

Department of Psychology

University of Houston

2012 - 2013

UNDERGRADUATE STUDENT HANDBOOK

Academic Regulations and Requirements

Introduction

The information provided in this handbook is pertinent to the psychology degree at the UH main campus and supplements the College of Liberal Arts and University of Houston Student Handbook. The university reserves the right to change the provisions of the undergraduate catalog.

Faculty, staff, and academic advisors are available to assist and guide students throughout their academic careers; however, it is the students' responsibility to know and abide by the department, college, and university rules, requirements, and deadlines.

How this Handbook is organized

This handbook outlines the Department of Psychology policies and degree requirements and introduces several state, university, and college regulations. Students may use this handbook as a reference but should always consult the Undergraduate Catalog and Student Handbook for more information. The degree requirements are presented in the following order: State, University, College, and Department of Psychology.

Degree Requirements and Regulations

State Level Requirements

- ❖ Texas Core Curriculum
- ❖ 6 Withdrawal Limit
- ❖ Undergraduate Enrollment Cap
- ❖ 120 Hrs Required for a Bachelor's Degree
- ❖ 36 Advanced hrs required for a Bachelor's Degree

University Level Policies and Requirements

- ❖ Residency Requirements (30 Hr Rule)
- ❖ Scholastic Requirement (2.0 cumulative GPA required)
- ❖ Honor Requirements
- ❖ Repeat / Remedial / Last Attempt Rules
- ❖ 66 hr transfer credit limit
- ❖ 7 Year course rule

College of Liberal Arts & Social Sciences (CLASS)

- ❖ 9 hrs of CLASS electives
- ❖ B.S. / B.A. Requirements
- ❖ P.E. and KIN course limits and restrictions

Department of Psychology Requirements and Regulations

- ❖ Minimum of 33 hours in psychology
- ❖ Department Residency (at least 15 PSYC hrs must be completed at UH)
- ❖ Major Pre-Requisites (PSYC 1300, 2301, 3301)
- ❖ 2.0 minimum GPA in major required
- ❖ 3 Attempt Rule for PSYC core courses
- ❖ Minimum grade of "C" required for PSYC core courses

State Requirements and Regulations

Texas Core Curriculum

All bachelor's degrees from the University of Houston require completion of the core curriculum. Students must meet the 42 credit hour requirements for all ten of the categories. Core guidelines are available in the Undergraduate Catalog, www.uh.edu/academics/catalog/.

Core Curriculum Requirements	Hours
Communication	6
Mathematics	3
Mathematics/Reasoning	3
U.S. History	6
American Government	6
Humanities	3
Visual/Performing Arts	3
Natural Sciences	6
Social Behavioral Sciences	3
Writing in the Discipline	3

6 Withdrawal Policy

Beginning the Fall semester 2007, up to six (6) 'W' grades may be used by an undergraduate student in his or her UH career. This includes courses attempted at Texas public universities since Fall 2007 and prior to transferring to UH. http://www.uh.edu/provost/stu/6-Ws_faq_stu.html

Undergraduate Enrollment Cap

Students are allowed to enroll in a maximum of 30 hours beyond their degree requirement. Students who exceed the hour cap will be charged a premium tuition rate (an additional \$100 per semester credit hour over the Texas resident rate) for all subsequent hours attempted. http://www.uh.edu/provost/stu/stu_enrollcapqs.html

Hour Requirement

Students must complete at least 120 semester hours of courses. At least 36 of the 120 semester hours must be advanced, according to the requirements of respective degree plans.

A repeated course **cannot** be counted as elective or toward the minimum of 120 hours credit toward graduation, unless the course is identified in the *Undergraduate Studies* catalog as repeatable.

For more information consult:

University of Houston Undergraduate Course Catalog
www.uh.edu/academics/catalog/

University Requirements / Regulations

Residency Requirements

Students must complete at least 25 percent of the semester hours required for a degree in residence (at the University of Houston main campus). These residency hours are not to include credit by examination, special problems, or individual research courses taken at the University of Houston.

The 30- hour residency starts the semester after the date of the last transfer course (i.e. the 30 hr residency for a student who transferred a summer course starts in the fall; residency for a student who took/transferred a fall course starts in the spring).

All winter mini-sessions are considered part of the Spring semester, thus the 30 hour residency at UH starts in summer. For example, courses completed during December 2009 (winter term) will post in the UH system as "Spring 2010" courses.

Scholastic Requirement (2.0 cumulative GPA required)

The University of Houston requires that students of all classifications maintain a minimum cumulative GPA of 2.00 to remain in good academic standing. When a student's GPA falls below 2.00, one of the following academic standing categories will apply:

- ❖ Academic Notice: Freshmen with fewer than 15 hours attempted at UH at the end of the enrollment period will be placed on Academic Notice.
- ❖ Probation: UH places students on academic probation if their cumulative GPA falls below 2.0 at the close of a semester or summer session. Students on probation must earn at least a 2.00 each semester they are enrolled, may not enroll in more than 12 semester hours during fall/spring (6 hours during summer), and will need to meet with an academic advisor prior to enrolling for future semesters.
- ❖ Suspension: Regardless of classification, students on academic probation who fail to earn a 2.0 semester GPA are placed on suspension. During the first suspension, students are not allowed to return to campus for one semester. The second suspension is for a period of at least 12 months. Students who are suspended a third time are ineligible to return and earn a degree at UH main campus.

