

University of Houston
Graduate and Professional Studies Council
Minutes of
Regular Meeting May 1, 2007
Submitted for Review

A regular meeting of the University of Houston Graduate and Professional Studies Council convened at 12:00 noon on Tuesday, May 1, 2007 in Room 302, Executive Board Room, Bauer College of Business

I. Attendance

Members Present:

Julia Babcock, KiJoon Back, Driss Benhaddou, Roger Boltz, Henry Chafetz, Tom Colbert, Chuck Fleming, Laura Frishman, Karen Holmes, David Jackson, Paul Janicke, Brian Knoll, Marco Mariotto (ex officio), Brian McFarlin, Robert McPherson, Archer McWhorter, Cathy Patterson, Paul R. Raffoul, Latha Ramchand, Michelangelo Sabatino, Amy Sater, Larry Witte Shara Zatopek.

Members Absent:

Doug Eikenburg, Shirley Ezell, Chuck Layne, Josephine Tittsworth.

Staff:

Margaret Watson, Yolizma Zapata.

Guests:

Libby Barlow (Registrar).

I. Call to Order

- The meeting was called to order at 12:10 by Brian Knoll, Chair of GPSC

II. Approval of the Minutes

- Minutes of April 3, 2007 meeting were approved as amended.

III. .Announcements/Information

- Brian Knoll – election of Vice Chair for 2007-2008
 - Cathy Patterson was elected Vice Chair for 2007-2008.
- Brian Knoll – report on the Electronic Theses and Dissertations pilot project
 - The pilot project has been extended for the 2007-2008 academic year. Procedures and instruction manuals have been developed this year. In

addition, the Intellectual Property Attorney in the Office of Research approved the contract that students will sign.

- Sandy Frieden, PeopleSoft
 - Fall enrollment is down slightly. Enrollment reports are still not fully functional.
 - There was a brief discussion on out-of-career enrollments. The need for cross-listed courses was emphasized again. In addition, career-pointer-exception-rules and dual careers are appropriate in certain circumstances.
- IV. Reports by Representatives to Academic Governance Committees
 - Representative from the Research Council, Chuck Layne
 - No report.
- V. Reports on Related University Committees
 - Representative to Information Technology and Computing Committee, Paul Raffoul
 - The committee will submit its final report to Faculty Senate this week. Recommendations include disbanding the Information Technology and Computing Committee, creating an IT Council as well as four subcommittees: Academics, Administration, Research, and Students.
 - Representative to Faculty Senate Executive Committee, Brian Knoll
 - The UCC pilot will be extended because there are still too many issues that are not settled.
 - Representative to the Teaching Excellence Committee, Julia Babcock
 - The work of this committee has been completed for the academic year.
- VI. Report by Dean of Graduate & Professional Studies, Marco J. Mariotto
 - No report.
- VII. Standing Committee Reports
 - Academic Program Evaluation Committee, Bob McPherson
 - New
 - GPSC 5695 07S: Cooperative Program between Economics and the University of Kyiv
 - There is a semi-soft deadline of October for approval of this program. The committee will work over the summer in order to bring a recommendation to Council at the September meeting.
 - Course Evaluation and Review Committee, Roger Boltz
 - None
 - Graduate Admissions & Student Affairs Committee, David Jackson
 - Pending:
 - GPSC 5684 06F: Request that Council establish a Faculty Mentoring Award for Grad/Prof students
 - Tabled until the September meeting.

- Graduate Policies Committee, Laura Frishman
 - Pending
 - GPSC 5692 07S: Review of alternate methods for testing English Proficiency
 - Tabled. Will be reviewed by Dean Mariotto.

VIII. Unfinished Business

- Review of Provost's Charge (GPSC 5688 07S) – Cathy Patterson
 - A report has been sent to the Provost, Dean Mariotto and Brian Knoll, Chair of GPSC.

IX. New Business

X. Adjournment

- The meeting was adjourned at 1:20 p.m.