Steps to instruct terminated employees to reset their passwords or lookup their usernames for PeopleSoft Access:

1. Google the URL listing:



2. Click on the HRPRD link:

uh.edu/infotech/services/computing/people-soft-admin/people-soft-url-list/												
PeopleSoft URL Lis	🄊 AccessUH	Human Resources	My Oracle Support	H DBA On-Call Sched	S HRPRD	S HR92TST	HR92TST PASS	HRSBX	P HRSBX2	P HR858TST	Taleo Staging	1
ليخ UH Home > University Information Technology > UIT Services > Computing > PeopleSoft Admin > PeopleSoft URL List												

COMPUTING	PeopleSoft URL List								
Software									
Hardware	Database	URL							
Networks	FSPRD	https://fsprd.my.uh.edu							
Fax Server									
IP & DNS Addresses	FS91SBX	https://dev.my.uh.edu:8141							
Obtain a Data Connection	FSQ1SRX2	https://dov.mv.uk.odu.9142							
EDUCAUSE	13313072	https://dev.my.dn.edd.o145							
Research Computing	FS91DEV								
PeopleSoft Admin									
DBA On Call Schedule	FS92TST	https://dev.my.uh.edu:8139							
PeopleSoft URL List									
Printer Queues	FS92SBX	https://dev.my.un.edu:8049							
	FS92DEV	https://dev.my.uh.edu:8018							
	FS 9.2 Image 26	http://hpspum12.fast.uh.edu:8000/psp/ps/?cmd=login							
	FS 9.2 Image 35	http://hpspum13.fast.uh.edu:8000/psp/ps/?cmd=login&languageCd=ENG&							
	FS91DMO	http://hpsmappt20.fast.uh.edu:9080/psp/fs91dmo/?&cmd=login&languageCd=ENG&							
	HRPRD	https://hrprd.my.uh.edu							

3. Click on the Forgot Password? Link:

	&languageCd=ENG&								
s 🙀 PeopleSoft URL List 🄊 AccessUH 🦉 Human F	Resources 🤶 My Oracle Support	🙀 DBA On-Call Sched	S HRPRD S HR92T	ST 🔇 HR92TST PASS	HRSBX	P HRSBX2	P HR858TST	Taleo Staging	TCD Wo
		UNIVE	K211 A OL	HO02	ION	212	IEIVI		
		Lloor ID							
		Userib							
		Password							
			Eorgot Bas	sword2 Eorgot Lis	or ID2				
			T orgot T as	Sword Prorger 03					
				Sian In					
			Enable	e Screen Reader M	lode				

4. Enter you User ID:

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C 🔒 saprd.my.uh.	edu/psc/saprd/	EMPLOYEE/HRMS/c/MAI	NTAIN_SECURITY.EMAIL	_PSWD.GBL?&									
NeopleSoft URL List	R AccessUH	🙀 Human Resources	💮 My Oracle Support	🙀 DBA On-Call Sched	HRPRD	HR92TST	HR92TST PASS	S HRSBX	P HRSBX2	P HR858TST	O Taleo Staging	TCD Work Orders	🚯 UIT Su
				UNIVE	RSIT	Yof	lous	TON	SYS	TEM			
						Passwor	d Reset Wiza	rd					
			User	ID .									
				Forgot User ID?									
				Continue									
				Changing your pas	sword here v	vill change ye	our student system	n password.					
				To change your Co To change your UH To change your UH To change your UH	ugarnet pass IV password, ICL network p ID network p	word, use th use the UH password, use assword, use	e UIT Password V / Password Reset e the Reset Pass the Password As	Vizard site. t page. word Tool. ssistance Pa	ge.				

5. Answer the security questions:

	Security Question
User ID	
Please answer the following question below for user validation.	
Ç₃	Question What is my date of birth? (MMDDDYYYY format) Response
	I'm not a robot

6. The following message appears on the screen:

UNIVERSITY of HOUSTON SYSTEM

Your new password has been emailed.

If you have not received the email, please check the following: • You entered correct email address • You are entering correct responses to the hint questions

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If you continue to have problems, please contact your campus specific help desk: Main Campus: Call UIT Help Desk at 713/743-1411 or chat with us at http://www.uh.edu/livechait Clear Lake Campus: Call 281/283-2722 or email SEC@uhcl edu Victoria Campus: Call 361/570-4399 or email HelpDesk@uhv.edu Downtown Campus: Call 361/570-4399 or email at ITHelp@uhd.edu

7. This email is sent with the new password: (always ask them to check their junk mail folder in case it did not appear in their inbox)



If you suspect an unauthorized request was made to change your password, please contact UHS IT Security at phone number <u>832/842-4695</u> or via email a <u>security@uh.edu</u>.

Notice to Recipient: Unless otherwise specifically indicated, the information contained in this e-mail message is confidential and is only intended for the review and use of the above-named person(s). If the reader of this message is not the intended recipient, you are hereby notified that the recipient is strictly prohibited from any use, storage, dissemination, distribution, or copying of this communication. If you have received this e-mail message in error, please contact UHS IT Security immediately. Thank you.