

**UNIVERSITY OF HOUSTON
DOWNTOWN**

**ANNUAL REPORT OF
NONFINANCIAL DATA**

FOR THE YEAR ENDED AUGUST 31, 2008

UNIVERSITY OF HOUSTON - DOWNTOWN

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University of Houston-Downtown

Office of the Vice President for Administration & Finance

November 20, 2008

Honorable Rick Perry, Governor
John Keel, CPA, State Auditor
John O'Brien, Director, Legislative Budget Board
Mary Camp, Director, Legislative Reference Library

Lady and Gentlemen:

We are pleased to submit the University of Houston – Downtown *Annual Report of Non-financial Data* for the year ended August 31, 2008, in compliance with Texas Government Code Annotated § 2101.0115 and in accordance with the requirements established by the Texas Comptroller of Public Accounts.

The accompanying report has not been audited and is considered to be independent of the agency's or institution's *Annual Financial Report*.

If you have questions, please contact George Anderson at 713/221-8449.

Sincerely,

A handwritten signature in black ink, appearing to read 'David M. Bradley', with a long horizontal line extending to the right.

David M. Bradley
Vice President for Administration and Finance

UNIVERSITY OF HOUSTON - DOWNTOWN

ORGANIZATIONAL DATA
AUGUST 31, 2008

Board of Regents

Welcome W. Wilson, Sr., Houston	Term Expires August 31, 2011
Lynden B. Rose, Houston	Term Expires August 31, 2009
Dennis D. Golden, O.D., Carthage	Term Expires August 31, 2009
Calvin W. Stephens, Dallas	Term Expires August 31, 2009
Jim P. Wise, Houston	Term Expires August 31, 2011
Carroll Robertson Ray, Houston	Term Expires August 31, 2011
Mica Mosbacher, Houston	Term Expires August 31, 2013
Nelda Luce Blair, The Woodlands	Term Expires August 31, 2013
Jacob M. Monty, Houston	Term Expires August 31, 2013
Tamara K. Goodwin, Austin	Term Expires May 31, 2009

Officers of the Board (Fiscal Year 2008):

Welcome W. Wilson, Sr.	Chair
Calvin W. Stephens	Vice Chair
Jim P. Wise	Secretary

Officers of the Board (Fiscal Year 2009):

Welcome W. Wilson, Sr.	Chair
Lynden B. Rose	Vice Chair
Jim P. Wise	Secretary

Administrative Officers

Max Castillo	President
Molly Woods	Vice President for Academic Affairs and Provost
David Bradley	Vice President for Administration and Finance
Ivonne Montalbano	Vice President for Employment Services and Operations
Edward Apodaca	Vice President, Student Services and Enrollment Management
Patrick S. Williams	Associate Vice President for Institutional Effectiveness
J. David Fairbanks	Associate Vice President for Policy, Planning and Analysis
Michele J. Sabino	Executive Director, University Advancement

UNIVERSITY OF HOUSTON - DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

**STATEMENT OF PROCEDURE REGARDING
ANNUAL REPORT OF NONFINANCIAL DATA**

Section 2101.0115, Texas Government Code, was added by Act of May 26, 2001, 77th Legislature, Regular Session, House Bill 2914. This legislation requires state agencies and institutions of higher education to submit an Annual Report of Nonfinancial Data. This report includes nonfinancial schedules previously included in the Annual Financial Report. The following report has been prepared in accordance with requirements established by applicable regulations.

The State Auditor has not audited the accompanying statements and schedules and, therefore, an opinion has not been, nor will be expressed on the information contained in this report.

UNIVERSITY OF HOUSTON - DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

ACCOUNTING DATA

SCHEDULE D-6

Schedule of Medical Services, Research, and Development Plan - Summary of Operations - Accrual Basis

All agencies that have a public health related institution covered under Article III of the General Appropriations Act shall not expend funds after a period of one hundred twenty days following the close of the fiscal year, unless there has been filed an annual report as of August 31 of the preceding fiscal year, showing the use of practice plan funds.

Legal authority: House Bill 1, Eightieth Legislature, Regular Session, 2007, Article III, Section 20.

This report is not applicable to the University of Houston System.

