REQUEST FOR CHARTFIELD ACTION - FUND

Effective Date

M	M	D	D	Y	Y	Y	Y

Action Requested

☐ Inactivate Existing Fund ☐ Create New Fund

☐ Other: _____

SetID 0 0 7 9 7

Fund

Description

Long Description

Budget Checking Tolerances

Enc Exceeds Pre-Enc Percent Amt

Exp Exceeds Enc Percent Amt

Fund Attributes

Attribute	BANK_LOC	**Value**	
Attribute	NACUBO_SBF	**Value**	
Attribute		**Value**	
Attribute		**Value**	

	Signature	Last Name,First Name	Department	Date
Initiator				
Manager				

Accounting Approval:

Budget Approval:

Fund entered by:

Reporting Tree Review

_____ ☐ Confirmed ☐ Modified by

_____ ☐ Confirmed ☐ Modified by

_____ ☐ Confirmed ☐ Modified by