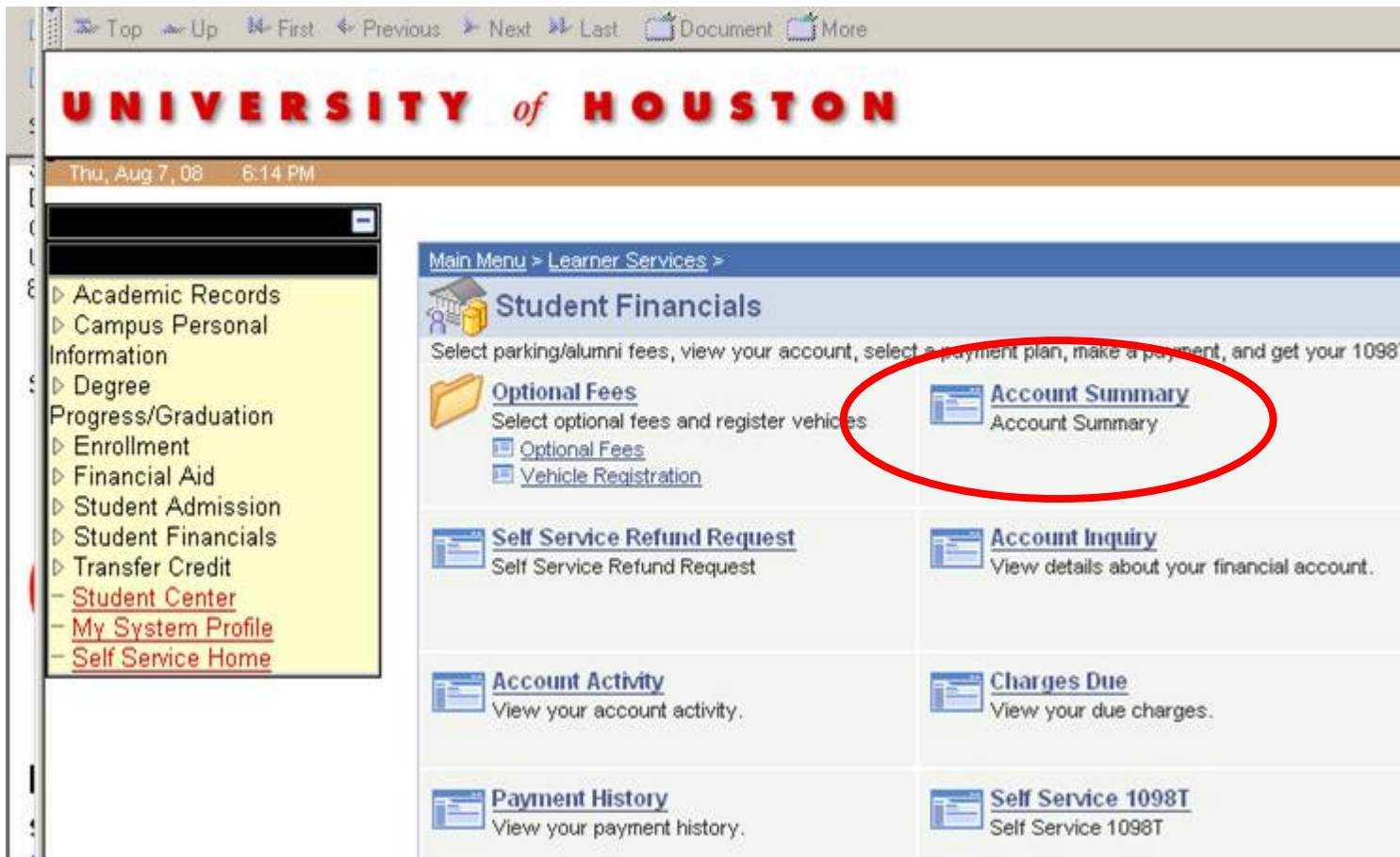


Student Account Summary View

Detailed below are screen shots and navigation associate with the Student Account Summary View. This is an enhancement made available in August of 2008. This view provides a summary of charges and payments by term. It is available in student self-service as well as administratively through Student Financials.

1. Student Navigation & View



2. Administrative Navigation & View

A. Navigation

Navigate to the Account Summary- Student Financials/UHS SF Custom/Account Summary. Enter student's PS ID. Click Search. Select the Term you would like to view by clicking on [View Term Detail](#).

PeopleSoft.

Menu

Search:

- My Favorites
- Academic Advising
- Benefits
- Campus Community
- Curriculum Management
- Enterprise Components
- Enterprise Learning
- Financial Aid
- Organizational Development
- Payroll for North America
- Records and Enrollment
- Self Service
- Set Up HRMS
- Set Up SACR
- Student Admissions
- Student Financials
 - UHS SF Custom
 - ACS Interface
 - Account Summary
 - Account Summary
 - Account Summary Setup
 - Collections