SCHEDULE D-7

Schedule of Appropriation Item Transfers

All agencies shall prepare a report indicating the transfer of appropriated funds between appropriation items. The purpose of this schedule is to identify the amount of money transferred from one item of appropriation, program or activity, from the amounts appropriated in the General Appropriations Act, to another item of appropriation, program or activity.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(9).

SCHEDULE D-8

Historically Underutilized Businesses Strategic Plan Progress Report

All agencies shall prepare a written plan for increasing the use of Historically Underutilized Businesses (HUBS) in purchasing goods and services, and in public works contracts as part of its strategic plan.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(8).

UNIVERSITY OF HOUSTON - DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE D-9

Schedule of Professional/Consulting and Legal Service Fees

All agencies shall prepare a schedule itemizing all fees paid by the state agency for professional and consulting services provided under Chapter 2254, Texas Government Code. The schedule will also include all legal services paid, other than services provided by an employee of the agency or the Attorney General's Office.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(3)(4).

SCHEDULE D-10

Agency Report of Recycled, Remanufactured and Environmentally Sensitive Purchases

All agencies shall prepare a report identifying amounts spent on recycled, remanufactured, and environmentally sensitive commodities or services identified by Texas Building and Procurement Commission (TBPC) rule. Commodities and services that accomplish the same purpose as those identified by TBPC rule must also be reported.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(14), and Texas Government Code, Annotated, 2155.448(c) & (d), and Senate Bill 1652, Seventy-Eighth Legislature, Regular Session, 2003, Article 5, Section 5.03.

This report is not applicable to institutions of higher education.

COMPLIANCE INFORMATION

SCHEDULE 1

Schedule of Bonded Employees

All agencies shall submit a list of all bonded employees identifying names and job titles, the amount of the bond, and the surety company issuing the bond.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(1).

SCHEDULE 2

Schedule of Space Occupied

All agencies shall submit a list including the name of each building occupied, the total amount of square feet rented, and the amount of square feet occupied in a state-owned building. Also included are the names of each lessor and annual costs of rented space.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(2).

UNIVERSITY OF HOUSTON - DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE 3

Schedule of Aircraft Operation

All agencies shall summarize the use and operating costs of state-owned aircraft or aircraft operated under long-term lease or rental agreements.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(5).

SCHEDULE 4

Schedule of Itemized Purchases and Texas Building and Procurement
Commission Exception Letters

All agencies shall identify proprietary purchases that are procured from one vendor without considering an equivalent product to be supplied by another vendor.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(6), and Texas Education Code, Annotated, Section 51.9335(d).

This report is not applicable to institutions of higher education.

SCHEDULE 5

Schedule of Vehicles Purchased

All agencies shall list all vehicles purchased, including the make, model, purchase price, type of use, and fuel efficiency rating.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(10).

SCHEDULE 6

Schedule of Indirect Costs

All applicable agencies shall provide detail information about expenditures paid by, or on behalf of, for employee benefits, bond debt service, and payments for general government services.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(11).

SCHEDULE 7

Schedule of Lump-Sum Vacation and Compensatory Leave

All agencies shall list the total amount of lump-sum vacation and compensatory leave payments made to employees who separated from state service during the fiscal year.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(12).

UNIVERSITY OF HOUSTON - DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE 8

Schedule of Personal Use of State Vehicles

All agencies shall identify the name and job title of each employee authorized to use a state-owned or state-leased vehicle to commute to and from work when the administrative head determines that the use may be necessary to ensure that vital agency functions are performed. The reason for authorization must also be included in the report.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(13).

SCHEDULE 9

Schedule of Vending Machines

All agencies shall include a schedule listing the net proceeds and the uses of revenues received from vending machines located in agency owned or leased buildings.

Legal authority: House Bill 1, Eightieth Legislature, Regular Session, 2007, Article IX, Section 8.06, and Texas Government Code, Annotated, Section 2203.005.

SCHEDULE 10

Schedule of Pay Telephones

All agencies shall include a schedule listing the net proceeds and the uses of revenues received from pay telephones located in agency owned or leased buildings.

Legal authority: House Bill 1, Eightieth Legislature, Regular Session, 2007, Article IX, Section 8.07, and Texas Government Code, Annotated, Section 2170.009.

SCHEDULE 11

Master File Report Verification Form

All agencies shall submit, in even-numbered calendar years, a form confirming that the agency is in compliance with Subchapter E, Chapter 31, Natural Resources Code. The agency shall maintain a record of each item of real property it possesses.

