



# UNIVERSITYof **HOUSTON** | CHARTER SCHOOL

## MINUTES

University of Houston Charter School Board

**Date:** January 19, 2016

**Time:** 9:00 a.m.

**Place:** UH Charter School  
Melcher Gymnasium Conference Room 127  
University of Houston  
Houston, Texas 77204

**Present:** Robert H. McPherson, Ph.D., Chair  
Jonathan Schwartz, Ph.D., College of Education Faculty Representative  
Rebecca Hoyt, Ph.D., Community Representative  
Rozina Chowdry, Teacher Representative  
Patricia Paquin, Acting Principal and Superintendent, UH Charter School (non-voting ex-officio)

**Absent:** Vacant Position, Parent Representative

**Quorum:** Four of four Board members/representatives present (majority required).

### **New Business:**

1. Call to Order: 9:19 a.m. by Chair McPherson.
2. Roll Call and acknowledgment of presence of Board members McPherson, Schwartz, Hoyt, Chowdry and Paquin (non-voting ex-officio).
3. Performance showcasing reading skills by UH Charter School students and to promote Read Across America Day on March 2, 2016.
4. Chair McPherson noted that no individuals signed up to speak and accordingly no Open Forum was necessary.
5. Chair McPherson presented the Board Minutes from the October 27, 2015 Board Meeting for review and approval. No corrections to the Board Minutes. Motion: Representative Rebecca Hoyt moved to approve the October 27, 2015 Board Minutes, seconded by Representative Jonathan Schwartz. The Motion passed unanimously.

6. UH Charter School Board Member Training: Accountability in the Use of Public Funds was presented by Robert Belt and Stephanie Harris of Belt Harris Pechacek (Auditors).
7. UH Charter School FY2015 Annual Financial Report (with Independent Auditors' Report Thereon) presented by Robert Belt and Stephanie Harris of Belt Harris Pechacek (Auditors). Motion: Representative Jonathan Schwartz moved to approve the FY2015 Annual Financial Report, seconded by Representative Rozina Chowdry. The Motion passed unanimously.

**Break by Board at 10:02 a.m. and return to business at 10:06 a.m.**

8. Patricia Paquin presented the UH Charter School Quarterly Budget. No vote is required on the Quarterly Budget.
9. Chair McPherson noted that Eric Bentley no longer has a child attending the UH Charter School and accordingly has resigned as the Parent Representative. Chair McPherson, in consultation with Patricia Paquin, Acting Principal and Superintendent, will appoint a new Parent Representative.
10. Chair McPherson provided an update as to the Principal and Superintendent position at the UH Charter School. Carolyn Black has resigned this position and is serving as faculty in the College of Education. Patricia Paquin was appointed in an interim capacity as the Acting Principal and Superintendent. The position will be posted in compliance with all policies and procedures. Patricia Paquin is invited and encouraged to apply.
11. Patricia Paquin presented the Principal's Report on the UH Charter School, to include current and upcoming activities, i.e. cultural programs, Spelling Bee and wellness programs. No vote is required on the Principal's Report.
12. Patricia Paquin presented 2014-15 Texas Academic Performance Report. No vote is required on the 2014-15 Texas Academic Performance Report.
13. In response to the Board's request at the October 27, 2015 Board meeting, Patricia Paquin presented demographic data for the UH Charter School to include schools of residency, number of students from each district and campus and number of students enrolled associated with UH students/staff/faculty.
14. Lauri Schneidau Ruiz, UHS Senior Assistant General Counsel, provided UH Charter School Board Member Training on the Texas Campus Carry/Open Carry Legislation.

**Adjournment:** There being no further business, Chair McPherson declared the meeting adjourned by unanimous consent at 11:30 a.m.

Documentation submitted

Respectfully submitted by,



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Jonathan P. Schwartz, Ph.D.  
Secretary

Adopted by the Board in the meeting of  
May 16, 2016 (Date of Meeting)



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Presiding Officer

Others present:

Lauri Schneidau Ruiz

Robert Belt

Laura Ham

David Ellis

Raquel Scarcone