting period.

UH System at Sugar Land

There was 1 Clery reportable crime at UH System at Sugar Land for this reporting period, a forcible sex offense in 2010. There were no other reported crimes at this location for the 2008 - 2010 reporting period.

Discover U (Texas Medical Center)

Houston Community College System Police Department is the primary campus security authority at this campus. The University of Houston and Houston Community College System entered into a partnership with several Texas Medical Center (TMC) institutions to jointly offer degree-granting and licensure programs. Classes are offered at the HCCS Health Science Center in the TMC. There were no reported crimes at this location for the 2008 - 2010 reporting period.

Methodist Hospital (Texas Medical Center)

The University of Houston entered into an agreement with Methodist Hospital to begin offering its executive MBA program on site at Methodist Hospital. Classes began in the fall of 2005 and were held on the first floor of Dunn Towers. The Clery crime statistics would reflect those that took place in the areas immediately adjacent to the classroom; however, there were no reported crimes at this location for the 2008 - 2010 reporting period.

University of Houston Coastal Center
5721 FM 2004, La Marque, Texas

There were no reported crimes at this location for the 2008 -2010 reporting period.

University of Houston Texas Medical Center Annex
2151 W. Holcombe Blvd., Houston, Texas

There were no reported crimes at this location for the 2008 -2010 reporting period.
The University Center at the Woodlands
3232 College Park Drive, Conroe, Texas

The HCC Police Department is the primary campus security authority at this shared campus. Six local universities provide classes at this facility.

There were no reported crimes at this location for the 2008 -2010 reporting period.

College of Optometry Eye Clinics

- Bridge Builders Eye Clinic, 2525 Lucas, Dallas, Texas
- Good Neighbor Eye Clinic, 190 Height Blvd., Houston, Texas
- San Jose Eye Clinic, 2615 Fannin, Houston Texas
- La Nueva Casa De Amigos Eye Clinic, 1809 North Main, Houston, Texas

There were no reported crimes at these locations for the 2008 - 2010 reporting period.
Annual Fire Safety Report

The University of Houston publishes this Annual Fire Safety Report as part of its annual Clery Act compliance document. This report contains information on fire protection systems, fire safety practices, and fire and life safety standards. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire and the value of the property damage caused by the fire. The compliance document is available for review 24 hours a day on the UHDPS website at www.uh.edu/fire/log.

Emergency Evacuation Drills

The UHDPS Fire Marshal’s Office conducts emergency evacuation drills for all residential facilities each fall and spring semester. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. UHDPS does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated the availability of the various designated emergency gathering locations on campus and other such as the location and nature of the threat. In both cases, UHDPS and Housing staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At UH, evacuation drills are used as a way to educate and train occupants of fire safety issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components.

Fire and Life Safety Inspections

The Residential Life staff inspects the student rooms on a monthly basis. These inspections will include a general assessment of storage and cleanliness of the room. The University of Houston Fire Marshal’s Office also inspects the student rooms at least once per school year. All Fire Marshal inspections are unannounced. The purpose of the inspections is to eliminate hazards by educating the student population concerning items that are acceptable for use in their rooms and the practices associated with those items. Students are provided with the Residential Halls Housing and Service Agreements which they must read and initial. These agreements contain information on the inspection process and the rules and regulations for residential facilities. The inspections include a visual inspection of extension cords, sprinkler heads, smoke detectors, fire extinguishers, and other life safety systems.

Each room will also be inspected for the presence of other prohibited items such as candles, halogen lights, portable cooking appliances (toasters, rice cookers, and hot plates, etc.), extension cords without circuit breakers, and for prohibited activities including smoking in the
building, tampering with life safety equipment, hanging items from the sprinkler heads and/or piping, etc. Prohibited items are typically confiscated.

**Fire Protection Equipment/Systems**

All of the University Residential Life facilities are equipped with automatic smoke detection systems and all, but one, are monitored by the UHDPS Dispatch Office. All but two of the facilities have full fire sprinkler coverage. Refer to the Residential Life Fire Protection Systems Chart below for information concerning fire detection, notifications, suppressions systems, etc. in each residential facility

**Fire Safety Amenities in UH Residential Facilities**

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>24/7 UHDPS Monitoring</th>
<th>Sprinkler System</th>
<th>Smoke Detection</th>
<th>Voice (Public Address)</th>
<th>Fire Ext</th>
<th>Evacuation Plans and Placards</th>
<th>Evacuation Drills per Year</th>
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<tbody>
<tr>
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<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<td>Bayou Oaks</td>
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<td>2</td>
</tr>
</tbody>
</table>

*Cambridge Oaks and Cougar Place are two story Apartment style buildings with direct exterior access from each apartment

**Fire Safety Education**

There are multiple fire safety educational opportunities for students, faculty and staff to receive throughout the school year. Fire safety educational material is provided at both new employee orientation and at the orientation for new students. The State of Texas Fire Marshal’s Office has developed a program entitled “Have an Exit Strategy” and has provided extensive materials to promote this program. The University has incorporated the program into the Fire Safety Training which the University Fire Marshal’s Office provides.
Fire Safety Tips

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire.

- A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open.

- Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with materials like clothing hanging from the piping.

- Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of University Policy.

- Almost ¾ of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any UH building.

A daily fire log is available for review 24 hours a day on the UHDPS website at [www.uh.edu/fire/log](http://www.uh.edu/fire/log) and at the UHDPS records unit from 8 a.m.–5 p.m. Monday through Friday, excluding holidays. The information in the fire log typically includes information about fires that occur in residential facilities, including the nature, date, time, and general location.