Legal authority: Texas Government Code, Annotated, 2101.0115(c)(7).

This report is not applicable to the University of Houston System.

UNIVERSITY OF HOUSTON - DOWNTOWN

ANNUAL REPORT OF NONFINANCIAL DATA

SUMMARY OF NONFINANCIAL DATA SCHEDULES

SCHEDULE 12

Equity Ownership / Business Participation Report

All university systems and institutions of higher education shall provide a report listing the names of persons employed by the system who conceive, create, discover, invent, or develop intellectual property, and who own or are awarded an equity interest or participation in, or who serve as a member of the board of directors of a business entity that has an agreement with the system relating to the research, development, licensing, or exploitation of that intellectual property.

Legal authority: Texas Education Code, Annotated, Section 51.912.

**UNIVERSITY OF HOUSTON
DOWNTOWN**

ACCOUNTING DATA

UNAUDITED

SCHEDULE D-6
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF MEDICAL SERVICES, RESEARCH, AND DEVELOPMENT PLAN
SUMMARY OF OPERATIONS - ACCRUAL BASIS OF ACCOUNTING
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule reports the use of practice plan funds for the fiscal year. Disclosure of this information is in compliance with House Bill 1, Eightieth Legislature, Regular Session, 2007, Article III, Section 20.

Schedule not required for University of Houston System

UNAUDITED

SCHEDULE D-7
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF APPROPRIATION ITEM TRANSFERS
 FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule identifies the amount of money transferred from one item of appropriation, program or activity, from the amounts appropriated in the General Appropriations Act, to another item of appropriation, program or activity. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(9).

Goals And Strategies	Strategy	Appropriation Number	Transfers In	Transfers (Out)	Net Transfers
Item of Appropriation Within Bill Pattern					
A. Goal: Instruction/Operations					
Operations Support	A. 1. 1	8-10784	\$ 8,658,580.32	\$	\$ 8,658,580.32
Teaching Experience	A. 1. 2	8-10784		(1,203,488.00)	(1,203,488.00)
Staff Group Insurance	A. 1. 3	8-10784	282,111.14		282,111.14
Workers Compensation Insurance	A. 1. 4	8-10784		(211,935.00)	(211,935.00)
Texas Public Education Grants	A. 1. 5	8-10784		(1,630,657.00)	(1,630,657.00)
Excellence Funding	A. 1. 6	8-10784		(883,159.00)	(883,159.00)
Total Goal A: Instruction / Operations			<u>\$ 8,940,691.46</u>	<u>\$ (3,929,239.00)</u>	<u>\$ 5,011,452.46</u>
B. Goal: Infrastructure Support					
E & G Space Support	B. 1. 1	8-10784	\$	\$ (3,541,386.79)	\$ (3,541,386.79)
Tuition Revenue Bond Retirement	B. 1. 2	8-10784		(603.34)	(603.34)
Skiles Act Revenue Bond Retirement	B. 1. 3	8-10784		(151,135.00)	(151,135.00)
Total Goal B: Infrastructure Support			<u>\$</u>	<u>\$ (3,693,125.13)</u>	<u>\$ (3,693,125.13)</u>
C. Goal: Special Item Support					
Community Development	C. 2. 1	8-10784	\$	\$	\$
Institutional Enhancement	C. 3. 1	8-10784		(1,791,395.52)	(1,791,395.52)
Total Goal C: Special Item Support			<u>\$</u>	<u>\$ (1,791,395.52)</u>	<u>\$ (1,791,395.52)</u>
D. Goal: Research Development Fund					
Research Development Fund	D. 1. 1	8-10784	\$	\$	\$
Total Goal D: Research Development Fund			<u>\$</u>	<u>\$</u>	<u>\$</u>
Program Codes Not In Bill Strategies Listed Above					
ORP 6%		8-10784	\$ 135,253.70	\$	\$ 135,253.70
Longevity		8-10784	252,028.85		252,028.85
Unemployment Worker's Comp		8-10784	85,785.64		85,785.64
Total Program Codes Not In Bill Strategies Listed Above			<u>\$ 473,068.19</u>	<u>\$</u>	<u>\$ 473,068.19</u>
Net Appropriation Item Transfers Within Bill Pattern			<u>\$ 9,413,759.65</u>	<u>\$ (9,413,759.65)</u>	<u>\$ 0.00</u>