Honor Requirements

Students whose first semester at UH was prior to Fall 2010 must complete a minimum of 66 hours at UH main campus and meet the following grade point averages will qualify for honors. Transfer students may not use more than 6 hours of CLEP/credit-by-exam to satisfy the 66 hour requirement for honors. Honors are calculated based on the last sixty-six hours of coursework.

Summa Cum Laude	3.75-4.00	with highest honors
Magna Cum Laude	3.50-3.74	with high honors
Cum Laude	3.25-3.49	with honors

Students first enrolled at UH on or after Fall 2010 must complete a minimum of 54 hours at UH and have a GPA of 3.5 or higher.

The last 30 hours prior to graduation **MUST** be completed at the UH (main campus) only. Dual enrollment with other schools is not allowed.

UHD, Victoria, Sugar Land, UHCL, & other satellite campuses are considered transfer credits.

Repeat / Remedial / Last Attempt Rules

Hours from **Remedial** courses cannot apply towards the degree. ENGL 1300, READ 1300, and MATH 1300 will only count for establishing “full time status” for health insurance, financial aid, or housing purposes, but will not be counted towards the degree.

Repeat Courses

A repeat course is any course taken more than once. Courses may be taken twice to raise GPA, however, the course will only count once towards the total hours needed for graduation.

Example:

PSYC 1300 was taken Fall 2009 and completed with a D.
PSYC 1300 was repeated SPR 2010 and completed with a C-.
PSYC 1300 was repeated Summer 10 and completed with a B.

→ Even though the course was taken 3 times, only 3 credit hours (not 9 hrs) will be counted towards the degree. Students may only receive credit for a course once regardless of the number of times they attempt it.

Best Attempt

When a course is repeated, only the best attempt will count toward satisfying degree requirements.

Example:

A repeat course is any course taken more than once. Courses may be taken twice to raise GPA, however, the course will only count once towards the total hours needed for graduation.

PSYC 4321 taken Fall 09 – grade C – credit hours awarded 0.0
PSYC 4321 taken SPR 10 – grade B- **credit hours awarded 3.0**

Grade Replacement

UH does NOT offer grade replacement. All attempts at a course will remain on a student’s official transcripts. Retaking a course will NOT replace the original grade. Students who enroll in any course more than twice will be charged a higher premium.

Duplicate Courses

Duplicate courses are courses that teach the same fundamental material/content and may not be combined for credit. Students are responsible for reading the course description, pre-requisites, and undergraduate catalog before enrolling in courses.

Example:

SPAN 1505 (Intro to Spanish for Native Speakers) and
SPAN 1501, 1502 (Intro to Spanish for Non-Native Speakers)

-or -

BIOL 1310 – (General Biology) and
BIOL 1361 – (Introduction to Biological Science)

→ Although the courses have different numbers, they teach similar content and credit will only be awarded for one.

The catalog will clearly state, “credit may not be received for both”

Departments that often have similar course restrictions include foreign languages, BIOL, CHEM, PHYS, MATH, and P.E.B.

66 hr transfer credit limit

A maximum of 66 lower level credit hours may transfer to the University of Houston. Anything above 66 hrs will NOT be counted towards the 120-hour graduation requirement. Any courses taken at a community college will **ALWAYS** be considered lower level credits. Additionally, there are not limits on the number of upper level courses (3000/4000 classes) that may transfer from other universities.

7 Year course rule

Students cannot satisfy any degree requirements in their major with advanced courses that were completed more than seven years before the semester in which the degree is awarded.

College of Liberal Arts & Social Sciences (CLASS)

CLASS Electives

Students must complete a minimum of 9 College of Liberal Arts & Social Science Electives outside of their major and from at least 3 different fields of study. CLASS electives are separate from the Core Requirements and Psychology Major requirements. Psychology courses and other courses being used to satisfy the core requirements may not be used as CLASS electives (i.e. PSYC 1300 or POLS 1336)

Limitations & Restrictions

- ❖ Questions / concerns regarding grades received in CLASS courses should be addressed within 90 calendar days from the posting of the grade.
- ❖ "I" grades must be resolved within 12 months. Students who receive an "I" should NOT re-enroll in that course the following semester. Failure to complete the coursework within the time allotted will result in an automatic "F."
- ❖ Courses designated as remedial courses, such as ENGL 1300, MATH 1300, or READ 1300, shall not apply toward the 120 hour semester requirement for any degree in CLASS.
- ❖ Students shall not apply credit for any TMTM (Technical Math) courses toward the core curriculum degree requirements for any degree in CLASS, unless the course was successfully completed while they were majors in the College of Technology.
- ❖ No more than a combined total of 8 semester hours from DAN 1106, 1107, 1110, 1111, 1112, 1113, 1115, 1211, 1213, and 1215.
- ❖ No more than a combined total of 8 semester hours from MUSI 1100, 1101, 1102, 1103, 1110, 1120, 1121, and 1140.
- ❖ No more than a combined total of 8 semester hours from THEA 1111 and 1112.
- ❖ No more than three semester hours in KIN or PEB 1 credit hour physical activity courses and No special problems courses in KIN or PEB.
- ❖ Courses numbered 6000 or higher are normally limited to graduate and postbaccalaureate students. Students may request permission from their department or college to enroll in these classes.
- ❖ CLASS students may use no more than 6 credit hours of Special Problems and/or Internship courses to satisfy any major requirements in CLASS, and no more than 6 credit hours to satisfy any minor requirements in CLASS.
- ❖ Students shall not receive course credit by special examination in any field of study in CLASS if they have ever enrolled in course work in that field of study at the University of Houston or any other ac-credited college or university.
- ❖ Students who are on probation (GPA below 2.0) are not allowed to enroll in more than 12 hours during the fall/spring term and 6 hours in summer.
- ❖ Repeated Courses may not apply towards the hours required for the degree.

