2020 SRC Oral Presentation Guidelines

Email easgradcommittee@gmail.com if you have any questions or concerns

- **Business casual dress code is required.** Dress as though you are speaking at a major conference (e.g. AAPG, SEG, etc)

- Oral presentations are <mark>12 minutes plus 3 minutes</mark> for questions and answers. Time over 12 minutes will deduct from Q/A
  - Arrive at least minutes before the start of your presentation
  - Complimentary laser pointer provided, although you may use your own.
  - **Microphone must be used during talk or you will not be scored**
  - A timer will be in for the speakers convenience on the microphone stand

- **It is your responsibility to make sure your presentation runs correctly on a Windows machine.** Microsoft Powerpoint 365 will be used for presentations
  - Presentations should be prepared using a <mark>4:3 aspect ratio.</mark>
  - New versions of PowerPoint are automatically set to 16:9 ratio so to change this open PowerPoint go to > Design > slide size and click on standard (4:3).

- The speaker order and example judging form will be emailed to you once your abstract has been accepted.

- **By midnight on Wednesday, April 22th you must send a digital copy** of your presentation as:

<mark>yourlastname_firstname_SRC.pptx/.ppt</mark> to easgradcommittee@gmail.com