UNAUDITED

SCHEDULE D-7
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF APPROPRIATION ITEM TRANSFERS
 FOR THE YEAR ENDED AUGUST 31, 2008

Goals And Strategies	Strategy	Appropriation Number	Transfers In	Transfers (Out)	Net Transfers
Item of Appropriation Not In Bill Pattern					
A. Goal: Instruction/Operations					
Operations Support	A. 1. 1	8-10784	\$	\$	\$
Teaching Experience	A. 1. 2	8-10784			
Staff Group Insurance	A. 1. 3	8-10784			
Texas Public Education Grants	A. 1. 4	8-10784			
Indirect Cost Recovery	A. 1. 5	8-10784			
Organized Activity	A. 1. 6	8-10784			
Capital Equity & Excellence Funding	A. 1. 7	8-10784			
Total Goal A: Instruction / Operations			\$ 0.00	\$ 0.00	\$ 0.00
B. Goal: Infrastructure Support					
E & G Space Support	B. 1. 1	8-10784	\$	\$	\$
Tuition Revenue Bond Retirement	B. 1. 2	8-10784			
Skiles Act Revenue Bond Retirement	B. 1. 3	8-10784			
Total Goal B: Infrastructure Support			\$ 0.00	\$ 0.00	\$ 0.00
C. Goal: Special Item Support					
Community Development	C. 1. 1	8-10784	\$	\$	\$
Institutional Enhancement	C. 1. 2	8-10784			
Total Goal C: Special Item Support			\$ 0.00	\$ 0.00	\$ 0.00
Net Appropriation Item Transfers Not In Bill Pattern			\$ 0.00	\$ 0.00	\$ 0.00

SCHEDULE D-8
 UNIVERSITY OF HOUSTON - DOWNTOWN
 HISTORICALLY UNDERUTILIZED BUSINESS STRATEGIC PLAN PROGRESS REPORT
 FOR THE YEAR ENDED AUGUST 31, 2008

(Source: Texas Government Code, Annotated, Section 2161.124)

Goal = Strategic Plan HUB Goal	Actual for FY 07	Actual for FY 08	Goal for FY 09
Actual = % Spent with HUBs from HUB Report			
Heavy Construction other than building contracts	0.00%	0.00%	0.00%
Building Construction, including general contractors & Operative builders contracts	28.20%	18.20%	29.50%
Special Trade Construction contracts	56.00%	71.0%	45.50%
Professional Services contracts	12.80%	0.00	15.00%
Other Service contracts	20.30%	7.51%	26.00%
Commodities contracts	36.90%	39.80%	40.00%

Prepared by: Mersades H. Richard

Approved: David Bradley
 (Signature Approval)

Printed Name: Mersades Richard
 Purchasing/HUB Coordinator

Printed Name: David Bradley
 Vice President Administration and Finance

Phone Number: 713-221-8062

Phone Number: 713-221-8610

UNAUDITED

SCHEDULE D-9
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF PROFESSIONAL/CONSULTING AND LEGAL SERVICE FEES
 FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule itemizes all fees paid by the institution for professional and consulting services provided under Chapter 2254, Texas Government Code. The schedule also itemizes all legal services paid, other than services provided by an employee of the agency or the Attorney General's Office. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(3)(4).

Description	Type Of Service Rendered	Amount
<i>Professional/Consulting Fees (1)</i>		
Academic Leadership	Strategic Planning Foundation Workshop	\$ 57,838.77
Avera, Eric	START Teacher Workshop - Math	1,600.00
Banta, Trudy	Learning Outcomes Assessment Report	8,000.00
Barbre Consulting, Inc.	Elevator Repair Consultant	14,625.00
Bedard, Richard	Pharmacist	531.64
Bourgoin, Olivier	Enlish to French Translation Service	700.00
Cast, Brad	START Teacher Workshop - Chemistry	2,200.00
Cavanaugh, Patricia Marsh	Business Continuity Process Consultant	22,374.00
Crawford, Deborah T	START Teacher Workshop - Chemistry	2,000.00
Cushman & Wakefield of Texas, Inc.	Appraisal	34,778.00
Dini Partners	Development Training and Executive Coaching	27,000.00
EFI Global, Inc.	Asbestos Abatement Consulting	25,786.37
Fox & Bubela, Inc.	Appraisal	12,000.00
Geosolutions LTD	Land Surveying	2,124.14
Gerald A Teel	Appraisal	13,750.00
Go 9 Media LP	UHD Website Consultant	33,973.18
Gorgulu, Kerem	START Teacher Workshop - Math	2,000.00
Himmler, Gary	START Teacher Workshop - Physics	3,600.00