THE DEPT OF PSYCHOLOGY

Admission and/or Change to PSYC Major

All new students who wish to major in psychology, and all current students who wish to switch to the Department of Psychology will need to meet with an advisor in the Academic Affairs Office of the Department of Psychology to review the program requirements and eligibility.

Any incoming freshman, college transfer student, international student, or current UH student with an overall GPA of 2.0 interested in majoring in psychology may apply as a psychology pre-major (aka Pre-PSYC) until pre-requisites for the majors are complete. Students who submit petitions to declare a PSYC major without meeting the GPA or PSYC pre-requisites will not be approved.

Degree Requirements

The undergraduate degree in Psychology is a total of 120 hours. 33 of those hours are Psychology courses required for the major. Those 33 hours are broken down as follows:

PSYCHOLOGY Major (33 hrs)			
<i>PSYC 1300, 2301, 3301 (pre-reqs) should be taken by end of SOPH year. Cannot declare major until pre-requisites are complete. Courses with * must be completed with min grade of "C." 2.00 PSYC GPA is required. Residency: Students must complete min 15 hrs of the 33 required PSYC (12 ADV + 3 any level) courses in residence (at UH).</i>			
PSYC 1300 Intro to Psychology*			
PSYC 2301 Research Methods + Lab*			
PSYC 2380 Intro to Social Psychology*			
PSYC 3301 Psychological Statistics*			
PSYC 3341 Physiological Psychology*			
PSYC 3350 Cognitive Psychology*			
PSYC 3325 Psychology of Personality*			
PSYC elective (any level)			
PSYC elective (any level)			
PSYC elective (3000 or 4000 level)			
PSYC elective (3000 or 4000 level)			

GPA Requirement

Students must have a 2.0 Psychology major GPA to qualify for the degree. The major grade point average includes grades of ALL the psychology courses attempted at UH main campus. Grades from psychology courses transferred from other institutions will not be considered towards UH GPA calculation. Retaking a psychology course to improve a grade will not replace the original grade.

The 21 hours of department required courses are the psychology core (foundation) courses. Those courses are denoted with * above. All of the psychology core classes must be completed with a letter grade of "C" or better. Students receive 3 attempts to earn a "C" or better in those courses; failure to do so will result in ineligibility to graduate with a psychology major.

PSYC Major Pre-Requisites

Students MUST complete PSYC 1300 (Intro to Psychology), PSYC 2301 (Research Methods), and PSYC 3301 (Psychological Statistics) with a “C” or better before they can declare a major in Psychology. Students who transfer one or more of those pre-requisite courses are required to file any petitions for course equivalencies immediately upon transferring in order to be eligible to declare a major. The psychology pre-requisites should be completed by the end of the sophomore year. Students are NOT allowed to complete PSYC 1300, PSYC 2301, or PSYC 3301 and declare their major their graduating semester. Failure to complete those courses in a timely manner will result in graduation delay/ disapproval for graduation.

Degree Options

The Department of Psychology offers two undergraduate degrees:

- ❖ Bachelor’s of Art in Psychology (B.A.)
- ❖ Bachelor’s of Science in Psychology (B.S.)

The B.A. and B.S. are comparable; they call for the same undergraduate coursework in the major, minor, and core. **The only difference between the degree objectives** is that the B.A. requires 6 hours of a sophomore level foreign language, while the B.S. requires 6 hours of math/math reasoning and 2 hours of natural science. The degree objective requirements (the math, science, and foreign language detailed above) are in addition to the state mandated core curriculum.

B.S. Math & Science (8 hrs)			
<i>These courses are in addition to the math & science core classes. Excludes Math 1300 & TMTH. Refer to list of approved math/reasoning courses. May take 2 labs or a 3 hr lecture to satisfy science credit below.</i>			
3 hrs of MATH _____			
3 hrs of Math Reasoning _____			
2 hrs of Natural Science _____			

B.A. Foreign Language (6 hrs)			
<i>Must be at 2000 level or higher (excludes 1000 level courses). Contact UTS for placement test (for non-native speakers) or credit by exam/department test (for native speakers).</i>			

The decision to pursue a B.A. versus a B.S. is based on students’ career goals and/or comfort level math, science, or foreign language. Additionally, degree objectives are not permanent, and students have the option of switching plans if the one they are pursuing is not appropriate for them.

For more information regarding the Bachelor of Arts and Bachelor of Science requirements, please visit the University of Houston undergraduate catalog.

