Dear UH International Students and Scholars,

The UHD VITA Site at the University Of Houston-Downtown is providing Federal Tax Return preparation services at its location at the **University of Houston - Downtown** location. The hours of operations to assist international students and scholars are as follows:

For the months of January, 2019 and February, 2019, the hours of operations of the UHD VITA Site (for all taxpayers) are as follow:

**Monday – Thursday 1:00 P.M. – 5:00 P.M.**  
(No Fridays)  
**Saturdays 10:00 A.M. – 2:00 P.M.**

Beginning March 1, 2019, the hours of operations of the UHD VITA Site (international students and scholars only) are as follow:

**Monday – Friday 9:00 A.M. – 12:00 P.M. (Noon)**

Please note that you are not required to prepare your Tax Returns before coming to the UHD VITA Site. Please bring the following documents with you:

Passport  
I-94 (travel history)  
W-2  
1042-S (If you have received it)  
Any other tax related document (Including Forms 1099-B, 1099-INT, 1099-DIV, etc.)

**Location:**  
University of Houston - Downtown  
Marilyn Davies College Of Business (Shea Street Building)  
Room 308  
320 North Main Street  
Houston, Texas 77002-1001

**How to get here** - Take the Metro Bus Number 054 from Scott Street to Downtown TC Transit Center and then Metro Bus Number 052 from Downtown TC (Transit Center) to One Main Street (The Main Location for the University Of Houston-Downtown). The Shea Street Building is a three (3) minute walk north from there at the intersection of Main Street and Naylor Street.

If you have any questions, please contact us at (713) 238-1931 or E-Mail at uhdvita@uhd.edu.