UNAUDITED

SCHEDULE D-9
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF PROFESSIONAL/CONSULTING AND LEGAL SERVICE FEES
FOR THE YEAR ENDED AUGUST 31, 2008

Description	Type Of Service Rendered	Amount
Incontrol Technologies, Inc.	Environmental Assessment	\$ 2,000.00
JayKay Systems, Inc.	Financial Related Training Class Instruction	1,440.00
JMR Design Associates	HVAC Feasibility Study for 4th Floor	12,475.00
Kinsey, Mark	START Teacher Workshop - Physics	2,200.00
Law Enforcement Mobile Video	Officer Training	28,652.00
Leading Edge Evaluation & Consulting LLC	Minority Serving Inst- Cyberinfrastructure Emp.	19,162.00
Lindsey, James	START Teacher Workshop - Chemistry	1,600.00
MRE Consulting LTD	Consulting for Institute for Financial Literacy	1,171.01
Page Southerland Page LLP	Appraisal	31,357.33
Parker, Spurgeon	START Teacher Workshop - Math	2,200.00
Paul Engineering, Inc.	Construction Consultant	2,250.00
Professional Service Industries, Inc.	Geotechnical Survey	12,440.00
S W A Group	Design Consultant	61,894.82
Scattolini, Dennis	Instruction Microstation XM & Compucamp 3D	7,740.00
SKA Consulting LP	Environmental Assessment	20,847.87
Smith, Cynthia	START Teacher Workshop - Chemistry	1,600.00
Snow, Jacqualin	START Teacher Workshop - Biology	2,200.00
Sungard Higher Education	Banner consulting Service	84,064.43
Taylor, Kenan	Software Training for Talent Search	600.00
Taylor, Yulander	Business Ettiquite for Talent Search	250.00
Terra Surveying Company, Inc.	Land Surveying	3,858.75
Todeschini, Luz E	START Teacher Workshop - Biology	2,000.00
Tseng, Lily	START Teacher Workshop - Math	2,000.00

UNAUDITED

SCHEDULE D-9
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF PROFESSIONAL/CONSULTING AND LEGAL SERVICE FEES
 FOR THE YEAR ENDED AUGUST 31, 2008

<u>Description</u>	<u>Type Of Service Rendered</u>	<u>Amount</u>
UHY Advisors TX LP	Tax Consultant	\$ 4,630.25
Univ of Texas Health Science Ctr-Houston	Nursing Services	45,649.00
Vaidya, Amol	CompuCAmp Instructor	720.00
Walter P Moore & Associates, Inc.	Parking System Consultant	28,765.02
White, Barbara	Social Work BSW Consultant	750.00
Total Professional/Consulting Fees		<u>\$ 649,398.58</u>
 <i>Legal Service Fees (2)</i>		
None		<u>\$ 0.00</u>
Total Legal Fees		<u>\$ 0.00</u>
Total Professional/ Consulting Fees and Legal Service Fees		<u>\$ 649,398.58</u>

(1) Includes the services of licensed professionals and the services of individuals or entities under an independent contract to study or advise the University of Houston System and its components.

(2) Includes all the legal services, including outside legal counsel, purchased by the University of Houston System and its components.

UNAUDITED

SCHEDULE D-10
UNIVERSITY OF HOUSTON - DOWNTOWN
AGENCY REPORT OF RECYCLED, REMANUFACTURED AND ENVIRONMENTALLY SENSITIVE PURCHASES
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule reports amounts spent during the fiscal year on recycled, remanufactured, and environmentally sensitive commodities or services identified by Texas Building and Procurement Commission (TBPC) rule. Commodities and services that accomplish the same purpose as those identified by TBPC rule must also be reported. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(14), and Texas Government Code, Annotated, Section 2155.448 (c)&(d).

