Issue Parts to Work Order
Step 1: Go to the Item Issue form under **Stores -> FIC Forms -> Issues & Returns -> Item Issue**
Step 2: Enter the PeopleSoft Number of the employee you are issuing the parts to under the Issued To field. Enter Work Order number in WO Number field, and then click on the Item Code fields. Enter the Part Numbers needed for the Work Order:
Step 3: enter the quantity issue to the Qty Issue field, then click OK, FAMIS will give the ISSUE number for the Work Order, you can take note it: