**University of Houston**

**HRMS PeopleSoft ePerformance Manager Security Access Request**

Complete the top part of this form; read and sign the attached security agreement, and return the form to your college/division business administrator for approval.

Both pages of the form should be faxed to 713-743-4658 or scanned and e-mailed to [SGArmstrong@uh.edu](mailto:SGArmstrong@uh.edu) or [JMarlowe@uh.edu](mailto:JMarlowe@uh.edu). Security-related questions should be directed to 713-743-1962 or 713-743-5006.

**Completed by Applicant:**

Last Name: First Name: MI:

EMPL ID: Job Title:

Department Code:

Campus Phone: Email Address:

**Approvals:**

Employee Print

Signature: Name: Date:

College/Division

Business Administrator Print

Signature: Name: Date:

**HRMS Security Coordinator:**

Role Assigned:

HRMS Signature: Date:

**Comments:**