

University of Houston Faculty Senate and Faculty Assembly Meetings Rules of Decorum

The meetings of the University of Houston Faculty Senate and Faculty Assemblies are recorded by its staff.

No other recordings are allowed without advance written authorization.

Still photography is permitted, but no additional lighting is allowed.

Use of flash should be kept to a minimum.

No signage or advertising is permitted.

Senators, Faculty and guests are asked to refrain from disturbing the assembly during the conduct of business.

UNIVERSITY of HOUSTON FACULTY SENATE MEETING

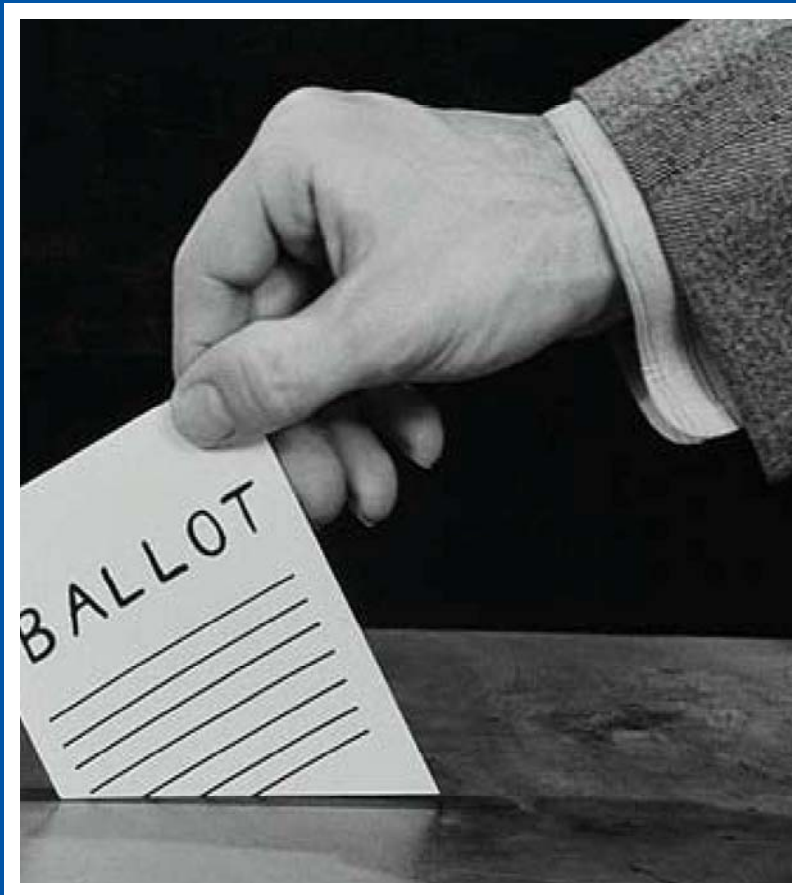
October 21, 2009 12:15 p.m.

AGENDA

1. Convene Meeting: Dan Wells, UH Faculty Senate President
Approval of Minutes: October 2, 2009
Announcements
2. Report from and Discussion with the UH System Chancellor and UH President:
Renu Khator
3. Report from and Discussion with the UH System Senior Vice Chancellor and UH
Senior Vice President for Academic Affairs/Provost: John Antel
4. Preliminary Report and Discussion from Child Care Task Force: Keith
Kowalka/Christiane Spitzmüller
5. Preliminary Report and Discussion on Safety Task Force: Malcolm Davis,
Assistant Vice President for Public Safety & Security and Chief of Police
6. Report on University Center Renovations: Sam Dike, Co-chair of UC 2010
Initiative
7. Report and Discussion with the Faculty Senate President: Dan Wells
 - Preliminary Recommendations of the Accountability Task Force.
8. New Business
9. Adjournment

Announcements

1. General Election, Nov. 3.
2. President Khator's Fall Address, Nov. 4, 2009 at 10 am Moore's Opera House.
3. Scholarship and Community Conference rescheduled for Spring due to Hotel renovations.
4. Faculty Forum: QEP and Developing a Center for Teaching Excellence. November 6, 2009 12-2pm
5. Next FS meeting November 18.
 - Reports and Action Items for the FS Committees and University Councils
 - Slate for December elections presented.



