EVALUATIONS ARE COMPLETE!

We are proud to announce that UH Facilities completed the new evaluation process. This process was much more labor intense since extra approval steps had been added. We have over 500 employees and as of 4:45pm on March 31, 2016, we met our 5:00pm deadline. Assistant Director of Business Services Victor Kalani commended the department on accomplishing this task and is confident that we can do it each year. Trainings and deadlines are being set for this year’s requirements with May 6, 2016 being the next immediate deadline. Watch your email inbox for more details.

BUSINESS SERVICES FINANCE & ACCOUNTING

CONTACT INFORMATION

CONTRACTS poctract@central.uh.edu
The contracts team is able to assist with your contracting needs. Please use this email for contract submittals, job order requests, and status updates on your existing items.

PROJECT INVOICE PAYMENTS poinvoic@central.uh.edu
We have three new Financial Coordinators who monitor this mailbox. Please use this email to submit invoices for approval or request payment inquiries on invoices that have previously been submitted for payment. They predominantly deal with Project related invoices.

PURCHASE REQUISITIONS inv-team@central.uh.edu
This mailbox can be used to request a purchase requisition from our procurement team and also provide approval on any invoices or payments that are not project related. This includes operational expenses, utility billing, etc.

FINANCIAL REPORTING bs2trecon@central.uh.edu
The financial reporting team monitors this mailbox which is dedicated to updating and providing reconciliations on the project cost centers. Please use this email for any reconciliation requests or inquiries on entries on the reconciliations.

FAMIS EXPENSE INQUIRIES fambill@uh.edu
This mailbox was established to handle any inquiries on expenses that relate to FAMIS work orders.

SAFETY FIRST: MOSQUITO SEASON

Mosquitoes carry diseases in addition to causing itchy skin reactions. Although Houstonians are used to the nuisance, it is important to stay protected. To find the right mosquito repellent for you, visit http://1.usa.gov/1NepTCw

Follow Us: facebook.com/UHFacilities

Welcome: New Employees
Adrian Chavarría – March 9
Landscape Irrigator
Taylor Quinn – March 28
Financial Coordinator I
Margarita Arevalo – April 4
Construction Project Manager

Congratulations: Platinum+ Anniversaries
Celebrating 20 years or over in April 2016.
William Henry Anderson, III
28 years – April 1988
Supervisor, Facilities Mgmt Zone
Antonio Padron
27 years – April 1989
Trades Assistant
Johnnie King
24 years – April 1992
Supervisor, Waste & Recycling
Lam Van Hoang
21 years – April 1995
Groundskeeper 1

Congratulations: Retirement
Maria Luna
March 31 (18 years)
Maria Montes
March 31 (15 years)

MARCH FOR BABIES
We are in the home stretch! We are $500 away from reaching our $2,000 goal for March of Dimes! We are doing a great job but we only have until April 24th, 2016 to reach our goal!
We have one more event this month: Taco Tuesday on April 19. Make sure you come out and support this great cause.

Online donations: www.marchforbabies.org/team/UHAFacilities
Every donation is appreciated!

Go Facilities Team! Go Coogs! Cindy Galvez

Beyond UH Facilities: Dean Ruck

Have you ever wondered what your co-worker does outside of work? Many of our UH Facilities staff members are involved in amazing organizations, charitable work and fascinating hobbies while others may dabble in a bit of travelling, enjoy gourmet cooking, and are enrolled in classes.

This month, we would like to highlight one of those individuals. Senior Construction Project Manager for Facilities Planning and Construction (FPC), Dean Ruck, has worked at UH for over 26 years. He first worked in the University’s Art Department in the wood and metal shop where he taught some classes and helped manage their facilities. For the last 16 years, he has coordinated projects for FPC. His current assignments include the Cougar Substation expansion and the campus wide key access control cards. That is what keeps him busy at UH. The real question is, “what does he do in his spare time?”

In his spare time, Ruck is an artist -- which is putting it simply. By Googling his name an array of websites come up with the different art pieces that he has completed with his collaborator Dan Haves.
While perusing the list of websites, one announces that Havel Ruck Projects was named 2014 Texas Artist of the Year by the Art League Houston. Further exploration shows that their best known work was Inversion. This piece of art constructed in the spring of 2005 was literally a house that became a vortex of amazement. Using the wood from the house that would soon be demolished, they constructed a work of art that stopped traffic on Montrose. In October 2005, the house was demolished as planned but the pictures live forever and are posted internationally across the web. Inversion was even featured in the 2012 issue of Ripley’s Believe It or Not. Ruck and Havel Ruck Projects have numerous pieces in the collection of the Museum of Fine Arts Houston and other private collections. New projects are also in the works for 2016. For more information on Ruck, visit deanruck.com.

If you have a co-worker that you would like highlighted or if you feel that you have a fascinating story to tell us about your life outside of UH Facilities, contact Facilities Communications at faccomm@central.uh.edu.

EARTH WEEK KICK-OFF

Monday, April 18
Promoting the 4 Ways to FIX-IT.
2:00pm - 4:00pm
Butler Plaza by PGH

BREAKFAST TACOS
Thursday, April 21
Purchase some tacos to benefit the Facilities March of Dimes goal!
6:30am - 8:30am

SCHOLARS INVITATIONAL
Friday, April 22
Promoting the 4 Ways to FIX-IT to prospective honors students.

MARCH FOR BABIES
Sunday, April 24
March with us!
8am - 11am

BUILDING COORDINATOR PROGRAM QUARTERLY MEETING
Friday, April 29
9:30am - 11:30am

DISTRACTED DRIVER AWARENESS MONTH
The National Safety Council observes April as Distracted Driver Awareness Month to draw attention to this epidemic. NSC wants to empower you to put safety first and Take Back Your Drive. UH Facilities personnel should refrain from all cell phone usage while operating UH vehicles and cars whether you are on or off campus.

Love your family. Protect yourself.

Follow Us: facebook.com/UHFacilities

Go Facilities Team! Go Coogs! Cindy Galvez