

September 2008

Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																									
	1 HOLIDAY	2 Pay Day for M083108 & Off Cycle / Run Leave Accrual / Off Cycle for B090208 & MF090208/ Biwklly Period Ending for B090208 / Create Payline for B090208	3 Biwklly T/S for B090208 due in Payroll by 12:00 / Off Cycle Pay Day for Mthly & Biwklly	4 Biwklly Trial for B090208	5 Biwklly Trial for B090208 Corrections Due in Payroll by 12:00 / Reallocations Process at 7:00 a.m. -12:00	6																																																																																																									
7	8 Run Biwklly Final for B090208 at 9:00 a.m. / Final FY08 998 Reallocations Due	9 Off Cycle for B091608 & MF090908	10 Off Cycle Pay Day for Monthly	11 Run Biwklly T/S for B093008 Due in Payroll 10/01/08 / PAR's Due in H/R for B091608 & M093008	12 Pay Day for B083108 & B090208 & Off Cycle for Biwklly / Reallocations Processed at 7:00 am. -12:00	13																																																																																																									
14	15	16 Off Cycle for B091608 & MF091608 / Biwklly Period Ending for B091608 / Create Payline for B091608 & MF091608	17 Biwklly T/S for B091608 Due in Payroll by 12:00 / Off Cycle Pay Day for Biwklly & Mthly	18 Biwklly Trial for B091608	19 Biwklly Trial for B091608 Corrections Due in Payroll by 12:00 / Reallocations Processed at 7:00 a.m. -12:00	20																																																																																																									
21	22 Run Biwklly Final for B091608 at 9:00 a.m.	23 Off Cycle for B093008 & MF092308 / Create Mthly Payline for M093008	24 Off Cycle Pay Day for Mthly / Mthly Trial for M093008/ Mthly Corrections Due in Payroll by 3:00 p.m.	25 Run Biwklly T/S for B101408 Due in Payroll 10/15/08 / PAR's Due H/R for B093008 / Run Final Mthly for M093008 at 9:00 a.m.	26 Pay Day for Biwklly B091608 & Off Cycle / Reallocations Processed at 7:00 a.m. - 12:00 / Run Mthly T/S for M093008	27																																																																																																									
28	29	30 Off Cycle for B093008 & MF093008 / Create Payline for B093008 / Biwklly Period Ending for B093008	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="7">Aug 2008</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> <tr> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="7">Oct 2008</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> </tbody> </table>				Aug 2008							S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							Oct 2008							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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