Minor Requirement

The department requires all students majoring in Psychology to complete a minor, a double major, or a Senior Honor's Thesis. Students who complete a double major or a double degree are not required to have a minor. A minor is a secondary area of interest that usually compliments the major and/or career goal. The average minor requires 18 hours, however, every minor is different. Details about the minor requirements may be viewed online.

Note: Students may not double count any psychology major courses in the minor (i.e., PSYC 2344 cannot concurrently satisfy 3 hours of a PSYC elective, as well as 3 hrs of a minor elective)

Senior Capstone

Capstone experiences are intended as integrative, intensive exercises in critical thinking and analysis of content. These are opportunities for student-focused initiative, creativity and productivity under the close mentorship of Department of Psychology faculty.

PSYCH 4306	Community Service Practica (6 credit hour maximum)
PSYCH 4307	Research Practica (6 credit hour maximum)
PSYCH 4304	History and Systems in Psychology (3 credit hours):
PSYCH 3399, 4399	Senior Honors Thesis (two semesters, 3 hrs per semester):

The Psychology Major Residency

The University, as well as every department on campus has a residency requirement. The residency refers to the minimum number of courses required for a transfer student to complete in order to qualify for a degree.

The Department of Psychology requires that all transfer students complete a minimum of 15 hours of PSYC courses at UH main campus to qualify for a degree. Of the 15 hours, at least 12 hours must be ADV (3000/4000 level courses). All students must meet the residency, regardless of how many PSYC courses are transferred in. In other words, even if a student completes and transfers in all the courses listed above, he/she is still required to complete a minimum of 15 PSYC hours at UH main campus.

Transferring PSYC Courses from Other Institutions

Students are encouraged to speak/visit a departmental advisor before completing PSYC courses elsewhere. With the exceptions of PSYC 1300, introduction to psychology, most psychology courses taken at other institutions will not transfer in as equivalent. Some courses may only transfer to UH main campus as electives. Courses that transfer in as electives must be petitioned for course equivalency, and course equivalency is not guaranteed. Do not assume a course you completed at a different institution will transfer in as equivalent and satisfy the same degree requirement at UH.

PSYCHOLOGY COURSE DESCRIPTIONS

PSYC 1300: Introduction to Psychology

Cr. 3. (3-0). Prerequisite: credit for or concurrent enrollment in ENGL 1303 or equivalent. Principles and theories of psychology including methodology and brief analysis of major content areas ranging from development, perception, and learning to motivation/emotion, personality, and social processes.

PSYC 2301: Introduction to Methods in Psychology

Cr. 3. (2-2). Prerequisite: PSYC 1300. Understanding the evaluation of research in psychology, including the conceptual basis of descriptive and inferential statistics and design techniques.

PSYC 2335: Introduction to Health Psychology

Cr. 3. (3-0). Prerequisite: PSYC 1300. Interaction of psychosocial and physical factors in health and illness with emphasis on relevant research, health care delivery and health policy.

PSYC 2344: Cultural Psychology (formerly PSYC 4344)

Cr. 3. (3-0). Prerequisite: PSYC 1300. Relationship between ethnicity, socialization, personality, behavior issues related to current race relations.

PSYC 2350: Child Development (formerly PSYC 3360)

Cr. 3. (3-0). Prerequisite: PSYC 1300. Intellectual and social development in children and the factors that affect this process.

PSYC 2351: Psychology of Adolescence (formerly PSYC 3361)

Cr. 3. (3-0). Prerequisite: PSYC 1300. Theory and research of normal adolescent behavior.

PSYC 2380: Introduction to Social Psychology

Cr. 3. (3-0). Prerequisite: PSYC 1300. Issues and findings in social behavior, interpersonal influences, group membership, and the relations between persons and social systems.

PSYC 3301: Introduction to Psychological Statistics

Cr. 3. (3-0). Prerequisite: MATH 1310. Introduction to statistical principles and strategies for research on behavior.

PSYC 3310: Industrial-Organization Psychology

Cr. 3. (3-0). Prerequisite: PSYC 1300. Applications of psychological theory and methodology to the problems of recruiting, selecting, training, and motivating individuals in organizational settings.

PSYC 3325: Psychology of Personality (formerly PSYC 4325)

Cr. 3. (3-0). Prerequisites: PSYC 1300 and 3 additional hours in psychology. Required for all psychology majors. Theories of personality and their applications to current individual and societal psychological problems.

PSYC 3331: Psychology of Gender (formerly PSYC 2340)

Cr. 3. (3-0). Prerequisites: PSYC 1300 and three additional hours in psychology. Empirically based gender differences as they impact individual and social behaviors, roles and public policy.

PSYC 3334: Psychology and Law

Cr. 3. (3-0). Prerequisites: PSYC 1300 and junior standing. Presentation and critique of research of human behavior in, or regulated by, legal institutions. Includes a survey of criminal procedure and an analysis of the legal techniques for predicting dangerousness and inferring intent.

PSYC 3337: Psychology of Human Sexuality

Cr. 3. (3-0). Prerequisites: PSYC 1300 and 3 additional hours in psychology. Empirical studies regarding adult sexual behaviors, the physiology of sexual behaviors and sexual disorders.