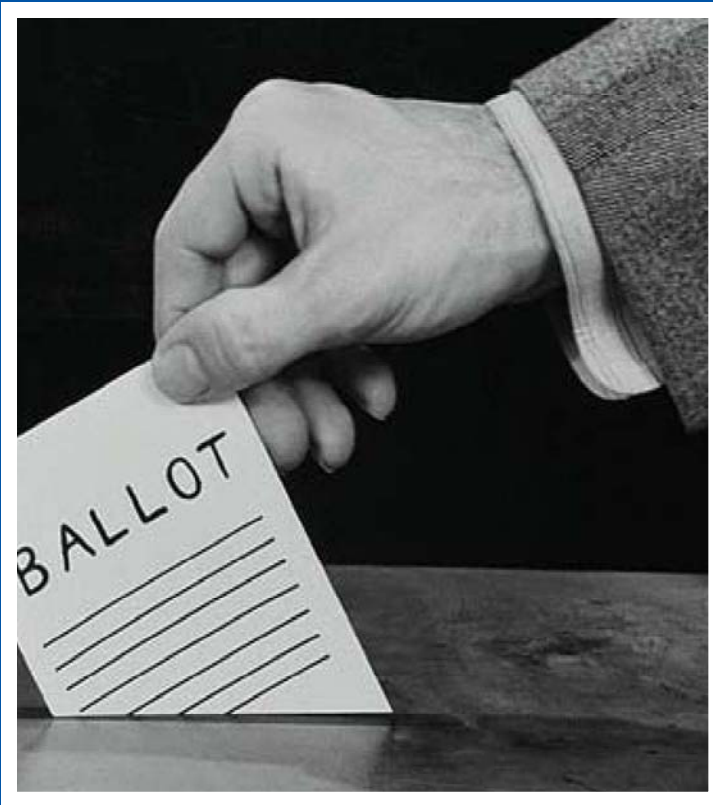
Early Voting Shuttle Service

**October 27th – October 29th
11:00 a.m. - 2:00 p.m.**

Drop off and pick up point @ the UC Circle



For More Information – www.uh.edu/register tovote



Remember!!

Vote

Nov 3rd



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Announcements

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UNIVERSITY of HOUSTON FACULTY SENATE MEETING

October 21, 2009 12:15 p.m.

AGENDA

1. Convene meeting, Approval of Minutes, Announcements: Dr. Dan Wells, President of the Faculty Senate.
2. Report and Discussion: Dr. Renu Khator, UH System Chancellor and UH President.
3. Report and Discussion: Dr. John Antel, UH System Senior Vice Chancellor and UH Provost.
4. Preliminary Report and Discussion from Child Care Task Force: Keith Kowalka/ Dr. Christiane Spitzmüller.
5. Preliminary Report and Discussion on Safety Task Force: Malcolm Davis, Assistant Vice President for Public Safety & Security and Chief of Police
6. Report on University Center Renovations: Sam Dike, Co-chair of UC 2010 Initiative
7. Report and Discussion with the Faculty Senate President: Dan Wells
 - Preliminary Recommendations of the Accountability Task Force.
8. New Business
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Preliminary recommendations

Accountability Task Force

BACKGROUND

HB 2504 requires each higher education institution, beginning with the 2010 fall semester, to make available to the public on its website:

- a course syllabus,
- a curriculum vitae of each regular instructor,
- a departmental budget report (if available) for each undergraduate class offered.

TASK FORCE MEMBERSHIP

A task-force was appointed by the Provost,

- UH Faculty Senate President-Elect, Chair
- Chair of the UH Faculty Senate Educational Policies Committee,
- Chair of the UH Undergraduate Council
- One additional faculty member drawn from the Faculty Senate Leadership of all four system Universities.

Preliminary recommendations

Accountability Task Force

Requirement: **Electronic posting of a class syllabus** that includes course and instructor identifiers, major assignments/exams, required readings, recommended readings and list of discussion/lecture topics.

Proposed Solution: Adoption of a minimal standard for what constitutes an electronic syllabus at this institution, with the individual faculty member having the option to “cut and paste” sections from their existing syllabus or posting the complete syllabus to a centrally located and maintained data-base via a web-based portal.

Rationale: Faculty members are already required to provide a class syllabus to their students and as part of maintaining our SACS accreditation. However, some faculty members have expressed concerns that their syllabi constitute intellectual property over which they legitimately hold copyright/ownership due to the detailed nature of the document as it relates to course content/structure and that posting of the complete syllabi with free access to the public would infringe these rights. Other faculty members have indicated that posting of their complete syllabus is not a source of concern to them.

Proposed Minimum Syllabus

Year Course Offered _____ Semester Course Offered _____
Department _____ Course Number _____ Section Number _____
Name of Course _____ Name of Instructor _____

Major Assignments/Exams *Minimally, you must list all major course assignments and their weight in the final grade for any assignments worth 10% or more.*

Required Reading: *List the Title, Author, and Year of all required readings for the course.*

Recommended Reading: *List the Title, Author, and Year of all recommended readings for the course.*

List of discussion/lecture topics: *Include here all main lecture topics for the semester (dates optional).*

Fillable Form/ Cut and paste boxes would be provided

Preliminary recommendations

Accountability Task Force

Requirement: **Electronic posting of a CV** for each instructor of record for a particular class that includes post-secondary education, teaching experience and significant professional publications, (no personal information will be included)

Proposed Solution: Adoption of a standard format for the CV based on the professional bio-sketch format utilized by NSF and NIH, with the exact content of the academic scholarship/research publication section of the CV being left up to the individual faculty member depending on the norm for their academic discipline.

Rationale: Faculty already maintain various formats of CV's and bio-sketches as part of their professional portfolios. Depending on the academic area these documents can take various forms and can include descriptions of academic scholarship/research publications that differ significantly depending on academic field. In order to capture these various representations of academic scholarship/research publications, the exact format of the section of the CV dealing with a faculty members academic scholarship/research publication record should be left up to the discretion of the individual faculty member and be based on the norms for their academic discipline.

Proposed Minimum CV

Proposed CV Format

NAME:

POSITION/TITLE:

EDUCATION/TRAINING (beginning with Baccalaureate or other initial professional education and to include post-doctoral training)

- Institution & Location
- Degree
- Year(s)
- Field Of Study

TEACHING EXPERIENCE (classes taught in the previous three years):

ACADEMIC SCHOLARSHIP/RESEARCH PUBLICATIONS:

Fillable Form/ Cut and paste boxes would be provided