

**UNIVERSITY OF HOUSTON
DOWNTOWN**

**ANNUAL REPORT OF
NONFINANCIAL DATA**

FOR THE YEAR ENDED AUGUST 31, 2010

UNIVERSITY OF HOUSTON – DOWNTOWN

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University of Houston-Downtown

Office of the Vice President for Administration & Finance

December 15, 2010

Honorable Rick Perry, Governor
John Keel, CPA, State Auditor
John O'Brien, Director, Legislative Budget Board
Mary Camp, Director, Legislative Reference Library

Lady and Gentlemen:

We are pleased to submit the University of Houston – Downtown *Annual Report of Non-financial Data* for the year ended August 31, 2010, in compliance with Texas Government Code Annotated § 2101.0115 and in accordance with the requirements established by the Texas Comptroller of Public Accounts.

The accompanying report has not been audited and is considered to be independent of the agency's or institution's *Annual Financial Report*.

If you have questions, please contact George Anderson at 713-221-8449.

Sincerely,

A handwritten signature in black ink, appearing to read 'David M. Bradley'.

David M. Bradley
Vice President for Administration and Finance

University of Houston – Downtown

Organizational Data
August 31, 2010

Board of Regents

Welcome W. Wilson, Sr., Houston	Term Expires August 31, 2011
Jim P. Wise, Houston	Term Expires August 31, 2011
Carroll Robertson Ray, Houston	Term Expires August 31, 2011
Mica Mosbacher, Houston	Term Expires August 31, 2013
Nelda Luce Blair, The Woodlands	Term Expires August 31, 2013
Jacob M. Monty, Houston	Term Expires August 31, 2013
Nandita V. Berry, Houston	Term Expires August 31, 2015
Tilman J. Fertitta, Houston	Term Expires August 31, 2015
Jarvis V. Hollingsworth, Houston	Term Expires August 31, 2015
Andrew Cobos, Houston	Term Expires May 31, 2011

Officers of the Board (Fiscal Year 2010):

Welcome W. Wilson, Sr.	Chair
Jim P. Wise	Vice Chair
Nelda Luce Blair	Secretary

Officers of the Board (Fiscal Year 2011):

Carroll Robertson Ray,	Chair
Nelda Luce Blair	Vice Chair
Mica Mosbacher	Secretary

Administrative Officers

William V. Flores	President
Michael Dressman (Interim)	Vice President for Academic Affairs and Provost
David Bradley	Vice President for Administration and Finance
Ivonne Montalbano	Vice President for Employment Services and Operations
Edward Apodaca	Vice President for Student Services and Enrollment Management
Patrick S. Williams	Associate Vice President for Institutional Effectiveness
Johanna Wolfe	Vice President for Advancement and External Relations

UNIVERSITY OF HOUSTON - DOWNTOWN
ANNUAL REPORT OF NONFINANCIAL DATA

STATEMENT OF PROCEDURE REGARDING
ANNUAL REPORT OF NONFINANCIAL DATA

Section 2101.0115, Texas Government Code, was added by Act of May 26, 2001, 77th Legislature, Regular Session, House Bill 2914. This legislation requires state agencies and institutions of higher education to submit an Annual Report of Nonfinancial Data. This report includes nonfinancial schedules previously included in the Annual Financial Report. The following report has been prepared in accordance with requirements established by applicable regulations.

The State Auditor has not audited the accompanying schedules and, therefore, an opinion has not been, nor will be expressed on the information contained in this report.

UNIVERSITY OF HOUSTON – DOWNTOWN
ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

ACCOUNTING DATA

SCHEDULE D-6

Schedule of Medical Services, Research, and Development Plan – Summary of Operations – Accrual Basis

All agencies that have a public health related institution covered under Article III of the General Appropriations Act shall not expend funds after a period of one hundred twenty days following the close of the fiscal year, unless there has been filed an annual report as of August 31 of the preceding fiscal year, showing the use of practice plan funds.

Legal authority: Senate Bill 1, Eighty-first Legislature, Regular Session, 2009, Article III, Section 20.

