

# UNIVERSITY of HOUSTON

## FACULTY AND STAFF

Name \_\_\_\_\_ Employee ID \_\_\_\_\_

Office Phone Extension \_\_\_\_\_ Department Mail Code \_\_\_\_\_

### WAYS TO GIVE

#### PAYROLL DEDUCTION – COMPLETE THIS FORM

Your monthly pledge will be deducted from the first payroll of each month. (Minimum deduction \$5 each month.)

I am:  monthly  
 bi-weekly  
 faculty, 9 months

\$ \_\_\_\_\_ X \_\_\_\_\_ months.

for a total gift of \$ \_\_\_\_\_

Start:  next available pay cycle  
 after 1st check of \_\_\_\_\_  
(month)

(If) I am an active payroll donor:

Add to my current gift(s)  
 Start this gift when current gift is complete  
 Cancel the current gift and add this

#### PAYROLL AUTHORIZATION

I voluntarily authorize the above monthly deduction from my after-tax wages for a charitable contribution as indicated above. I also understand that I may revoke this authorization at any time by giving my payroll office written notice.

Signature \_\_\_\_\_

Date \_\_\_\_\_

#### CREDIT CARD

You can also make a secure online gift at [giving.uh.edu/uhgivesback](http://giving.uh.edu/uhgivesback)

Please charge my gift of \$ \_\_\_\_\_

*(Do not complete credit card information below if making an online gift.)*



Account number \_\_\_\_\_

Expiration date \_\_\_\_\_

Name on card \_\_\_\_\_

Billing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### CHECK or MONEY ORDER

Make check payable to "University of Houston"

\$ Amount \_\_\_\_\_

*(Send your check and this form to the address below)  
 Please do not use interoffice mail*

#### Please designate my gift to:

General Scholarship Fund \$ \_\_\_\_\_ The Fund for UH (where needed most) \$ \_\_\_\_\_

The Library Excellence Fund \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

This gift is made jointly with my spouse. Spouse's name \_\_\_\_\_

*Your contribution is tax deductible to the extent allowed by law.*

No matter how you give, please complete this form and return it to the UH Office of Annual Giving, PO Box 867 Houston, TX 77001-0867.

**THANK YOU FOR YOUR GIFT! YOU ARE THE PRIDE.**

For questions or more information, please contact the Office of Annual Giving, 3-4708, or [annualgiving@uh.edu](mailto:annualgiving@uh.edu).