

March 2009

Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
1	2 Pay Day for M022809 / Run Leave Accrual	3 Off Cycle for BF030309 & MF030309 / Biwly Period Ending for B030309 / Create Payline for B030309	4 Biwly T/S for B030309 Due in Payroll by 12:00 Noon / PAR's Due H/R for M033109/ Run Final Off Cycle Rpts	5 Biwly Trial for B030309	6 Biwly Trial for B030309 Corrections Due in Payroll by 12:00 / Reallocations Processed at 7:00 a. m. - 12:00	7																																																																																											
8	9 Run Biwly Final for B030309 at 9:00 a. m.	10 Off Cycle for BF031009 & MF031009 / Create Payline for M033109	11 Mthly Trial for M033109 / Run Final Off Cycle Rpts	12 Run Biwly T/S for B033109 Due in Payroll 04/01/09 / PAR's Due in H/R for B031709	13 Pay Day for B030309 & Off Cycle / Mthly Trial for M033109 Corrections Due in Payroll by 12:00 / Reallocations Processed at 7:00 a. m. - 12:00	14																																																																																											
15	16 Run Mthly Final for M033109 at 9:00 a. m. / Run Mthly T/S for M033109/ Off Cycle for BF031609 & MF031609	17 Biwly Period Ending for B031709 / Create Payline for B031709 / Biwly T/S for B031709 Due in Payroll by 5:00 p. m.	18 Biwly Trial for B031709 / Biwly Trial Corrections Due in Payroll by 3:00 p. m./ Run Final Off Cycle Rpts	19 HOLIDAY	20 HOLIDAY	21																																																																																											
22	23 Run Biwly Final for B031709 at 9:00 a. m.	24 Off Cycle for BF032409 & MF032409	25 Run Final Off Cycle Rpts	26 Run Biwly T/S for B041409 Due in Payroll 04/15/09 / PAR's Due in H/R for B033109	27 Pay Day for B031709 & Off cycle / Reallocations Processed at 7:00 a. m. - 12:00	28																																																																																											
29	30	31 Off Cycle for BF033109 & MF033109 / Biwly Period Ending for B033109/ Create Payline for B033109	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="7">Feb 2009</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> </tr> </tbody> </table> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="7">Apr 2009</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> <td></td> </tr> </tbody> </table>				Feb 2009							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	Apr 2009							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
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