This report is not applicable to the University of Houston System.

SCHEDULE D-7

Schedule of Appropriation Item Transfers

All agencies shall prepare a report indicating the transfer of appropriated funds between appropriation items. The purpose of this schedule is to identify the amount of money transferred from one item of appropriation, program or activity, from the amounts appropriated in the General Appropriations Act, to another item of appropriation, program or activity.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(9).

SCHEDULE D-8

Historically Underutilized Businesses Strategic Plan Progress Report

All agencies shall prepare a written plan for increasing the use of Historically Underutilized Businesses (HUBS) in purchasing goods and services, and in public works contracts as part of its strategic plan.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(8).

SCHEDULE D-9

Schedule of Professional/Consulting and Legal Service Fees

All agencies shall prepare a schedule itemizing all fees paid by the state agency for professional and consulting services provided under Chapter 2254, Texas Government Code. The schedule will also include all legal services paid, other than services provided by an employee of the agency or the Attorney General's Office.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(3)(4).

UNIVERSITY OF HOUSTON – DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE D-10

Agency Report of Recycled, Remanufactured and Environmentally Sensitive Purchases

All agencies shall prepare a report identifying amounts spent on recycled, remanufactured, and environmentally sensitive commodities or services identified by Texas Building and Procurement Commission (TBPC) rule. Commodities and services that accomplish the same purpose as those identified by TBPC rule must also be reported.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(14), and Texas Government Code, Annotated, 2155.448(c) & (d), and Senate Bill 1652, Seventy-Eighth Legislature, Regular Session, 2003, Article 5, Section 5.03.

This report is not applicable to institutions of higher education.

COMPLIANCE INFORMATION

SCHEDULE 1

Schedule of Bonded Employees

All agencies shall submit a list of all bonded employees identifying names and job titles, the amount of the bond, and the surety company issuing the bond.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(1).

SCHEDULE 2

Schedule of Space Occupied

All agencies shall submit a list including the name of each building occupied, the total amount of square feet rented, and the amount of square feet occupied in a state-owned building. Also included are the names of each lessor and annual costs of rented space.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(2).

SCHEDULE 3

Schedule of Aircraft Operation

All agencies shall summarize the use and operating costs of state-owned aircraft or aircraft operated under long-term lease or rental agreements.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(5).

UNIVERSITY OF HOUSTON – DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE 4

Schedule of Itemized Purchases and Texas Building and Procurement Commission Exception Letters
All agencies shall identify proprietary purchases that are procured from one vendor without considering an equivalent product to be supplied by another vendor.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(6), and Texas Education Code, Annotated, Section 51.9335(d).

This report is not applicable to institutions of higher education.

SCHEDULE 5

Schedule of Vehicles Purchased

All agencies shall list all vehicles purchased, including the make, model, purchase price, type of use, and fuel efficiency rating.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(10).

SCHEDULE 6

Schedule of Indirect Costs

All applicable agencies shall provide detail information about expenditures paid by, or on behalf of, for employee benefits, bond debt service, and payments for general government services.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(11).

SCHEDULE 7

Schedule of Lump-Sum Vacation and Compensatory Leave

All agencies shall list the total amount of lump-sum vacation and compensatory leave payments made to employees who separated from state service during the fiscal year.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(12).

SCHEDULE 8

Schedule of Personal Use of State Vehicles

All agencies shall identify the name and job title of each employee authorized to use a state-owned or state-leased vehicle to commute to and from work when the administrative head determines that the use may be necessary to ensure that vital agency functions are performed. The reason for authorization must also be included in the report.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(13).

UNIVERSITY OF HOUSTON – DOWNTOWN
ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE 9

Schedule of Vending Machines

All agencies shall include a schedule listing the net proceeds and the uses of revenues received from vending machines located in agency owned or leased buildings.

Legal authority: Senate Bill 1, Eighty-first Legislature, Regular Session, 2009, Article IX, Section 8.06, and Texas Government Code, Annotated, Section 2203.005.

