

# **University of Houston Faculty Senate Meetings**

## **Rules of Decorum**

- **The meetings of the University of Houston Faculty Senate are recorded by its staff.**
- **No other recordings are allowed without advance written authorization.**
- **Still photography is permitted, but no additional lighting is allowed.**
- **Use of flash should be kept to a minimum.**
- **No signage or advertising is permitted.**
- **Senators and guests are asked to refrain from disturbing the assembly during the conduct of business.**

# On Deck Events

- The next scheduled **Faculty Senate meeting** will be held on:  
Wednesday, **October 15, 2008**  
**at 12:15 p.m.**
- **Faculty Senate Retreat – October 3<sup>rd</sup> – all day**

# Cougars Helping Cougars Hurricane Ike Relief Fund

- The University of Houston has established a center to collect donations through the :
  - University Center Underground, Room 52, the site of the former Copy Center.
- Items of need include non-perishable food, clothes, textbooks and other books, toiletries, school supplies, toys, portable entertainment systems, television, stereos, CDs, videos, DVDs and gift cards for retail stores.

# UNIVERSITY OF HOUSTON FACULTY SENATE MEETING

September 24, 2008 12:15 p.m. – 2:00 p.m.

## AGENDA

### Emergency Preparedness in the wake of Hurricane Ike

#### I. Approval of Minutes & Introduction

**Faculty Senate President Wynne Chin**

#### II. Opening Comments - UH System Chancellor and UH President

**How emergency decisions are made in general.**

**Why the particular decision to reopen was made.**

#### III. Format and introduction for reports from emergency team members

**IIIa. What went wrong?**

**IIIb. What went right?**

**IIIc. Lessons learned for the future.**

**IIId. Potential action steps to take.**

#### IV. Open discussion from the Senate floor to address the key areas with emphasis on ideas for further improvement on emergency procedures/protocols.

**Discussion Topics**

**Illa. What went wrong?**

- A. Emergency planning protocols
- B. Assessment of Physical Infrastructure
- C. Assessment of human resources,
- D. Assessment of citywide information.
- E. Communication System
- F. Information Substance and Information Flow

**Discussion Topics**

**IIIb. What went right**

A. Physical Infrastructure Remediation & Campus Services

B. Volunteer efforts on-campus

C. Resources and recovery support made available on-campus to students and

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## Discussion Topics

### **IIIc. Lessons learned for the future**

- A. Human resource issues require as much attention, planning as physical infrastructure or technology issues in times of crisis
- B. Consultation with/information gathering from campus constituencies crucial for an effective decision-making process, in emergency management *and beyond*
- C. Improved communication enhances the consultation process which enhances in turn the quality of the information used for the decision-making process.
- D. Conditions - Campus relative to Citywide
- E. No guidelines to reopen the campus

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## Discussion Topics

### **IIId. Action Steps**

- A. Develop guidelines for closing and reopening campus
- B. Develop guidelines to ensure the right voices available at the right time for decisions.
- C. Establish Task Force consisting of Faculty, staff, and students to work with EMT to develop new, more responsive protocols for emergencies

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**Senators & Faculty initially**