

# UNIVERSITY of **HOUSTON** | CHARTER SCHOOL

## MINUTES

University of Houston Charter School Board

**Date:** July 28, 2015

**Time:** 9:00 a.m.

**Place:** Board of Regents Conference Room  
128 E. Cullen Building  
University of Houston  
Houston, Texas 77204

**Present:** Robert H. McPherson, Ph.D., Chair  
Jonathan Schwartz, Ph.D., College of Education Faculty Representative  
Eric Bentley, Parent Representative  
Patricia Paquin, Acting Principal and Superintendent, UH Charter School (non-voting ex-officio)

**Absent:** Rebecca Hoyt, Ph.D., Community Representative  
Rozina Chowdry, Teacher Representative

**Quorum:** Three of five Board members/representatives present (majority required).


### **New Business:**

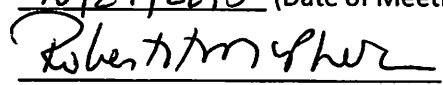
1. Call to Order: 9:08 a.m. by Chair McPherson.
2. Roll Call and acknowledgment of presence of Board members McPherson, Schwartz, Bentley and Paquin (non-voting ex-officio). Record noted that Board members Hoyt and Chowdry not present.
3. Chair McPherson noted that no individuals signed up to speak and accordingly no Open Forum was necessary.
4. UH Charter School Board Member Training: Safe School was presented by Patricia Paquin, Acting Principal and Superintendent, UH Charter School.
5. UH Charter School Board Member Training: Accountability Requirements Related to the Use of Public Funds Training was presented by Lauri Schneidau Ruiz, Senior Assistant General Counsel, UH System.
6. Chair McPherson presented the Board Minutes from the April 8, 2015 Board Meeting for review and approval. No corrections to the Board Minutes. Motion: Representative Jonathan Schwartz moved to approve the April 8, 2015 Board Minutes, seconded by Representative Eric Bentley. The Motion passed unanimously.

7. Patricia Paquin presented the Quarterly Budget for the Board's review. No vote is required on the Quarterly Budget.
8. In accordance with a Motion approved at the April 8, 2015 Board Meeting delegating authority to the Chair, Chair McPherson announced appointment of Patricia Paquin as the Interim Principal and Superintendent, UH Charter School, effective June 1, 2015.
9. Patricia Paquin presented the Annual Operating Budget for the Board's review and approval. Review and discussion of adjustments to Annual Operating Budget previously presented in April to reflect legislative actions. Motion: Representative Eric Bentley moved to approve the Annual Operating Budget, seconded by Representative Jonathan Schwartz. The Motion passed unanimously.
10. Patricia Paquin presented the UH Charter School Wellness Policy and Plan for the Board's review and approval. Motion: Representative Jonathan Schwartz moved to approve the UH Charter School Wellness Policy and Plan, seconded by Representative Eric Bentley. The Motion passed unanimously.
11. Patricia Paquin presented the UH Charter School Parent Handbook for the Board's review and approval. Motion: Representative Jonathan Schwartz moved to approve the UH Charter School Parent Handbook, seconded by Representative Eric Bentley. The Motion passed unanimously.
12. Patricia Paquin presented the UH Charter School Staff Handbook for the Board's review and approval. Motion: Representative Eric Bentley moved to approve the UH Charter School Staff Handbook, seconded by Representative Jonathan Schwartz. The Motion passed unanimously.
13. An Executive Session was called to order at 10:52am by Chair McPherson, to review personnel matters. The Board returned to open session at 10:59am, at which time Chair McPherson announced that no formal action was required or taken during the Executive Session.

**Adjournment:** There being no further business, Chair McPherson declared the meeting adjourned by unanimous consent at 11:00 a.m.

Respectfully submitted by,

  
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 Jonathan P. Schwartz, Ph.D.  
 Secretary

Adopted by the Board in the meeting of  
10/27/2015 (Date of Meeting)  
  
 \_\_\_\_\_  
 Presiding Officer

Others present:

Lauri Schneidau Ruiz  
 Tracy Markovich