SCHEDULE 10

Schedule of Pay Telephones

All agencies shall include a schedule listing the net proceeds and the uses of revenues received from pay telephones located in agency owned or leased buildings.

Legal authority: Senate Bill 1, Eighty-first Legislature, Regular Session, 2009, Article IX, Section 8.07, and Texas Government Code, Annotated, Section 2170.009.

SCHEDULE 11

Master File Report Verification Form

All agencies shall submit, in even-numbered calendar years, a form confirming that the agency is in compliance with Subchapter E, Chapter 31, Natural Resources Code. The agency shall maintain a record of each item of real property it possesses.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(7).

This report is not applicable to the University of Houston System.

SCHEDULE 12

Equity Ownership / Business Participation Report

All university systems and institutions of higher education shall provide a report listing the names of persons employed by the system who conceive, create, discover, invent, or develop intellectual property, and who own or are awarded an equity interest or participation in, or who serve as a member of the board of directors of a business entity that has an agreement with the system relating to the research, development, licensing, or exploitation of that intellectual property.

Legal authority: Texas Education Code, Annotated, Section 51.912.

**UNIVERSITY OF HOUSTON
DOWNTOWN**

ACCOUNTING DATA

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SCHEDULE D-6
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF MEDICAL SERVICES, RESEARCH, AND DEVELOPMENT PLAN
SUMMARY OF OPERATIONS - ACCRUAL BASIS OF ACCOUNTING
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule reports the use of practice plan funds for the fiscal year. Disclosure of this information is in compliance with Senate Bill 1, Eighty-first Legislature, Regular Session, 2009, Article III, Section 20.

Schedule not required for University of Houston System

UNAUDITED

SCHEDULE D-7
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF APPROPRIATION ITEM TRANSFERS
 FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule identifies the amount of money transferred from one item of appropriation, program or activity, from the amounts appropriated in the General Appropriations Act, to another item of appropriation, program or activity. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(9).

Goals And Strategies	Strategy	Appropriation Number	Transfers In	Transfers (Out)	Net Transfers
Item of Appropriation Within Bill Pattern					
A. Goal: Instruction/Operations					
Operations Support	A. 1. 1	0-10784	\$ 11,327,393.52	\$	\$ 11,327,393.52
Teaching Experience	A. 1. 2	0-10784		(1,360,387.00)	(1,360,387.00)
Staff Group Insurance	A. 1. 3	0-10784	95,888.78		95,888.78
Workers Compensation Insurance	A. 1. 4	0-10784		(114,922.86)	(114,922.86)
Texas Public Education Grants	A. 1. 5	0-10784		(1,911,831.00)	(1,911,831.00)
Total Goal A: Instruction/Operations			<u>\$ 11,423,282.30</u>	<u>\$ (3,387,140.86)</u>	<u>\$ 8,036,141.44</u>
B. Goal: Infrastructure Support					
E & G Space Support	B. 1. 1	0-10784	\$	\$ (3,803,384.35)	\$ (3,803,384.35)
Tuition Revenue Bond Retirement	B. 1. 2	0-10784			0.00
Skiles Act Revenue Bond Retirement	B. 1. 3	0-10784			0.00
Total Goal B: Infrastructure Support			<u>\$</u>	<u>\$ (3,803,384.35)</u>	<u>\$ (3,803,384.35)</u>
C. Goal: Special Item Support					
Community Development Project	C. 1. 1	0-10784	\$ 242,842.89	\$	\$ 242,842.89
Institutional Enhancement	C. 2. 1	0-10784		(2,140,052.02)	(2,140,052.02)
Total Goal C: Special Item Support			<u>\$ 242,842.89</u>	<u>\$ (2,140,052.02)</u>	<u>\$ (1,897,209.13)</u>
D. Goal: Research Development Fund					
Research Development Fund	D. 1. 1	0-10784	\$	\$	\$
Total Goal D: Research Development Fund			<u>\$</u>	<u>\$</u>	<u>\$</u>
Appropriation Reduction Transfers Back to State:					
A. Appropriation Transfer GR Replacement	A. 1. 1	0-10784	\$	\$ (1,148,296.00)	\$ (1,148,296.00)
Appropriation Transfer 5% Reduction	A. 1. 1	0-10784		(1,145,037.00)	(1,145,037.00)
B. Appropriation Transfer Unused TRB	B. 1. 2	0-10784		(42,214.96)	(42,214.96)
Total Transfers Back to State			<u>\$ 0.00</u>	<u>\$ (2,335,547.96)</u>	<u>\$ (2,335,547.96)</u>
Net Appropriation Item Transfers Within Bill Pattern			<u>\$ 11,666,125.19</u>	<u>\$ (11,666,125.19)</u>	<u>\$ 0.00</u>

