

UNIVERSITY of HOUSTON



Affiliation Agreement

This Agreement is entered into and is effective as of _____ (“the Effective Date”), by and between the University of Houston, (“University”) which is a state-supported institution of higher education established pursuant to sections 111.01 et seq. of the Texas Education Code, and is located at 237 Social Work Bldg, Houston, Texas 77204-4013, Graduate College of Social Work and _____ (“Facility”) which is located at _____ University and Facility shall be known collectively as “the Parties” and singularly as “a Party” or “the Party.”

Whereas, the Parties seek to provide social work and human services educational experiences for an agreed upon number of students enrolled in programs of the Graduate College of Social Work at the University; (“Students”); and

Whereas, it is agreed by the Parties hereto to be of mutual interest and advantage that Students be given the opportunity to utilize the facility for educational purposes.

Now, therefore, the parties agree as follows:

ARTICLE 1 – RESPONSIBILITIES OF UNIVERSITY

University shall fulfill the following terms, obligations, and covenants:

1. Provide information and assistance to Facility to implement a program of educational experiences, (“Program”) suitable to each Student, including Students with disabilities;
2. Inform Facility of the name, address, and telephone number of the Program Director (and any University designated liaisons) who will be available to assist the Facility personnel and Students of the Program and who will be responsible to maintain on-going contact with Facility’s designated representative;
3. Acquaint Facility designated representative and participating staff with the goals, objectives, methods, and specific expectations of the Graduate College of Social Work;
4. Assign to Facility only Students who have fulfilled prerequisites for the educational experience;
5. Assign only the number of Students mutually agreed upon by Facility and University;
6. Notify Facility as soon as possible of the names and arrival dates of Students;
7. Ensure that Students assigned to Facility have professional liability insurance coverage in amounts not to be lower than \$1,000,000 for each claim and \$3,000,000 aggregate;
8. Inform Students about their obligation to adhere strictly to all applicable administrative policies, rules, standards, schedules, and practices of Facility;
9. Inform Students and faculty members who are supervising Students about their obligation to maintain confidentiality of all Facility matters, proceedings, and information to the extent required by law, including, but not limited to client records and information. This confidentiality shall extend beyond the termination of this Agreement;
10. Upon notice to University, inform Facility of any adverse circumstances to which Facility may be exposed as a result of the behaviors deemed to be dangerous of a Student;
11. Upon notice to University, notify Facility of any complaint, claim, investigation, or lawsuit involving a Student if that action is related to the educational experiences provided under this Agreement;
12. Notify Students about their obligation to comply with Facility policies and procedures, state law, and OSHA blood borne and tuberculosis pathogen regulations in the training, vaccination, testing, prevention, and post-exposure treatment of Students, where applicable in the performance of duties required by the Facility;

13. Accept the overall responsibility for the education, evaluation, qualifications, and competency development of each Student.

ARTICLE 2 – RESPONSIBILITIES OF FACILITY

Facility shall fulfill the following terms, obligations, and covenants:

1. Provide supervised learning experiences for Students in accordance with agreed upon learning objectives, skill development areas, learning experiences, and intended learning outcomes;
2. Assign qualified Master of Social Work supervisors to work with all Students and faculty, unless specifically waived by the University Program Director in the Graduate College of Social Work;
3. Provide the University's designated Program Director with learning Agreement and a performance appraisal for each Student in a form prescribed by the University;
4. Provide periodic performance information to the Student and to the University as prescribed, and immediately report any unsatisfactory conduct or performance of a student;
5. Permit designated faculty members the right to visit with Students and Facility supervisors regarding the progress of Students at the Facility;
6. Provide Students with essential conditions and materials for their work, including space, privacy, and technological supports, and reimbursement for work-related expenses, including transportation;
7. Provide an atmosphere for learning that is supportive and free of discrimination based on race, ethnicity, religion, gender, disability, or sexual preference;
8. Provide Students with information regarding policies and procedures of Facility, and with orientation experiences to ensure that Students will be able to meet the requirements of Facility.

ARTICLE 3 – RESPONSIBILITIES OF PARTIES

1. The Parties mutually agree to fulfill the following terms, obligations, and covenants:
2. Under this Agreement, University, Students, and any University personnel, including faculty, shall not be considered employees, agents, borrowed servants, partners or joint venturers of Facility;
3. Facility is not responsible for wages, social security taxes, medical insurance, or workers' compensation insurance for Students. In the event a Student should, independent of the Agreement, be employed by Facility, this section and Article 3 section 1 shall not apply to the employed student during the hours in which such Student is performing services as an employee of Facility;
4. Nothing in this Agreement is to be construed as transferring responsibility from one Party to another;
5. Without limitation of any provision set forth in this Agreement, the Parties expressly agree to abide by all applicable federal and/or state equal employment opportunity statutes, rules, and regulations;
6. Facility shall have the right to refuse to allow Students who are not judged to have requisite skills, attitudes, or previous training for proper provision of assigned tasks to participate in activities at Facility;
7. To the extent permitted by the constitution and laws of the State of Texas and without waiver of sovereign immunity or any other defense to which University is or may be entitled to assert, University shall indemnify and hold Facility harmless from and against any claims, costs, including reasonable attorneys' fees, liabilities, or causes of action arising out of or from any negligent acts or omissions by Students or University personnel who are engaged in activities at Facility that are directly related to the Program of the Graduate College of Social Work. In the event that University and Facility are legally adjudged to have been jointly negligent in causing injury or damage, each shall be obligated to satisfy its proportionate share of such judgment based upon the percentage of liability attributed to it in such judgment, but, if, in addition, University is adjudged to be liable for acts or omissions of Facility and/or any

employee, personnel, or agent provided by Facility, then University shall be indemnified by Facility to the extent of such vicarious liability. Neither Party hereto shall be obligated to indemnify the other for such other Party's own negligence. This indemnification provision shall survive termination of this Agreement.

ARTICLE 4 – TERM AND TERMINATION

1. This Agreement shall remain in effect until the end of the University's academic year, including summer, and shall automatically renew for additional terms consisting of the University's academic year, including summer, unless sooner terminated in accordance with applicable provisions of this Agreement.
2. Any breach of the covenants stated in Article I of this Agreement by University shall be considered a material breach of this agreement. In the event of a material breach, Facility shall have the right to terminate this Agreement immediately.
3. Notwithstanding any other provision of this Agreement, either Party shall have the right to terminate this Agreement after thirty (30) calendar days' written notice is given to the other Party. If either Party exercises this option, the Parties agree to make reasonable efforts so that Students already in training at Facility will be allowed to complete their stipulated courses of study.
4. Facility shall further have the right to demand immediate removal of any student from its premises, upon a determination by the administrator in charge that the Student poses a threat to the safety of Facility's patients, clients, or personnel or to the orderly business functioning of Facility.

ARTICLE 5 – GENERAL PROVISIONS

1. The Parties agree that this Agreement will be construed by the laws of the State of Texas, (exclusive of its conflict of laws) provision and venue for purposes of claims, or litigation shall be Houston, Harris County, Texas.
2. The terms and conditions of this Agreement may be modified upon mutual written consent of the Parties at any time.
3. This Agreement and all terms and conditions contained herein shall become effective as of the date noted as the Effective Date.
4. Any notice required or permitted under this Agreement shall be considered effective as of the date sent by certified mail, return receipt requested, as follows:

UNIVERSITY:

FACILITY:

Dr. Elaine Charlson
 Exec. AVP/AVC, Academic & Faculty Affairs
 University of Houston
 214 E. Cullen Bldg.
 Houston, TX 77204-2037

with a copy to:

with a copy to:

Ira C. Colby, DSW, LCSW
 Graduate College of Social Work
 University of Houston
 237 Social Work Building
 Houston, TX 77204-4013

and with a copy to:

and with a copy to:

Virginia Cooke Robbins
 Director of Field Education, GCSW
 University of Houston
 237 Social Work Building
 Houston, TX 77204-4013

5. Neither Party may assign any rights or obligations under this Agreement without the prior written consent of the other Party.
6. Each individual executing this Agreement on behalf of any Party expressly represents and warrants that he/she has authority to do so, and thereby to bind the Party on behalf of which/whom he/she signs, to the terms of this Agreement.
7. If any part of this Agreement is determined to be invalid, illegal, inoperative, or contrary to applicable law, statute, regulation, or University or Facility policies that part of the agreement shall be reformed, if reasonably possible to comply with applicable law, statute or regulations and in any event, the remaining parts of the agreement shall be fully effective and operative in so far as reasonably possible.
8. A waiver by either Party of the breach or violation of any provision of the Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the Agreement.
9. Neither Party shall be liable nor deemed to be in default for any delay or failure in performance under the Agreement or other interruption of service deemed resulting, directly or indirectly, from acts of God, acts of public enemy, war, accidents, fires, explosions, hurricanes, floods, failure of transportation, strikes, or other work interruptions by either Party's employees, or any similar cause beyond reasonable control of either Party.
10. This Agreement is entered into by and between the Parties hereto and for their benefit. Unless explicitly provided in this Agreement, there is no intent by either Party to create or establish third party beneficiary status or rights in any third party, and no such third party shall have any right to enforce any right or enjoy any benefit created or established under this Agreement.
11. Unless expressly provided herein, the Parties do not assume or become liable for any of the existing or future obligations, liabilities, or debt of the other.
12. This is the entire Agreement between the Parties and supersedes all prior agreements, proposals, or understandings, whether written or oral.

In witness thereof, the Parties have executed this Agreement in multiple counterparts. The effective date of this agreement will be the date of the last signature below.

UNIVERSITY OF HOUSTON

FACILITY

 Signature Date
 Dr. Elaine Charlson
 Exec. AVP/AVC for Academic & Faculty Affairs

 Signature Date
 Name: _____
 Title: _____

 Signature Date
 Ira C. Colby, DSW, LCSW
 Dean, Graduate College of Social Work

 Signature Date
 Name: _____
 Title: _____

 Signature Date
 Virginia Cooke Robbins
 Director of Field Education, GCSW

 Signature Date
 Name: _____
 Title: _____

Note: Modification of this Form requires approval of OGC