Future Improvements in Fire Safety

All renovations and new construction at the University of Houston either meet or exceed the requirements of the National Fire Protection Association 101 Life Safety Code. This includes the installation of fire extinguishing systems appropriate for the hazards, state-of-the-art addressable voice fire alarm systems, emergency lighting, etc.

Notification Process

UHDPS dispatchers monitor the campus via a proprietary fire alarm network 24-hours a day, seven days a week. All alarms received either through the fire alarm network or other means will initiate a “first responder” response including the Houston Fire Department being immediately notified if a fire occurs in any University Building.

If a fire occurs in UH building, campus community members should immediately notify UHDPS at (713-743-3333) or dial 911. UHDPS will initiate a response and can summon the fire department quickly through this communication link. If a member of the UH community finds evidence of a fire that has been extinguished, and the person is not sure whether UHDPS has already responded, the community member should immediately notify UHDPS to investigate and document the incident.
The University has invested in state-of-the-art addressable voice fire alarm systems for the majority of building on campus with the long-term goal of replacing all old fire alarm systems with the addressable voice fire alarm system. The purpose of these systems is to alert members of the campus community of potential hazards associated with an event in the building. UH community members are expected to evacuate upon hearing a fire alarm in a facility.

The fire alarms alert community members of potential hazards and community members are required to heed the warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with the exits in each building.

When a fire alarm is activated, the elevators in most buildings may be recalled for fire department use. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus typically ring to the UHDPS dispatcher or to a security desk.

**Residential Life Evacuation Procedures**

Residential Life and Housing provides evacuation procedures either posted on the inside door of each room or in the corridors adjacent to the rooms. Evacuations procedures are included in the orientation packets and in training sessions conducted by residential staff. Students receive information about evacuation and shelter-in-place procedures during their floor meetings and during other educational sessions that they can participate in throughout the year. The Residential Staff members are trained in these procedures as well and act as an ongoing resource for the students living in residential facilities.

At the sound of the alarm, secure your room (windows and doors) and immediately leave the area. Leave everything behind except your key. Exit in an orderly fashion (evacuation plans are posted on each floor). Do not use elevators. Keep calm. Move away from the entrances and buildings once you are outside. Do not re-enter the building until told to do so by your Resident Assistant (RA) or the staff person in charge. State fire code regulations require that a fire drill and/or building evacuation be held in residence halls every semester. Resident and guest participation and cooperation are mandatory. The UHDPS Fire Marshal’s Office provides additional information concerning the Universities General Evacuation Procedures and Area-Specific Evacuation Procedures during training sessions for Faculty, Staff and Students.

Safe evacuation will require familiarization of the exits in each facility so that the evacuees use the nearest stairwell and/or exit from the facility. Safe evacuations also include not using an elevator has a means of escape. The elevators that have not been recalled for fire department use may operate erratically in a fire situation resulting in entrapment. The emergency phone in the elevators should be used to notify the UHDPS dispatcher should entrapment occur.
### Statistics and Information Regarding Fires in UH Residential Facilities

#### 2010

<table>
<thead>
<tr>
<th>FACILITY</th>
<th>Date</th>
<th>Cause of Fire</th>
<th># of Injuries</th>
<th># of Deaths</th>
<th>Property Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calhoun Lofts</td>
<td>01/26/10</td>
<td>HVAC motor failure</td>
<td>0</td>
<td>0</td>
<td>$500</td>
</tr>
<tr>
<td>Moody Towers</td>
<td>02/14/10</td>
<td>Microwave shorted out</td>
<td>0</td>
<td>0</td>
<td>$75</td>
</tr>
<tr>
<td>Moody Towers</td>
<td>06/07/10</td>
<td>Fire in storage room caused by hot slag</td>
<td>0</td>
<td>0</td>
<td>$8,667</td>
</tr>
<tr>
<td>Moody Towers</td>
<td>09/06/10</td>
<td>Small grill fire</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Cullen Oaks</td>
<td>09/24/10</td>
<td>Small Oven fire</td>
<td>0</td>
<td>0</td>
<td>$150</td>
</tr>
<tr>
<td>Calhoun Lofts</td>
<td>09/27/10</td>
<td>Individual burned food</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Cougar Place</td>
<td>10/04/10</td>
<td>Smoke Detector Fire</td>
<td>0</td>
<td>0</td>
<td>$100</td>
</tr>
<tr>
<td>Cougar Place</td>
<td>10/15/10</td>
<td>Improperly discarded cigarette</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Calhoun Lofts</td>
<td>12/07/10</td>
<td>HVAC motor failure</td>
<td>0</td>
<td>0</td>
<td>$500</td>
</tr>
</tbody>
</table>

#### 2009

<table>
<thead>
<tr>
<th>FACILITY</th>
<th>Date</th>
<th>Cause of Fire</th>
<th># of Injuries</th>
<th># of Deaths</th>
<th>Property Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bates Residence Hall</td>
<td>11/20/09</td>
<td>Hot Plate on Furniture</td>
<td>0</td>
<td>0</td>
<td>$70</td>
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<tr>
<td>Cullen Oaks</td>
<td>01/22/09</td>
<td>Grease Fire</td>
<td>0</td>
<td>0</td>
<td>$15,000</td>
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</table>

#### 2008

<table>
<thead>
<tr>
<th>FACILITY</th>
<th>Date</th>
<th>Cause of Fire</th>
<th># of Injuries</th>
<th># of Deaths</th>
<th>Property Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cullen Oaks</td>
<td>03/29/08</td>
<td>Intentional – chair set on fire</td>
<td>1*</td>
<td>0</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

* smoke inhalation by police first responder