Senate Bill 1652, Seventy-Eighth Legislature, Regular Session, 2003, Article 5, Section 5.03, amended Section 2155.448 of the Government Code, and exempts a university system and institutions of higher education from the preparation of this report. Therefore this schedule is no longer included in the Annual Report of Nonfinancial Data.

Schedule not required for University of Houston System

COMPLIANCE INFORMATION

UNAUDITED

SCHEDULE 1
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF BONDED EMPLOYEES
 FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists bonded University of Houston System employees. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(1).

Employee	Title	Surety Company	Coverage	Amount of Surety Bond
All employees of each component of the University of Houston System are covered by this blanket insurance policy		Great American Insurance Company	a. Employee dishonesty	\$ 5,000,000.00
			b. Forgery or alteration	5,000,000.00
			c. Theft, disappearance or destruction	1,000,000.00
			d. Robbery and safe burglary	1,000,000.00
			e. Computer fraud	1,000,000.00

UNAUDITED

SCHEDULE 2
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF SPACE OCCUPIED
 FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists owned and leased building space occupied by components of the University of Houston System. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115 (c)(2).

Bldg No	Building Name	Square Footage			Gross
		Educational Functions	Other Designated Uses	Total Occupied	
<i>Owned</i>					
650	One Main Building	336,525	58,463	394,988	632,207
655	UH-Downtown Parking Annex		57,312	57,312	122,798
660	Commerce Street Building	49,145		49,145	90,185
661	Shea Street Building	71,314	92,291	163,605	189,250
662	Vine Street Parking Garage		167,400	167,400	167,400
670	Academic/Student Service Building	55,131	21,340	76,471	152,740
680	Student Life Building		23,731	23,731	29,500
<i>Leased</i>					
690	Willow Street Pump Station	4,370		4,370	5,360

UNAUDITED

SCHEDULE 2
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF SPACE OCCUPIED
FOR THE YEAR ENDED AUGUST 31, 2008

<u>Lessor</u>	<u>Annual Cost</u>
	\$
City of Houston Public Works & Engineering	1.00

UNAUDITED

SCHEDULE 3
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF AIRCRAFT OPERATION
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists the uses and operating cost of University of Houston System owned or leased aircraft. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(5).

<u>University of Houston System Component</u>	<u>Aircraft Description</u>	<u>Use</u>	<u>Operating Cost</u>
University of Houston - Downtown	None owned or leased		\$ 0.00

UNAUDITED

SCHEDULE 4
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF ITEMIZED PURCHASES AND
TEXAS BUILDING AND PROCUREMENT COMMISSION EXCEPTION LETTERS
FOR THE YEAR ENDED AUGUST 31, 2008

Article 601b, Vernon's Annotated Civil Statutes prescribes certain procedures for acquiring goods and services, including those proprietary to a single vendor (sole source). Section 309 of Article 601b requires the Texas Building and Procurement Commission to issue a statement of exception when a state agency purchases sole source goods or services for reasons that are not acceptable to the Commission. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(6).

Section 51.9335(d) of the Education Code exempts a university system and institutions of higher education from mandatory compliance with the above section of the Government Code, and the preparation of this report. Therefore this schedule is no longer included in the Annual Report of Nonfinancial Data.

Schedule not required for institutions of higher education.

UNAUDITED

SCHEDULE 5
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF VEHICLES PURCHASED
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists vehicle purchases made during the fiscal year. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(10).

<u>Inventory Tag Number</u>	<u>Make</u>	<u>Model</u>	<u>Assigned Type of Use</u>	<u>Manufacturer Fuel Efficiency Rating (City/Hwy MPG)</u>
142756	Ford	Crown Victoria	Police	15/23
142758	Ford	Econoline	Natural Sciences	13/17

UNAUDITED

SCHEDULE 6
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF INDIRECT COSTS
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule provides detail information about expenditures paid by, or on behalf of, for employee benefits, bond debt service, and payments for general government services. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(11).

