Psychology Research Coordinator Position at University of Houston

The Culture & Health Research Center, directed by Dr. Qian Lu, is seeking a full-time research coordinator to begin in summer 2015.

The Culture & Health Research Center is located within the Department of Psychology at the University of Houston. Our multilingual, multicultural team of researchers aims to understand the biological, cultural, and psychosocial processes underlying health and illness. Our current studies investigate the culturally specific obstacles affecting the well-being of Chinese and Asian American breast cancer survivors. We are conducting several health-cultural psychosocial intervention studies among Chinese breast cancer survivors.

**Key responsibilities:** developing and implementing study protocols; coordinating multiple research teams; managing IRB protocols; facilitating meetings; providing input on study design; collaborating with community organizations and consultants; organizing data files and study materials; and preparing progress reports. In addition, the research coordinator will manage daily lab operations, provide administrative support, and supervise undergraduate research assistants.

**Qualifications:**
- Bachelor’s degree in psychology or closely related field (e.g., social work, public health, behavioral medicine, etc.)
- At least 1 year of previous research experience in psychology or closely related field
- Project management experience
- Skills required: Cross-cultural competency; attention to detail; strong organizational skills; excellent verbal and written communication skills; ability to take initiative and work independently; ability to work efficiently on a team; time management skills
- Proficiency in Mandarin Chinese (speaking, reading, writing) and/or previous experience with minority or underserved populations a plus

This position provides opportunities to gain experience with community-based research methods, foster cultural sensitivity, and make a meaningful impact on underserved populations. For those interested in pursuing a research career, this position offers relevant experience, mentorship, and professional development. Opportunities may be available to assist with manuscript preparation. This is a one-year position with possibility of renewal for a second year based on performance. This position is benefits-eligible. Salary range to be determined based on qualifications.

The University of Houston is a Carnegie-designated Tier One public research university located in Houston, Texas, the nation’s fourth largest city. UH serves over 40,000 undergraduate and graduate students and boasts one of the most ethnically diverse student populations in the country. Known as the world’s energy capital, Houston is also home to the Texas Medical Center (TMC). UH’s proximity to TMC provides opportunities for collaboration with investigators at a world-class medical research center.

**To apply:** Please send your cover letter, CV/resume, and list of three (3) references to:

Christine Wu
Lab Manager
Email: healthpsychlab.uh@gmail.com
Phone: 713-743-8291

Review of applications will begin immediately and continue until the position is filled.