



## Topic 1: Getting Started > How to Create a Turnitin Paper Assignment in Blackboard Learn.

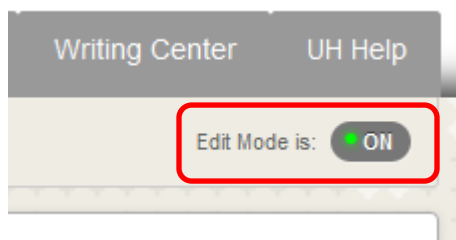
You may be questioning – “Do I need a new account to use Turnitin although I have a Blackboard Learn account?” The answer is “NO.” To make your life easier, Turnitin is integrated directly into Blackboard Learn. This means that you don’t have to go to the Turnitin website to use the program.

Follow the steps below to create a Turnitin assignment:

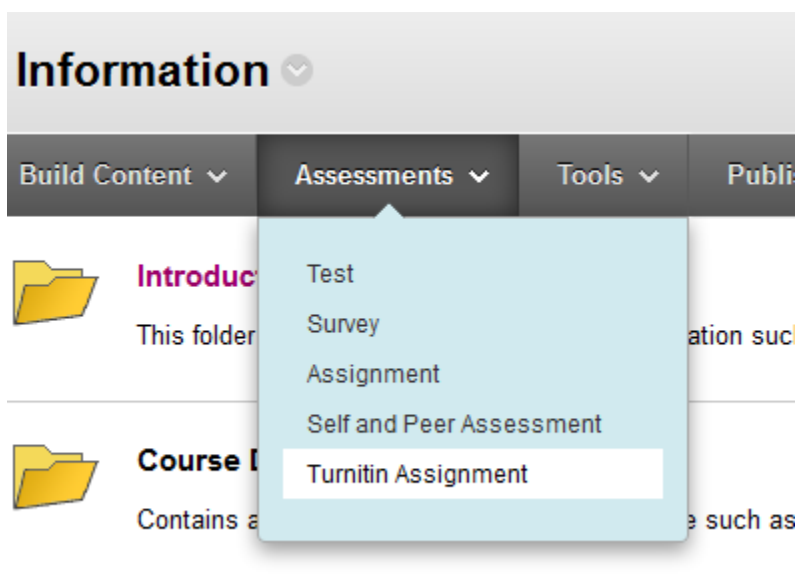
1. Log into Blackboard Learn by going to <http://www.uh.edu/blackboard>.

**NOTE:** If you don’t have a Blackboard account, please contact [blackboard@uh.edu](mailto:blackboard@uh.edu) for obtaining instructions on getting your Blackboard Learn account setup.

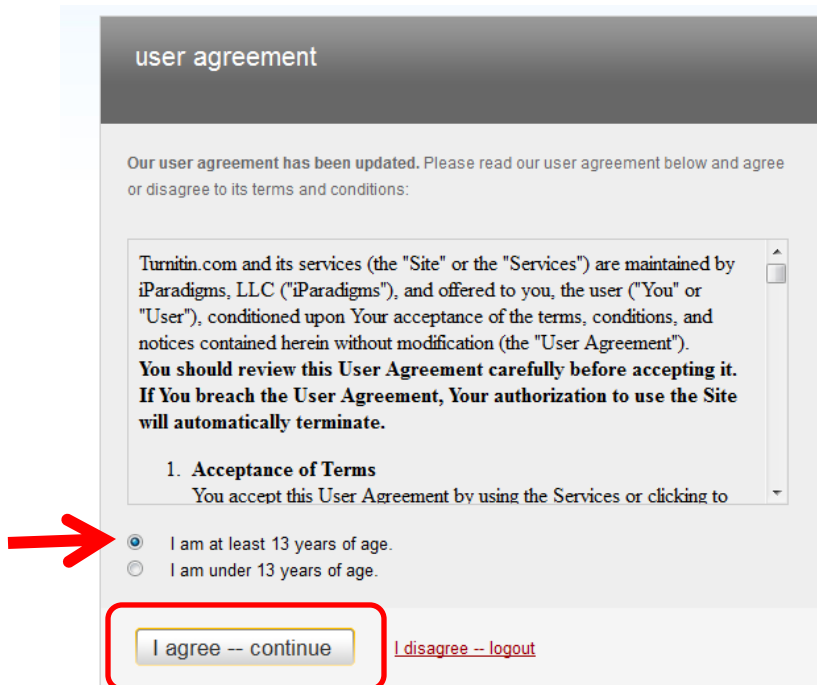
2. Make sure that you have the Edit Mode turned on.