PSYC 3338: Psychology of Older Adults

Cr. 3. (3-0). Prerequisites: PSYC 1300 and 3 additional hours in psychology. Lifespan, research-based perspective of the biopsychosocial stages of older adulthood, age 55 and over.

PSYC 3339: Introduction to Clinical Psychology

Cr. 3. (3-0). Prerequisites: PSYC 1300 and 3 additional hours in psychology. Survey of the science and practice of clinical psychology and its specialty areas, including discussions or diagnoses and evaluations, empirically-validated interventions and prevention strategies for use with clinical populations.

PSYC 3341: Physiological Psychology

Cr. 3. (3-0). Prerequisite: PSYC 1300. Structural, electrical, and chemical properties of the nervous systems as they relate to behavior, including consideration of current research methods and techniques.

PSYC 3347: Problems of Normal Life

Cr. 3. (3-0). Prerequisite: at least junior standing or consent of instructor. Examines psychological issues and decisions, stressing characteristics of modern living. Presents and discusses coping strategies used to manage these problems.

PSYC 3350: Introduction to Cognitive Psychology

Cr. 3. (3-0). Prerequisite: PSYC 1300. An information-processing approach to human functioning introducing topics in memory, language, thought, judgment, and skilled performance.

PSYC 3351: Health Psychology Research

Cr. 3. (3-0). Prerequisite: PSYC 1300 or consent of instructor. Assessment of the connection between social psychological theory and research based applications in health related settings; combines traditional lectures and readings with participation in actual field intervention projects.

PSYC 3352: Psychology of Knowledge Acquisition

Cr. 3. (3-0). Prerequisites: PSYC 1300 and junior standing or consent of instructor. Psychological processes of knowledge acquisition and training in organizations. The study of knowledge by cognitive type and the design of in-service training for cognitive strategies, intellectual skills, information, motor skills and attitudes.

PSYC 3399-4399: Senior Honors Thesis

Cr. 3. (3-0). Prerequisite: approval of department chair. Open to students with a minimum 3.00 grade point average based on a minimum of 90 semester hours and a psychology grade point average of 3.20. Qualified student selects faculty member to supervise the topic choice and writing of the thesis.

PSYC 4198;4298;4398;4498;4598: Special Problems

Cr. 1-5 per semester, up to seven by concurrent enrollment. Prerequisites: PSYC 1300, PSYC 2301, and six additional semester hours in psychology; consent of instructor; and minimum 3.00 cumulative grade point average. Independent student projects supervised by a faculty member. Forty-five hours of work on the project are expected for each semester hour of credit. May be repeated, but no more than six semester hours may count toward psychology major 30-hour requirement.

PSYC 4301: Psychology and the Arts

Cr. 3. (3-0). Prerequisites: PSYC 1300 and six additional semester hours in PSYC. Explores the arts as source material for understanding those parts of the psyche which are unknown, and how they become known. This course is an open Honors course.

PSYC 4302: The Psychology of Humor

Cr. 3. (3-0). Prerequisites: PSYC 1300. Analysis of humor including what makes jokes funny, how they are constructed, and their typologies. Concentration on humor as social commentary, and the historical bases behind the social content.

PSYC 4304: History and Systems

Cr. 3. (3-0). Prerequisites: PSYC 1300 and nine additional semester hours in psychology. Approaches of major figures and schools to the abiding philosophical, theoretical, and conceptual issues in psychology.

PSYC 4305 Persuasion and Behavior

Cr. 3. (3-0). Prerequisite: PSYC 1300. Social psychological theory analysis and application to social communication, self concept, attitude and behavior change, and information processing.

PSYC 4306: Community Service Practica

Cr. 3. (3-0). Prerequisites: PSYC 1300, PSYC 2301, minimum of 3.0 cumulative grade point average and junior or senior standing in psychology. Direct experience in the application of psychological theory to a community service program. May be repeated once for credit.

PSYC 4307: Research Practica

Cr. 3. (3-0). Prerequisites: PSYC 1300, PSYC 2301, and a minimum 3.0 cumulative grade point average and junior or senior standing in psychology. Intensive experience on a research project which culminates in the production of a scholarly effort such as a professional article or presentation. May be repeated once for credit.

PSYC 4320: Theories of Interventions

Cr. 3. (3-0). Prerequisites: PSYC 1300, PSYC 2301 and 3 additional hours psychology. Empirically-validated treatment strategies for clinical populations, including psychopharmacological and psychotherapeutic approaches.

PSYC 4321: Abnormal Psychology

Cr. 3. (3-0). Prerequisites: PSYC 1300 and six additional semester hours in psychology. Behaviors considered deviant or pathological and the various approaches to understanding and treating them.

PSYC 4322: Behavior Modification

Cr. 3. (3-0). Prerequisite: PSYC 4342. Applied operant behavior theory; operant and respondent paradigms, case studies, and current issues in behavior therapy.

PSYC 4343: Perception

Cr. 3. (3-0). Prerequisites: PSYC 1300 and at least junior standing or consent of instructor. Perception in vision and related senses; including sensory processes and organization, motion and space perception, pattern recognition, perceptual learning and development, and sensory-motor coordination.