Description		
A. Payroll-Related Costs		
FICA Employer Matching Contribution	\$ 3,417,867.06	
Group Health Insurance	4,273,532.98	
Retirement	3,033,037.43	
Unemployment	<u>37,161.10</u>	
Total Payroll-Related Costs		<u>\$ 10,761,598.57</u>
Workers' Compensation	\$ 37,161.10	
Benefit Replacement Pay		
Total Workers' Compensation and BRP		<u>\$ 37,161.10</u>
Fringe Benefits Research	\$	
Vacation Expense	<u>434,014.84</u>	
Total Other Expense		<u>\$ 434,014.84</u>
B. Indirect Costs (Not Reported on Operating Statement)		
Bond Debt Service Payments		
Texas Building and Procurement Commission	\$	
Texas Public Finance Administration		
Other		
Total Indirect Costs (Not Reported on Operating Statement)		<u>\$ 0.00</u>
C. Indirect Costs - Statewide Full Cost		
(303) Texas Building/Procurement Comm	\$ 6,025.00	
(304) Comptroller	280,961.00	
Other	<u>43,123.00</u>	
Total Indirect Costs - Statewide Full Cost Allocation Plan		<u>\$ 330,109.00</u>
Total Indirect Costs		<u><u>\$ 11,562,883.51</u></u>

UNAUDITED

SCHEDULE 7
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF LUMP-SUM VACATION AND COMPENSATORY LEAVE
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists the amount of lump-sum vacation and compensatory leave payments made to University of Houston System employees who separated from state service during the fiscal year. Disclosure of the information is in compliance with Texas Government Code, Annotated 2101.0115(c)(12).

<u>University of Houston System Component</u>	<u>Leave Payments</u>
University of Houston - Downtown	\$ 114,037.93

UNAUDITED

SCHEDULE 8
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF PERSONAL USE OF STATE VEHICLES
FOR THE YEAR ENDED AUGUST 31, 2008

The following list of System employees have been authorized to use University of Houston System owned vehicles for personal use or for commuting to and from work. Such use is necessary to ensure that vital System functions are performed. Operation of these vehicles is paid out of appropriations made in the 2006/2007 General Appropriations Act. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(C)(13).

<u>University of Houston System Component</u>	<u>Employee Name</u>	<u>Employee Title</u>	<u>Authorized Purpose</u>
University of Houston - Downtown	None		

UNAUDITED

SCHEDULE 9
 UNIVERSITY OF HOUSTON - DOWNTOWN
 SCHEDULE OF VENDING MACHINES
 FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists the net proceeds and the uses of revenues received from vending machines located in University of Houston System owned or leased buildings. Disclosure of this information is in compliance with House Bill 1, Eightieth Legislature, Regular Session, 2007, Article IX, Section 8.06, and Texas Government Code, Annotated, Section 2203.005.

University of Houston System Component	Net Proceeds	Use of Revenues
University of Houston - Downtown	\$ 74,647.00	To supplement operational functions of the University

UNAUDITED

SCHEDULE 10
UNIVERSITY OF HOUSTON - DOWNTOWN
SCHEDULE OF PAY TELEPHONES
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists the net proceeds and the uses of revenues received from pay telephones located in University of Houston System owned or leased buildings. Disclosure of this information is in compliance with House Bill 1, Eightieth Legislature, Regular Session, 2007, Article IX, Section 8.07, and Texas Government Code, Annotated, Section 2170.009.

<u>University of Houston System Component</u>	<u>Net Proceeds</u>	<u>Use of Revenues</u>
University of Houston - Downtown	\$ 0.00	No revenue received

UNAUDITED

SCHEDULE 11
UNIVERSITY OF HOUSTON - DOWNTOWN
MASTER FILE REPORT VERIFICATION FORM
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists each item of real property the agency possesses in compliance with the Natural Resources Code, Subchapter E, Chapter 31. Disclosure of this information is in compliance with Texas Government Code, Annotated, Section 2101.0115(c)(7).

Schedule not required for institutions of higher education.

UNAUDITED

SCHEDULE 12
UNIVERSITY OF HOUSTON - DOWNTOWN
EQUITY OWNERSHIP/BUSINESS PARTICIPATION REPORT
FOR THE YEAR ENDED AUGUST 31, 2008

The following schedule lists the names of persons employed by the University of Houston System who conceive, create, discover, invent, or develop intellectual property, and who own or are awarded an equity interest or participation in, or who serve as a member of the board of directors of a business entity that has an agreement with the System relating to the research, development, licensing, or exploitation of that intellectual property. Disclosure of this information is in compliance with Texas Education Code, Annotated, Section 51.912.

<u>Employee's Name</u>	<u>Company Name</u>	<u>Business Participation</u>
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No disclosures to be reported