University of Houston - University of Stavanger Exchange Program:
At a Glance

Starting in 2013, the University of Houston (UH) and the University of Stavanger (UiS) have an exchange program that allows students from one institution to enrol in classes at the other while paying tuition only at their home institution. Travel, housing, and campus enrolment fees must be paid wherever the student is in residence.

The primary arrangements are between UH Earth and Atmospheric Sciences and UiS Petroleum Engineering, which includes petroleum geology. An exchange may also be made to the Arctic field programs at University Centre Svalbard (UNiS). Additional departments or programs may be involved in the exchange with prior specific approval. All upper division courses will be taught in English, and nearly all lower division geology classes will be taught in English.

Both universities have entered into this arrangement with the goals of expanding the course and research offerings for their students and encourage participation in the exchange in both directions.

See http://eassvalbard.blogspot.com/ for the blog entries by UH students who have made this exchange or see http://www.geosc.uh.edu/research-institutes-programs/uh-norway/index.php for general information about the program. Contact Dr. Paul Mann, UH exchange liaison, to learn more.

UH UiS

Action Items:
1. Talk to the undergraduate or graduate advisor in EAS about the program.
2. Check courses abroad: http://www.uis.no/studies/student-exchange/fields-of-study/
3. See http://www.uh.edu/studyabroad for details for "outgoing students."
4. Complete each step in the directions.
5. Have a nomination letter sent by faculty at home institution to admissions@uis.no.
6. Send a recent photo to admissions@uis.no.

Application deadlines (External):

• 1 May for studies commencing in the autumn semester (July-December)
• 1 November for studies commencing in the spring semester (January-June)
• NB: Arctic program in Svalbard may have other deadlines; see course schedule for details: http://www.unis.no.

Note these deadlines are earlier than the deadlines specified by UH for joining an exchange program. UH students must meet this earlier deadline for the Norwegian school.
Five Steps to Study Abroad

**STEP 1:**

1. Schedule an appointment with Study Abroad Advisor or Director
2. Submit to advisor your study abroad on-line application form
3. Choose your courses and provider or university

**STEP 2:**

1. Complete your Course Equivalency Form online and Print it.
2. Meet your study abroad advisor **Maria J. Saldana**, follow her instructions for the UH study abroad process.
3. Enroll with provider or university and submit the acceptance letter.

**STEP 3:**

- Please contact Bilal Tawil to schedule an appointment.  
  Phone: 713-743-4687, Email: btawil@uh.edu

  1. Get your Photographs taken (at OISP)
  2. Complete, sign and submit (at OISP):  
     Health Disclosure Form  
     Affidavit Form  
     State Registration Form
  3. Read, sign and submit (at OISP):  
     Release and Waiver of Liability Agreement  
     Consent to Release Information (notarize at OISP)
  4. Submit to OISP ’l: copy of your Passport page and visa (if applicable)
  5. Get your ISIC Card (from OISP)

**STEP 4:**

1. Meet with the Director **Ms. Parul Fernandes** to sign off for registration.
2. Attend Pre-departure Orientation (Mandatory)
3. Mandatory Reading

**STEP 5:**

Re-entry (Grades will not be entered till re-entry is completed)

- Submit the essay and Re-entry Evaluation Form to your Study Abroad Advisor.
- Schedule an appointment with Director, Ms. Parul Fernandes.

**Deadline Date: For Spring Semester 2014 November 15, 2013**