3. Enter any content page. Content pages are any with the tabs at the top for Build Content, Create Assessment, Add Interactive Tool, and Assign Textbook. From that page, choose the tab for Create Assessment and choose the option for Turnitin Assignment.



4. When you choose this option, a user agreement screen may pop up the first time. You must select that you are at least 13 years of age. Then, hit the button for "I agree—continue."



user agreement

Our user agreement has been updated. Please read our user agreement below and agree or disagree to its terms and conditions:

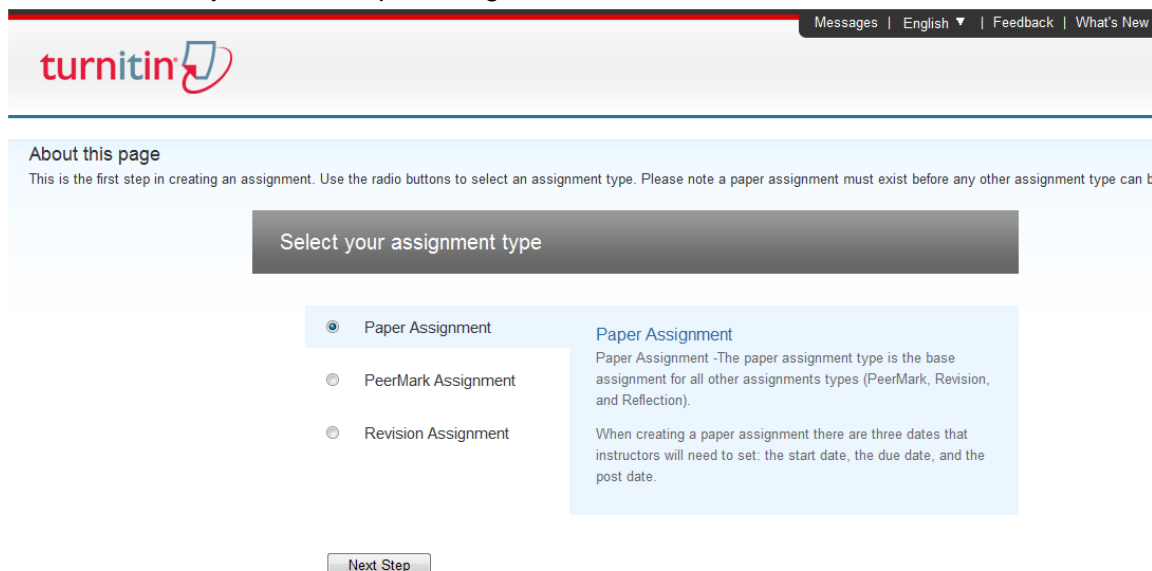
Turnitin.com and its services (the "Site" or the "Services") are maintained by iParadigms, LLC ("iParadigms"), and offered to you, the user ("You" or "User"), conditioned upon Your acceptance of the terms, conditions, and notices contained herein without modification (the "User Agreement").  
**You should review this User Agreement carefully before accepting it. If You breach the User Agreement, Your authorization to use the Site will automatically terminate.**

**1. Acceptance of Terms**  
You accept this User Agreement by using the Services or clicking to

☒ I am at least 13 years of age.  
☐ I am under 13 years of age.

[I agree -- continue](#) [I disagree -- logout](#)

5. On the next screen, you will have the option to choose the assignment type. In general, you will use the Paper Assignment. The PeerMark Assignment allows you to open assignments for peer review, and the Revision Assignment allows you to create a revision assignment based on an existing assignment. If you have not used this before, it will automatically select a Paper Assignment.



turnitin

Messages | English ▼ | Feedback | What's New

About this page  
This is the first step in creating an assignment. Use the radio buttons to select an assignment type. Please note a paper assignment must exist before any other assignment type can be created.