PSYC 4345: Emotion and Motivation

Cr. 3. (3-0). Prerequisite: PSYC 1300. Basic concepts of emotions and motivation in both their normal and abnormal mode, with emphasis on their psychological bases.

PSYC 4347: Tests and Measurements

Cr. 3. (3-0). Prerequisites: PSYC 1300 and PSYC 2301 Assessment tests used in education, industry, psychology; determination and interpretation of reliability and validity; laboratory experience with several tests.

PSYC 4350: Applied Cognitive Psychology

Cr. 3. (3-0). Prerequisite: PSYC 3350 or consent of instructor. Applications of cognitive psychology and cognitive science. Emphasis on cognitive approach to learning, thinking, instructional design and communication.

PSYC 4352: Human Memory

Cr. 3. (3-0). Prerequisites: PSYC 1300 and either PSYC 2301, ECON 2370, SOC 2400, or POLS 3382; or PSYC 3350, or consent of instructor. Analysis of empirical evidence and theoretical issues regarding human memory. Topics include organization, coding, and levels of processing.

PSYC 4354: Brain and Behavior

Cr. 3. (3-0). Prerequisite: PSYC 1300 and either PSYC 3341 or Biology equivalent. Relationship between the structure and function of the human central nervous system and the behavior of both normal and impaired individuals.

PSYC 4360: Child Abuse: Interdisciplinary Perspectives

Cr. 3. (3-0). Prerequisites: PSYC 1300, six additional semester hours in psychology, junior standing, and an overall GPA of 3.0. Dynamics of child maltreatment, consequences of abuse for victims and society, and the impact and limitations of current interventions and public policy.

PSYC 4361: Psychology of Parent-Child Relations

Cr. 3. (3-0). Prerequisite: PSYC 1300 or consent of instructor. Theory and research on parent-child relations from infancy through adolescence with emphasis on parental influence on children's social, emotional, and cognitive development.

PSYC 4363: Abnormal Child Psychology

Cr. 3. (3-0). Prerequisites: PSYC 1300 and three additional semester hours in psychology. Introduction to childhood psychopathology, in the context of normal child development, with emphasis on psychological factors responsible for deviations.

PSYC 4371: Organizational Psychology

Cr. 3. (3-0). Prerequisite: PSYC 3310 or consent of instructor. Theory and research on work motivation, leadership, and related aspects of group behavior in organizations.

PSYC 4372: Interviewing (formerly PSYC 4472)

Cr. 3. (3-0). Prerequisites: PSYC 1300 and junior standing. Skill development in personnel interviewing; includes tape-recorded practice interviews and discussion of theoretical issues and research findings.

PSYC 4373: Personnel Psychology

Cr. 3. (3-0). Prerequisite: PSYC 3310. Psychological knowledge and methods applied to personnel problems of selection and training, including job behavior description and evaluation, assessment strategies, employee development, and fair employment concerns.

PSYC 4375: Applied Organizational Development

Cr. 3. (3-0). Prerequisites: PSYC 1300 and at least junior standing, or consent of instructor. Focuses on the concepts and practice of changing real organizations. Includes study of change techniques and skill exercises for intervention and consultation.

PSYC 4376: Work Motivation

Cr. 3. (3-0). Prerequisite: PSYC 3310 or consent of instructor. Theories and paradigms of motivation in the work place. Research and applications of motivational theories used to describe employee behaviors.

PSYC 4380: Applied Social Psychology

Cr. 3. (3-0). Prerequisites: PSYC 1300 and either PSYC 2380 or SOC 3330. Application of social psychological theory and research to significant social issues.

PSYC 4383: Social Psychology of Communication

Cr. 3. (3-0). Prerequisites: PSYC 1300 and three additional semester hours in psychology. Theory and research related to analysis of propaganda vs. education, survey research methodology, mass media, persuasive communication strategies and models.

PSYC 4387: African American Psychology

Cr. 3. (3-0). Prerequisites: PSYC 1300. The psychological experience and contribution of African Americans in a multi-cultural world.

PSYC 4396: Selected Topics in Child Development

Cr. 3. (3-0). Prerequisites: PSYC 2301 and 3360, or consent of instructor. Review and evaluation of literature in areas of special interest in development psychology.

PSYC 4397: Selected Topics in Psychology

Cr. 3. (3-0). Prerequisites: PSYC 1300, junior or senior standing, consent of instructor, and a minimum 2.50 cumulative grade point average. May be repeated, but no more than six semester hours may count toward 30-hour psychology major requirement.

General Student Requirements and Information

Academic Advising

Students are expected to meet with an advisor on a regular basis, preferably, prior to each enrollment (registration) period. This will help to ensure that the appropriate courses have been taken in the proper sequence and that all prerequisites have been met. Advisors are available to provide guidance, answer questions, make recommendations, and assist students with academic decisions and career goals. ***It is the students' responsibility, however, to register for classes, submit/file any paperwork by the deadlines, and verify all degree requirements have been met.***

International Students

International students are responsible for maintaining continuous contact with the International Students and Scholars Services Office (ISSSO). This office provides students with current information concerning SEVIS regulations in order to maintain their legal status. F-1 and J-1 students must maintain their full-time student status at the university and are expected to comply with the U.S. Department of Homeland Security and the U.S. Department of State requirements regarding their lawful presence in the United States, as well as all university policies. In addition, UH students studying abroad must adhere to the same rules and responsibilities as those students at the university's main campus.

