NEW U.S. PASSPORT CHECKLIST:

Form DS-11: Application for a U.S. Passport
- Application can be obtained in the Learning Abroad office or online at http://www.state.gov/documents/organization/212239.pdf.
  - Do not sign the application until requested to do so by a passport agent.

Proof of U.S. Citizenship
- Primary Evidence (one of the following):
  - Previously issued, undamaged U.S. Passport
  - Certified birth certificate issued by the city, county, or state
  - Consular Report of Birth Abroad or Certification of Birth
  - Naturalization Certificate
  - Certificate of Citizenship

Proof of Identity
- Primary Evidence (one of the following):
  - Previously issued, undamaged U.S. passport
  - Naturalization Certificate
  - Valid Driver’s License
  - Current Government ID (city, state, or federal)
  - Current Military ID (military and dependents)

One Passport Photo
- Photo can be taken in the Learning Abroad office for a $10 fee.

Passport Fees
- Mandatory Fees
  - Passport Book Application Fees (Adult): $110
    - Personal check, cashier’s check, or money order ONLY
      - Made payable to the U.S. Department of State
  - Facility Execution Fee: $25
    - Personal check, cashier’s check, or money order ONLY
      - Made payable to the University of Houston

- Optional Fees
  - Expedited Service Fee: $60
    - Personal check, cashier’s check, or money order ONLY
      - Made payable to the U.S. Department of State
  - Overnight Delivery Fee: $20.66
    - Personal check, cashier’s check, or money order ONLY
      - Made payable to the U.S. Department of State