

# UNIVERSITYof **HOUSTON** | CHARTER SCHOOL

## MINUTES

University of Houston Charter School Board

**Date:** January 26, 2015

**Time:** 9:00 a.m.

**Place:** Board of Regents Conference Room  
128 E. Cullen Building  
University of Houston  
Houston, Texas 77204

**Present:** Robert H. McPherson, Ph.D., Chair  
Jonathan Schwartz, Ph.D., College of Education Faculty Representative  
Rebecca Hoyt, Ph.D., Community Representative  
Eric Bentley, Parent Representative  
Rozina Chowdry, Teacher Representative  
Carolyn Black, Ph.D., Principal/Superintendent, UH Charter School (non-voting ex-officio)

**Absent:** None

**Quorum:** Five of five Board members/representatives present (majority required).

### **New Business:**

1. Call to Order: 9:09 a.m. by Chair McPherson
2. Roll Call and Acknowledgment of Acceptance of Service presented by Chair McPherson as follows:
  - Jonathan Schwartz, Ph.D., Faculty Member
  - Rebecca Hoyt, Ph.D., Community Representative
  - Eric Bentley, Parent Representative
  - Rozina Chowdry, Teacher Representative
  - Carolyn Black, Ph.D., Principal/Superintendent, UH Charter School (non-voting ex-officio)The Chair reviewed the UHCS Mission Statement, Vision Statement and Motto.
3. UH Charter School Board Member Training (1 hour) presented by Dona Cornell, General Counsel, UH and Lauri Schneidau Ruiz, Associate General Counsel, UH and attorney for UH Charter School Board. Ms. Cornell gave an overview of training requirements and provided the Board with a copy of the 2012 Open Meetings Act pamphlet from the Texas Office of the Attorney General. Ms. Cornell's presentation completed the School Law training component. Board members will complete Open Meetings Training online.

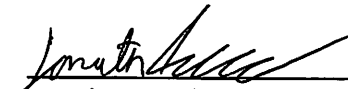
**Break by Board at 10:13 a.m. and return to business at 10:20 a.m.**

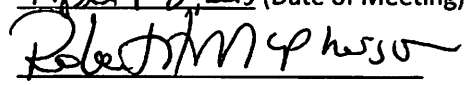
4. Review and approval of the University of Houston Charter School Annual Financial Report August 31, 2014 (with Independent Auditors' Report Thereon) presented by Don Guyton, UH System Chief Audit Executive. The outside auditors who conducted the audit reviewed the audit and answered questions of the Board.  
Motion: Representative Eric Bentley moved to approve the Annual Financial Report as presented, seconded by Representative Rozina Chowdry. The Motion passed unanimously.
5. Review and discussion of draft Bylaws received for review and presented by Dona Cornell, General Counsel. Grammatical corrections were made to the Bylaws.  
Motion: Representative Rebecca Hoyt moved to approve the Bylaws, as amended by Dona Cornell during the course of this meeting, seconded by Representative Rozina Chowdry. The Motion passed unanimously.
6. Appointment by Chair McPherson of Representative Jonathan Schwartz as Secretary of the Board. Faculty Representative Jonathan Schwartz accepted the appointment as Secretary.
7. Discussion of quarterly meetings as prescribed by the Board of Regents resolution and the TEA authorization. Next meeting will be held April 8, 2015, at 9:00 a.m. The Board will seek to schedule subsequent meetings in July, October, January and April.
8. Review and discussion of the 2013-14 TEA Texas Academic Performance Report for the UH Charter School presented by Patricia Paquin, UHCS Administrator. Ms. Paquin addressed questions by the Board regarding the Report.

**Adjournment:** There being no need for an Executive Session and no further business, Chair McPherson declared the meeting adjourned by unanimous consent at 10:44 a.m.

Documentation submitted

Respectfully submitted by,

  
Jonathan P. Schwartz, Ph.D.  
Secretary

Adopted by the Board in the meeting of  
April 8, 2015 (Date of Meeting)  
  
Presiding Officer

Others present:

Dona H. Cornell  
Lauri Schneidau Ruiz  
Patricia Paquin  
Don Guyton  
David Ellis  
Raquel Scarone  
Robert Belt  
Stephanie Harris