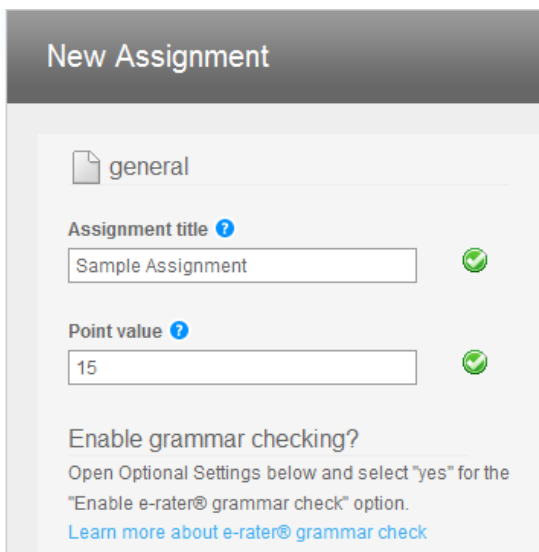
Select your assignment type

☒ Paper Assignment  
☐ PeerMark Assignment  
☐ Revision Assignment

**Paper Assignment**  
Paper Assignment -The paper assignment type is the base assignment for all other assignments types (PeerMark, Revision, and Reflection).  
When creating a paper assignment there are three dates that instructors will need to set: the start date, the due date, and the post date.


[Next Step](#)


- On the page for New Assignment, Make sure to enter a title in the Assignment Title field and a numeric point value in the Point Value field. These will be transferred to your gradebook.





**New Assignment**

general

Assignment title 

Sample Assignment 

Point value 

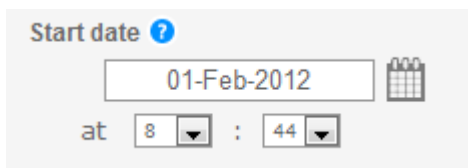
15 


Enable grammar checking?


Open Optional Settings below and select "yes" for the "Enable e-rater@ grammar check" option.

[Learn more about e-rater@ grammar check](#)

- Set the starting date and time for the Turnitin assignment using the drop down boxes. The starting date of the Turnitin assignment is the first opportunity students will be able to submit their assignment.




Start date 


01-Feb-2012 

at 8 : 44

- Adjust the due date and time for the Turnitin assignment. The due date is the last opportunity your students will have to submit a document for the Turnitin assignment.



Due date 

08-Feb-2012 

at 23 : 59

- Set the post date using the drop down boxes. The post date refers to the date that graded Turnitin assignments become available for viewing by students. When selecting a post date, please select a date that is later than the due date. If you select a post date that is before the due date, you will not be able to create the Turnitin assignment.



Post date 

09-Feb-2012 

at 0 : 00



The following steps are optional in creating a Turnitin assignment. If you do not wish to further customize your assignment, proceed to step # 25.

10. Select the Optional Settings link. The enter special instructions field allows you to type instructions for the Turnitin assignment that each of your students would see when they submit a Turnitin assignment.

Enter special instructions

11. Turnitin has the capability to allow students to submit work after the due date. To enable this option, select the yes radio button.

Allow submissions after the due date?

- ☐ yes  
☒ no

12. The Originality Report is a summary of matching or similar text found in a submitted paper. Turnitin detects plagiarized text comparing the submitted paper to the content available in active and archived internet resources, a repository of works previously submitted to Turnitin, and a repository of tens of thousands of periodicals and journals including publications. It is recommended that you select yes for this option.

Generate Originality Reports for submissions?

- ☒ yes  
☐ no

13. Generate Originality Reports for student submissions: There are three choices for this option. Select the one you prefer to use. For our example assignment, we will choose immediately first report is final.

Immediately first report is final: Originality Reports are generated immediately after student submissions. Students cannot resubmit papers once the Originality Report is generated. If you decide to allow resubmission, you must delete student submissions to enable the resubmission functionality.

Immediately (can overwrite reports until due date): Originality Reports are generated immediately after the initial submission by students. Students may resubmit as often as they wish until the assignment due date. Originality Reports for the second or subsequent submission will require a 24 hour delay before the



Originality Report begins processing.

NOTE: Previous versions will be removed, and only the latest submission will be available. Student submissions will compare against one another within the assignment on the due date and time. No resubmissions are allowed after the due date and time of the assignment.