Account Summary

University of Houston **Business Unit** 00730

Snowflake,Susie **EmplID** 0191336

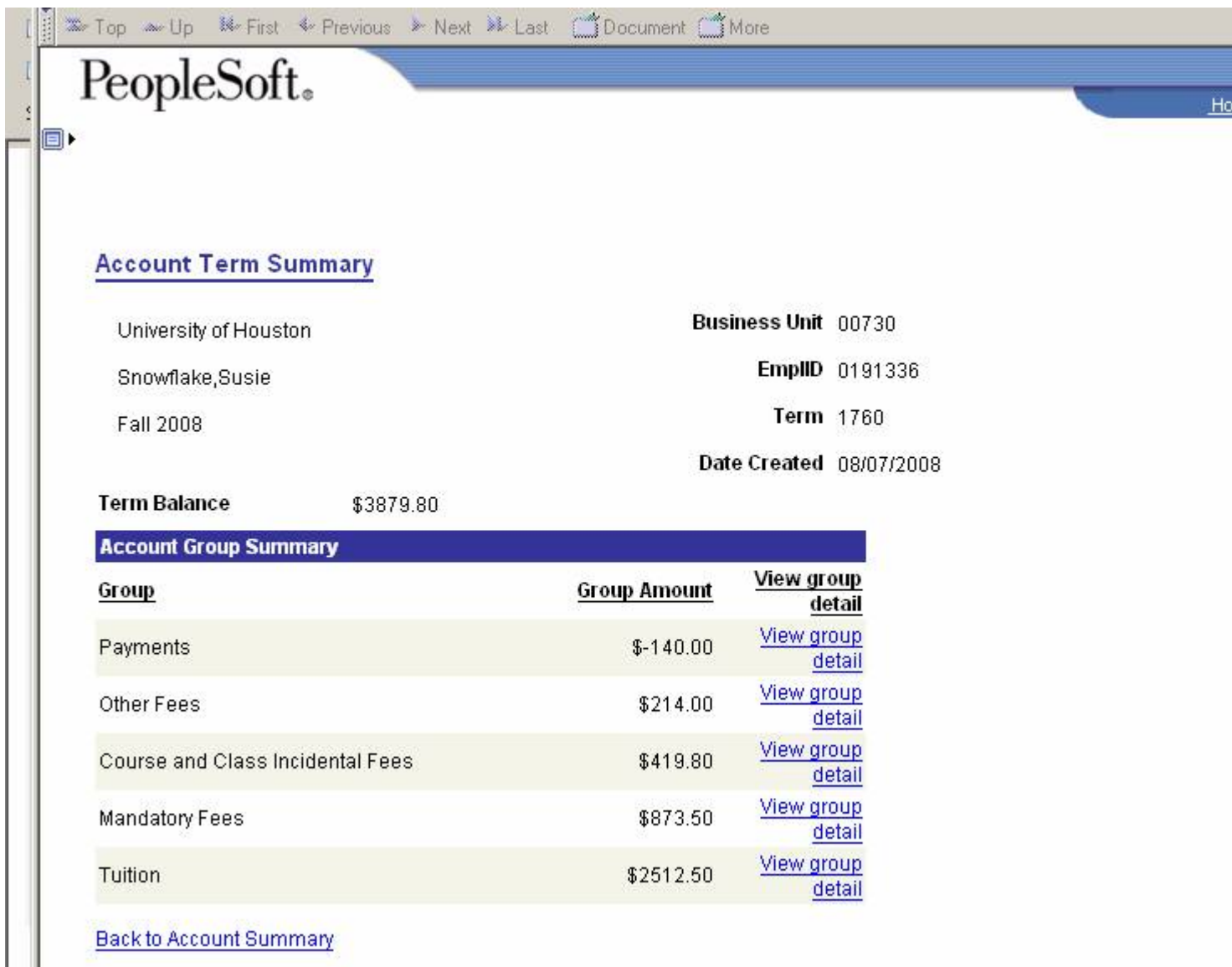
Date Created 08/07/2008

Account Balance \$3879.80

Balance by Term		
Term	Term Balance	View term detail
Fall 2008	\$3879.80	View term detail
Summer 2008	\$0.00	View term detail
Spring 2008	\$0.00	View term detail
Fall 2007	\$0.00	View term detail

B. Balance by Term Summary

The next view provides a summary of all group type items on the student's bill. Susie Snowflake has 5 group types: Payments, Other Fees, Course and Class Incidental Fees, Mandatory Fees, and Tuition. You can view a group's detail by clicking on [View Group Detail](#).



The screenshot shows a PeopleSoft web interface. At the top, there is a navigation bar with links: Top, Up, First, Previous, Next, Last, Document, and More. The PeopleSoft logo is on the left. The main content area is titled "Account Term Summary" and displays the following information:

University of Houston	Business Unit 00730
Snowflake, Susie	EmplID 0191336
Fall 2008	Term 1760
	Date Created 08/07/2008

Term Balance \$3879.80

<u>Group</u>	<u>Group Amount</u>	<u>View group detail</u>
Payments	\$-140.00	View group detail
Other Fees	\$214.00	View group detail
Course and Class Incidental Fees	\$419.80	View group detail
Mandatory Fees	\$873.50	View group detail
Tuition	\$2512.50	View group detail

[Back to Account Summary](#)

3. An Account Group Detail Appears

Top Up First Previous Next Last Document More

PeopleSoft. Hor

Account Group Summary

University of Houston	Business Unit 00730
Snowflake,Susie	EmplID 0191336
Fall 2008	Account Term 1760
Mandatory Fees	Date Created 08/07/2008

Account Group Detail

<u>Description</u>	<u>Amount</u>
Fee - Student Services-Ugrd	\$185.00
Fee - Utility Assessment-Ugrd	\$127.50
Fee - Instruct. Acc&Sup-Ugrd	\$52.50
Fee - Academic Service	\$41.25
Fee - International Edu-Ugrd	\$1.00
Fee - University Center-Ugrd	\$35.00