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SCHEDULE D-7
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF APPROPRIATION ITEM TRANSFERS
 FOR THE YEAR ENDED AUGUST 31, 2010

Goals And Strategies	Strategy	Appropriation Number	Transfers In	Transfers (Out)	Net Transfers
Item of Appropriation Not In Bill Pattern					
A. Goal: Instruction/Operations					
Operations Support	A. 1. 1	0-10784	\$	\$	\$
Teaching Experience	A. 1. 2	0-10784			
Staff Group Insurance	A. 1. 3	0-10784			
Texas Public Education Grants	A. 1. 4	0-10784			
Indirect Cost Recovery	A. 1. 5	0-10784			
Organized Activity	A. 1. 6	0-10784			
Capital Equity & Excellence Funding	A. 1. 7	0-10784			
Total Goal A: Instruction/Operations			<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
B. Goal: Infrastructure Support					
E & G Space Support	B. 1. 1	0-10784	\$	\$	\$
Tuition Revenue Bond Retirement	B. 1. 2	0-10784			
Skiles Act Revenue Bond Retirement	B. 1. 3	0-10784			
Total Goal B: Infrastructure Support			<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
C. Goal: Special Item Support					
Community Development Project	C. 1. 1	0-10784	\$	\$	\$
Institutional Enhancement	C. 1. 2	0-10784			
Total Goal C: Special Item Support			<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
Net Appropriation Item Transfers Not In Bill Pattern			<u><u>\$ 0.00</u></u>	<u><u>\$ 0.00</u></u>	<u><u>\$ 0.00</u></u>

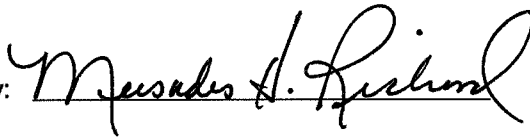
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SCHEDULE D-8
 UNIVERSITY OF HOUSTON - DOWNTOWN
 HISTORICALLY UNDERUTILIZED BUSINESS STRATEGIC PLAN PROGRESS REPORT
 FOR THE YEAR ENDED AUGUST 31, 2010

(Source: Texas Government Code, Annotated, Section 2161.124)

Goal = Strategic Plan HUB Goal	Actual for FY 09	Actual for FY 10	Goal for FY 11
Actual = % Spent with HUBs from HUB Report			
Heavy Construction other than building contracts	0.00%	0.00%	0.00%
Building Construction, including general contractors & Operative builders contracts	45.2%	21.2%	35.50%
Special Trade Construction contracts	4.23%	6.70%	40.5%
Professional Services contracts	77.9%	13.0%	21.00%
Other Service contracts	6.96%	7.75%	33.00%
Commodities contracts	40.2%	38.8%	42.00%

Prepared by: 

Approved: 
 (Signature Approval)

Printed Name: Mersades Richard
 Purchasing/HUB Coordinator

Printed Name: David Bradley
 Vice President Administration and Finance

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SCHEDULE D-9
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF PROFESSIONAL/CONSULTING AND LEGAL SERVICE FEES
 FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule itemizes all fees paid by the institution for professional and consulting services provided under Chapter 2254, Texas Government Code. The schedule also itemizes all legal services paid, other than services provided by an employee of the agency or the Attorney General's Office. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(3)(4).