Academic Honesty and Disciplinary Policies

Specific policies regarding academic honesty are available in the Dean of Students Office, located in the University Center. These policies are also published in the Student Handbook, available online and through the Dean of Students Office.

FERPA

In order to protect student rights and records, it is the student's responsibility to provide original written consent if they wish to have their records released as per the Family Educational Rights and Privacy Act (FERPA) regulations.

Maintenance of Individual Records

Students are responsible for the submission and verification of their own official university paperwork, and are expected to retain copies of all documents of enrollment (registration) and course adjustments, as well as any other university transactions. This will ensure a smooth resolution if any problems should arise.

Students should maintain their contact information current in PeopleSoft. This includes address, phone number, and e-mail address. This information can be updated online by logging onto myUH PeopleSoft account.

It is mandatory that students obtain and activate a University of Houston e-mail address.

All students must check their University of Houston e-mail account on a regular basis. Students are also responsible for keeping their UH e-mail alias updated and pointed to the e-mail address they are currently using. Students who do not have an e-mail account or alias should request one from the university either online, or by going to the Information Technology Support Center service counter is located in room 58 of the M.D. Anderson Library. For additional questions about the university e-mail account or alias, please contact the IT Support Center at 713-743-1411, or send e-mail to support@uh.edu.

Catalog Term (Requirement Term)

The Undergraduate Studies Catalog provides information on all undergraduate degrees offered by the University of Houston. The requirement term refers to the catalog year; students are placed on the catalog term of the semester they declare their major. The catalog year determines which degree requirements, academic policies, and courses a student must complete in order to graduate. Students who are out of school for more than 12 months are automatically placed on the new catalog when they return.

Course Loads

Full-time status is important for insurance coverage, scholarship, and financial-aid purposes. Although remedial courses, such as MATH 1300 and ENGL 1300, do not count towards the hours required for the degree, they do count towards the semester's course load.

All undergraduate students who enroll in 12 hours during the fall or spring or 7 hours during the summer 6 week session(s) are considered full-time students. Maximum course loads vary per department. The Department of Psychology maximum course loads for fall/spring are listed below:

Freshmen	12-15 hr max
Soph, Junior, Senior	18 hr max
Probation	12 hrs (or dean's discretion)

Students who wish to enroll for more hours than those listed above must submit a general petition to the Department of Psychology requesting a course overload. Petitions must note the reason for the request and list the proposed course schedule.

Petitions for course overloads must be processed BEFORE the beginning of the intended overload term. Students who do not have approved petitions will be dropped from classes.

Course Numbers

- I. All courses are identified by instructional area prefix and a four-digit number. A three or a four letter prefix in all capitals identifies the department, instructional area, or program that offers the course.

Example: PSYC is the dept prefix for Psychology
ENGL is the dept prefix for English

- II. The first digit of the course number represents the course level, and the second digit identifies the number of credit hours issued for that course.

Example: 1xxx is a freshman level course
2xxx is a sophomore level course
3xxx is a junior level course
4xxx is a senior level course

Example: Prefix **XXXX** - 2nd number indicates the number of hours
BIOL **1431** - this is a 4 credit hour course
GERM **1803** - this is an 8 credit hour course
PSYC **2301** - this is a 3 credit hour course

Always check the course pre-requisites before enrolling in a course. Students who do not have the pre-requisites will be dropped without notification or refund. Also check the course catalog to verify the course does not conflict with courses previously taken; **there are several courses that cannot be taken for credit in the presence of another course** (i.e. students may only receive credit for Math 1310 or Math 1311, but not both)

Classification

The number of credit hours you have determines your classification. Academic standing is typically updated once a semester (at the end of the term after grades are posted).

0-29 hours → freshman	60-89 hours → junior
30-59 hrs → sophomore	90 + hours → senior

The Grading System

A	Excellent, superior achievement
A-	
B+	
B	Good, exceeding all requirements
B-	
C+	
C	Average, satisfactorily meeting all requirements
C-	
D+	
D	Poor, passing
D-	
F	Failing or withdrawal while doing failing work
I	Incomplete
NR	Not reported
S	Satisfactory
U	Unsatisfactory
W	Withdrawal

Grade Point Average (GPA)

Grade points are awarded as follows for each semester hour in which students receive a grade.

A	4.00	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	0.67
B	3.00	C-	1.67	F	0.00

The grade point average (GPA) is the quotient obtained by dividing the total number of grade points earned by the number of semester hours in which students receive a letter grade. Grades of S, U, I, and W are not assigned grade point values and are not used in the computation of the grade point average.

Decimals beyond two places are truncated, not rounded, in computing the grade point average. Thus, a cumulative GPA of 1.99 does NOT round up to 2.0.

The cumulative GPA is based upon all work taken at the University of Houston and excludes all transfer credits (grades earned at other institutions will not affect the UH GPA). Test credits such as AP or CLEP do not factor in to the GPA.

Academic Notice

Freshmen who earn less than a 2.0 semester GPA (Below a “C” average) their first semester of enrollment at UH will be placed on Academic Notice. Academic Notice applies only to the first semester.