On due date: Originality Reports will not be generated for any student submissions until the due date and time of the assignment. Students may resubmit as many times as needed until the due date and time without receiving reports. No resubmissions are allowed after the due date and time of the assignment.

Generate Originality Reports for student submissions

immediately first report is final



14. You can decide whether a bibliography in your student's paper will be included or excluded when viewing an Originality Report. Select the yes radio button to exclude bibliographic materials if desired.

**Exclude bibliographic materials from Similarity Index for all papers in this assignment?**

Bibliographic materials can also be included and excluded when viewing the Originality Report. This setting cannot be modified after the first paper has been submitted.

☐ yes

☒ no

15. Quoted materials can be included or excluded when viewing each student's Originality Report. Including quoted materials in the Originality Report will simply highlight the sources that students utilized in their papers. Select the yes radio button to exclude quoted materials if desired.

**Exclude quoted materials from Similarity Index for all papers in this assignment?**

Quoted materials can also be included and excluded when viewing the Originality Report. This setting cannot be modified after the first paper has been submitted.

☐ yes

☒ no



16. Choosing to exclude small matches from the Originality Report disregards any small plagiarism references found in your student's papers. If this option is chosen, for example, a source that has a 1% of plagiarism found in your student's paper will not be displayed in the Originality Report. Choose the yes radio button to enable this option. Then determine how you want the program to exclude matches by selecting either a specific word count or a percentage of the material that can match.

Exclude small matches? [?](#)

☒ yes

☐ no

Exclude matches by:\*

☒ Word Count:  words

☐ Percentage:  %

17. If you want to allow students to see the Originality Report for their assignment, select the yes radio button.

Allow students to see Originality Reports?

☐ yes

☒ no

18. The option to Enable Translated Matching will allow you to generate a separate originality report based on English translations of students' non-English submissions. To enable this, choose yes. To see if the language submission is a recognized language by the program, hover your cursor over the blue question mark.

Enable Translated Matching? (Beta) [?](#)

☐ yes

☒ no

19. Your next option is to choose to reveal grades to students only on post date. If you choose this option, the grades will only transmit on the date you set for the post date for the assignment.

Reveal grades to students only on post date?

☐ yes

☒ no

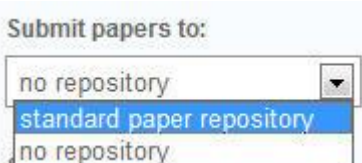


20. You have the option to choose whether or not student submissions are submitted to the Turnitin paper repository. It is recommended that you select standard paper repository.

**Standard paper repository:** This allows student submissions to be indexed in the Turnitin database. Therefore, you can compare a student submission against other student submissions.

**No repository:** By choosing this, student submissions will not be indexed in the Turnitin database. Therefore, you will not be able to compare a student submission against other student submissions.

Use the drop down box to select either the standard paper repository or the no repository option.



21. There are three main repository sources available to use to search for plagiarism in student submissions. By default, all three sources are checked. To remove a search target repository, click on the check box.




22. The Grade Mark allows you to use pre-created rubrics designed by Turnitin or create your own set of rubrics to evaluate student submissions. Use the drop down menu to select a Turnitin GradeMark rubric or your own Grade Mark.

### GradeMark

Attach a rubric to this assignment ?

Note: students will be able to view attached rubrics and their content prior to submitting.

No rubric  [Launch Rubric Manager](#)



23. The e-rater Grammar Check will enable the program to run a grammar check on all papers submitted. These papers will then contain grammar notes when viewed for grading. If you choose yes, you will be directed to choose the settings you would prefer for the grammar check feature to use.

e-rater® Grammar Check settings (Beta)

Enable e-rater® grammar check? [?](#)

☒ yes  
☐ no

Select ETS® handbook

High School [▼](#)

Select English Dictionary

☒ US English Dictionary  
☐ UK English Dictionary  
☐ Both US and UK English Dictionaries

Categories enabled by default [?](#)

☐ Spelling  
☒ Grammar  
☒ Usage  
☒ Mechanics  
☒ Style

24. Finally, you can choose to save these options as defaults for future assignments. By doing this, all future Turnitin assignments will automatically use the optional settings you have chosen.

☒ Would you like to save these options as your defaults for future assignments?

25. If all of your settings are correct, you will click the button to submit the assignment. You should receive a confirmation that it was successfully created.

submit