Description	Type of Service Rendered	Amount
<i>Professional/Consulting Fees (1)</i>		
Barbre Consulting Inc	Elevator Repair Consultant	\$ 17,195.00
Basic Industries Inc	Fire Sprinkler Repair Consultant	13,218.00
Cavanaugh, Patricia Marsh	Business Continuity Process Consultant	7,590.00
Chang, Yih-Bor	Development of Class Resources	1,000.00
Deretchin, Louise F	Team Research Training Program	3,250.00
Efi Global Inc	Asbestos Abatement Consulting	1,850.00
Evolve Consulting Group, LLC	HVAC Upgrade Consultation	13,387.50
Galveston Houston Association For Smog	Public Education about SMOG	200,000.00
Gerald A Teel Co Inc	Land Appraisal	10,500.00
Infrastructure Associates	Cooling Tower Corrosion Consultant	5,728.08
Ingenium Inc	Auditorium Floor Box Analysis	6,010.00
Lay Su And Associates Inc	Architectural Services	11,920.00
Leading Edge Evaluation & Consulting LLC	Minority Serving Inst-Cyberinfrastructure Emp.	3,700.90
Michael J Urban Real Estate	Real Estate Appraisal	11,000.00
Page Southerland Page LLP	Architectural/Engineering Services	3,065.00
Penson Associates Inc	Executive Leadership Retreat	9,000.00
Product Seven Group	Engineering Consultant	5,800.88
Prozign Inc	Architectural Services	21,866.00
R William Funk & Associates Inc	Executive Recruiting	94,828.65
Reed Fire Protection Engineering LLC	SSB Inergen Design	2,028.30

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SCHEDULE D-9
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF PROFESSIONAL/CONSULTING AND LEGAL SERVICE FEES
 FOR THE YEAR ENDED AUGUST 31, 2010

Description	Type of Service Rendered	Amount
Stamats Communications Inc	UHD Name Change Consultant	17,000.00
Sungard Higher Education Inc	Banner Consulting Service	65,810.73
Trak Engineering Inc	Engineering Consultant	18,742.50
Univ of Texas Health Science Ctr-Houston	Nursing Services	276,742.00
Walter P Moore & Associates Inc	Engineering Consultant	23,980.00
Your Training Solutions, LP	Business Continuity Process Consultant	4,000.00
<i>Total Professional/Consulting Fees</i>		\$ 849,213.54
<i>Legal Service Fees (2)</i>		
None		\$ 0.00
<i>Total Legal Service Fees</i>		\$ 849,213.54
<i>Total Professional/Consulting Fees and Legal Service Fees</i>		\$ 1,698,427.08

(1) Includes the services of licensed professionals and the services of individuals or entities under an independent contract to study or advise the University of Houston System and its components.

(2) Includes all the legal services, including outside legal counsel, purchased by the University of Houston System and its components.

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SCHEDULE D-10

UNIVERSITY OF HOUSTON - DOWNTOWN

AGENCY REPORT OF RECYCLED, REMANUFACTURED AND ENVIRONMENTALLY SENSITIVE PURCHASES
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule reports amounts spent during the fiscal year on recycled, remanufactured, and environmentally sensitive commodities or services identified by Texas Building and Procurement Commission (TBPC) rule. Commodities and services that accomplish the same purpose as those identified by TBPC rule must also be reported. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(14), and Texas Government Code, Annotated, Section 2155.448 (c)&(d).

Senate Bill 1652, Seventy-Eighth Legislature, Regular Session, 2003, Article 5, Section 5.03, amended Section 2155.448 of the Government Code, and exempts a university system and institutions of higher education from the preparation of this report. Therefore this schedule is no longer included in the Annual Report of Nonfinancial Data.

Schedule not required for University of Houston System

COMPLIANCE INFORMATION

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SCHEDULE 1
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF BONDED EMPLOYEES
 FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists bonded University of Houston System employees. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(1).