Academic Probation

Non-first semester freshmen with a cumulative GPA below a 2.0 will be placed on academic probation. This is a warning to get your act together! Students will remain on probation while the GPA is below 2.0 and will be required to attend mandatory advising sessions and limit enrollment to 12 hours.

Academic Suspension

Students who fail to raise their GPA the semester following probation will be placed on academic suspension.

While on suspension students may not enroll in classes as follows:

- First suspension: student must sit out the next full semester, either the Fall or the Spring.
- Second suspension: student must sit out 1 full year (12 months).
- Third suspension: student will not be readmitted to UH.

Readmission from Suspension

Students who are suspended for academic or disciplinary reasons are ineligible to return during the designated period of suspension. After the specified time has elapsed, the student must reapply to the University of Houston using the ApplyTexas website, www.applytexas.org. The Admissions department will review your application. Once your application is approved by Admissions it will be forwarded to the CLASS Academic Affairs office. You will receive an email from CLASS stating whether you have been pre-approved or disapproved for readmission. Pre-approved students must schedule an appointment to meet with an academic advisor of their intended major. Students who do not wish to pursue psychology should NOT meet with a psychology advisor. Students cannot use the Psychology Department as a “holding major” until they can be accepted by their intended major.

Dean’s List

The Dean’s List is a tabulation of names of undergraduate honor students compiled each semester. To qualify for this recognition in the College of Liberal Arts & Social Sciences, students must earn a minimum GPA of 3.5 on twelve or more semester hours completed during the semester. Students who earn a grade of “I” (except in a senior honors thesis course), D, F, or U during the semester are excluded from consideration for Dean’s List. At least nine of the 12 semester hours must be letter grades; grade “S” is not considered at letter grade.

University Dates and Deadlines

Students are responsible for knowing and adhering to all university and college dates and deadlines. The academic calendar includes the dates and deadlines for enrollment, payments and refunds, and graduation applications. The academic calendar is available online at www.uh.edu/academics/catalog/academic-calendar.

General Deadline Reminders

- ❖ General Petitions – all general petitions to declare a major or minor are effective the semester AFTER the form is submitted.
- ❖ Degree Plans can also take up to a semester to be processed and should be filed by the end of junior year or beginning of senior year. .
- ❖ Students are responsible for having all transfer work and test credits posted before their senior year.

<u>If General Petition is submitted:</u>		<u>It will be effective:</u>
Fall Semester (mid Aug – end Dec)	→	Spring
Spring Semester (Jan – May)	→	Summer
Summer (June-early Aug)	→	Fall

Course Equivalency Evaluations

Students who wish to request the acceptance of a transfer course as equivalent to a UH course must follow these steps:

1. Complete form <http://www.uh.edu/academics/forms/transfer-credit-petition.pdf>.
2. Attach a copy of the following documents:
 - a. Transfer Credit Summary (from your People Soft account)
 - b. Course Syllabus (from institution you took the course at)
 - c. A course description (from the course catalog of the institution you received credit for the transfer course). Note that copies of other university catalogs are available on the web or in cases, at the UH Library, Current Journals, 1st floor.
 - d. Additional supplemental documentation, if applicable
3. Submit the completed petition form with attachments directly to the Department of Psychology (Room 124 Heyne Bldg) or primary major department.

Petitions for Course Equivalencies can take anywhere from 6 weeks to 6 months to process. Students should complete ALL petitions for course equivalency before their senior year.

Graduation Application

Degrees are not awarded automatically upon completion of the program requirements. Students must submit an application for graduation at the beginning of their last semester in order to be considered a candidate for the degree.

Students must apply for graduation online, through People Soft, by the posted deadline. Graduation application deadlines are posted in the class schedule each semester. **Students who miss the application deadline will have to wait and apply for graduation the following semester. No late applications will be accepted!**

Students are not allowed to withdraw their application for graduation once submitted. Students should verify all degree requirements are satisfied before applying for graduation. Graduation applications may not be retracted. Students who are disapproved for graduation will need to re-apply for graduation the following term. The university does not award degrees until all requirements have been satisfied.

Students may only participate in the graduation commencement the semester during which they earn their degree. Students are not allowed to walk prior to completing their degree requirements. Spring graduates may participate in the May ceremony, and Summer/Fall graduates may participate in the December ceremony.

Important Resources

College of Liberal Arts & Social Science's (CLASS) Academic Affairs
315 Agnes Arnold Hall 713.743.4001
www.class.uh.edu

University of Houston Undergraduate Course Catalog
www.uh.edu/academics/catalog/

Student Handbook (by Dean of Students)
252 University Center (UC) 713.743.5470
<http://www.uh.edu/dos/pdf/2009-2010StudentHandbook.pdf>

Department of Psychology
126 Heyne Bldg 713.743.8500
www.psychology.uh.edu

Psychology Undergraduate Academic Advising Office
124 Heyne Bldg 713.743.8508
Map <http://www.uh.edu/maps/buildings/H>

Center for Students with DisAbilities
100 CSD Bldg 713.743.5400
www.uh.edu/csd

Learning Support Services
321 Social Work Bldg 713.743.5411
www.las.uh.edu/lss

University Career Services
106 Student Service Center (SSC) 713.743.5100
www.career.uh.edu