

### Foreign National Information Addendum

Important Note – If you are a Foreign National and wish to claim exemption from withholding from U.S. Federal Income Tax based upon an Income Tax Treaty, you must have a U.S. Social Security # and submit two (2) original copies of Form 8233 (Exemption From Withholding on Compensation for Independent (and Certain Dependent) Personal Services of a Foreign National Individual).

\_\_\_\_\_  
(Name – Family, First, Middle)

\_\_\_\_\_  
(Country of Residence for Income Tax Treaty Determination)

\_\_\_\_\_  
(Country Issuing Passport)

\_\_\_\_\_  
(Permanent Street Address to be used for year-end tax reporting)

\_\_\_\_\_  
(City) (State or Province) (Zip or Postal Code) (Country)

How many days will you be in the United States this calendar year? \_\_\_\_\_

\_\_\_\_\_  
(Description of personal services to be performed for the University of Houston)

#### Visa Type

Please indicate the immigration designation with which you intend to enter the United States on this visit.

\_\_\_\_\_ B-1 visa or WB stamp (visa waiver business classification)\*

**All other visas must be reviewed and approved by the Office of General Counsel Immigration Services before the Foreign National renders service. Failure to receive prior approval may result in the Foreign National not being eligible to receive payment or the payment being delayed.**

\* Acceptance of honorarium payment and associated incidental expenses for usual academic activity (lasting not longer than nine days) from any component of the University of Houston System is permitted if payment is made for services conducted for the benefit of the University and provided such payment or associated incidental expenses has not been accepted from more than five qualifying institutions or organizations in the previous 6-month period.

Under penalties of perjury, I hereby certify that the information provided above is, to the best of my knowledge, true, correct, and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Note: Modification of this Form requires approval of OGC**