<u>Employee</u>	<u>Title</u>	<u>Surety Company</u>	<u>Coverage</u>	<u>Amount of Surety Bond</u>
All employees of each component of the University of Houston System are covered by this blanket insurance policy		Great American Insurance Company	a. Employee dishonesty	\$ 5,000,000.00
			b. Forgery or alteration	5,000,000.00
			c. Theft, disappearance or destruction	1,000,000.00
			d. Robbery and safe burglary	1,000,000.00
			e. Computer fraud	1,000,000.00

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SCHEDULE 2
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF SPACE OCCUPIED
 FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists owned and leased building space occupied by components of the University of Houston System. Disclosure of the information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(2).

Bldg No	Building Name	Square Footage			Gross
		Educational Functions	Other Designated Uses	Total Assigned	
<i>Owned</i>					
650	One Main Building	241,849	69,677	311,526	632,207
655	UH-Downtown Parking Annex	-	57,312	57,312	122,798
660	Commerce Street Building	37,127	7,788	44,915	90,185
661	Shea Street Building	76,939	60,254	137,193	189,250
662	Vine Street Parking Garage	-	167,400	167,400	167,400
670	Academic/Student Service Bldg.	49,155	22,376	71,531	152,740
680	Student Life Center	-	22,938	22,938	29,500
690	Willow Street Pump Station	188	3,317	3,505	5,360
700	Warehouse	-	-	-	7,500
<i>Leased</i>					
12	UHD Northwest Campus	15,045	-	15,045	27,500
		<u>420,303</u>	<u>411,062</u>	<u>831,365</u>	<u>1,424,440</u>

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<u>Location</u> <u>Zip Code</u>	<u>Lessor</u>	<u>Annual Cost</u>
77002		
77002		
77002		
77002		
77002		
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77002		
77002		
77002		
77070	Lone Star College	\$ 493,666.21
		<u>\$ 493,666.21</u>

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SCHEDULE 3
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF AIRCRAFT OPERATION
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists the uses and operating cost of University of Houston System owned or leased aircraft. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(5).

<u>University of Houston System Component</u>	<u>Aircraft Description</u>	<u>Use</u>	<u>Operating Cost</u>
University of Houston - Downtown	None owned or leased		\$ 0.00

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SCHEDULE 4
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF ITEMIZED PURCHASES AND
TEXAS BUILDING AND PROCUREMENT COMMISSION EXCEPTION LETTERS
FOR THE YEAR ENDED AUGUST 31, 2010

Article 601b, Vernon's Annotated Civil Statutes prescribes certain procedures for acquiring goods and services, including those proprietary to a single vendor (sole source). Section 309 of Article 601b requires the Texas Building and Procurement Commission to issue a statement of exception when a state agency purchases sole source goods or services for reasons that are not acceptable to the Commission. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(6).

Section 51.9335(d) of the Education Code exempts a university system and institutions of higher education from mandatory compliance with the above section of the Government Code, and the preparation of this report. Therefore this schedule is no longer included in the Annual Report of Nonfinancial Data.

Schedule not required for institutions of higher education.

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SCHEDULE 5
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF VEHICLES PURCHASED
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists vehicle purchases made during the fiscal year. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(10).

<u>Inventory Tag Number</u>	<u>Make</u>	<u>Model</u>	<u>Assigned Type of Use</u>	<u>Manufacturer Fuel Efficiency Rating (City/Hwy MPG)</u>
None				

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SCHEDULE 6
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF INDIRECT COSTS
 FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule provides detail information about expenditures paid by, or on behalf of, for employee benefits, bond debt service, and payments for general government services. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(11).

<u>Description</u>		
A. Payroll-Related Costs		
FICA Employer Matching Contribution	\$	3,936,467.92
Group Health Insurance		4,893,673.11
Retirement		3,353,922.96
Unemployment Compensation		40,877.25
Workers' Compensation		<u>40,877.25</u>
 Total Payroll-Related Costs		 \$ <u>12,265,818.49</u>
B. Indirect Costs (Not Reported on Operating Statement)		
No Activity Reported	\$	
 Total Indirect Costs (Not Reported on Operating Statement)		 \$ <u>0.00</u>
C. Indirect Costs – Statewide Full Cost		
(101) State Senate	\$	1,081.00
(102) House of Representatives		1,277.00
(103) Legislative Council		1,014.00
(104) Legislative Budget Board		7,796.00
(105) Reference Library		1,088.00
(116) Sunset Advisory Commission		1,272.00
(301) Budget & Planning		1,879.00
(304) Comptroller		301,455.00
(313) Dept of Information Resources		11,765.00
(479) SORM		<u>19,212.00</u>
 Total Indirect Costs – Statewide Full Cost Allocation Plan		 \$ <u>347,839.00</u>
 Total Indirect Costs		 \$ <u><u>12,613,657.49</u></u>

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SCHEDULE 7
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF LUMP-SUM VACATION AND COMPENSATORY LEAVE
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists the amount of lump-sum vacation and compensatory leave payments made to University of Houston System employees who separated from state service during the fiscal year. Disclosure of the information is in compliance with Texas Government Code, Annotated 2101.0115(c)(12).

<u>University of Houston System Component</u>	<u>Leave Payments</u>
University of Houston - Downtown	\$ 249,678.25

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SCHEDULE 8
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF PERSONAL USE OF STATE VEHICLES
FOR THE YEAR ENDED AUGUST 31, 2010

The following list of System employees have been authorized to use University of Houston System owned vehicles for personal use or for commuting to and from work. Such use is necessary to ensure that vital System functions are performed. Operation of these vehicles is paid out of appropriations made in the 2010/2011 General Appropriations Act. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(C)(13).

<u>University of Houston System Component</u>	<u>Employee Name</u>	<u>Employee Title</u>	<u>Authorized Purpose</u>
University of Houston - Downtown	None		

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SCHEDULE 9
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF VENDING MACHINES
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists the net proceeds and the uses of revenues received from vending machines located in University of Houston System owned or leased buildings. Disclosure of this information is in compliance with Senate Bill 1, Eighty-first Legislature, Regular Session, 2009, Article IX, Section 8.06, and Texas Government Code, Annotated, Section 2203.005.

<u>University of Houston System Component</u>	<u>Net Proceeds</u>	<u>Use of Revenues</u>
University of Houston - Downtown	\$ 72,535.00	To supplement operational functions of the University

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SCHEDULE 10
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF PAY TELEPHONES
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists the net proceeds and the uses of revenues received from pay telephones located in University of Houston System owned or leased buildings. Disclosure of this information is in compliance with Senate Bill 1, Eighty-first Legislature, Regular Session, 2009, Article IX, Section 8.07, and Texas Government Code, Annotated, Section 2170.009.

<u>University of Houston System Component</u>	<u>Net Proceeds</u>	<u>Use of Revenues</u>
University of Houston - Downtown	\$ 0.00	No revenue received

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SCHEDULE 11
UNIVERSITY OF HOUSTON - DOWNTOWN
MASTER FILE REPORT VERIFICATION FORM
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists each item of real property the agency possesses in compliance with the Natural Resources Code, Subchapter E, Chapter 31. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(7).

Schedule not required for institutions of higher education.

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SCHEDULE 12
UNIVERSITY OF HOUSTON - DOWNTOWN
EQUITY OWNERSHIP/BUSINESS PARTICIPATION REPORT
FOR THE YEAR ENDED AUGUST 31, 2010

The following schedule lists the names of persons employed by the University of Houston - Downtown who conceive, create, discover, invent, or develop intellectual property, and who own or are awarded an equity interest or participation in, or who serve as a member of the board of directors of a business entity that has an agreement with the System relating to the research, development, licensing, or exploitation of that intellectual property. Disclosure of this information is in compliance with Texas Education Code, Annotated, Section 51.912.

<u>Employee's Name</u>	<u>Company Name</u>	<u>Business Participation</u>
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No disclosures to be reported

