**Late Arrival and Early Pick-up:**

At times it is unavoidable to get to school on time due to traffic or other unexpected circumstances. This should be the exception not the rule. Late arrival and early departure causes students to miss valuable learning time. Students arriving late must complete a tardy slip and sign-in upon arrival. If you have scheduled an appointment for your child requiring early pick up please bring the doctors note to school the next day so we can record the reason for leaving early. You will also be asked to complete an early pick-up slip for our records. As a reminder our official attendance accounting period is at 10:00 AM daily. Arrival after 10:00 AM is considered an absence unless the student comes to school with a note that they were seen by a doctor.

UHCS School Administrator, Ethel Monroy, will be conducting attendance meetings for students who have excess absences and/or tardies.

**Instructional Teams:**

Our special education program requires additional support in the form of an assistant teacher in order to meet the needs of students being served as a result; adjustments have been made to the instructional staff assignments. We have four instructional teams and each team is supported by one assistant teacher; the teams are K-1 Mr. Wimberly and Ms. Quezada with Ms. Hall as the assistant supporting both classes, 2-3 Ms. Jamail and Ms. Curtis supported by assistant teacher Ms. Stewart, 4-5 Ms. Paul and Ms. Chowdry with assistant teacher Ms. Henley supporting both classes and Special Education Ms. Braun with Ms. Jones providing instructional support to the students.

We have hired Ms. Lockwood as our music teacher and are in the process of hiring staff for physical education and art. We hope to have these individuals in place soon.

**Veteran’s Day Celebration:**

Veterans Day is intended to honor and thank all military personnel who served the United States in all wars, particularly living veterans.

In celebration of Veteran’s Day we are asking our students to bring in pictures or artifacts from Veteran’s in their families. We will display these in the library area. Please make sure your photos and artifacts are labeled. The Sojourner class will be the host of the Veteran’s Day assembly.

**Spelling Bee:**

UH Charter School will participate in the spelling bee again this year. Students in grades 2-5 are eligible to participate. The spelling list s are attached to the Tuesday Letter email. Classroom teachers also have access to the list. Our school bee will take place in early January.

**School Fee and Other School Payments:**

Just a reminder that all school payments may be made on line at [http://www.uh.edu/charter-school/payment options/](http://www.uh.edu/charter-school/payment options/) The students are working with the teachers in planning the class field trip for the fall semester.

**Creative Play Costumes:**

If you have hand me down and gently used costumes for creative play please drop them off at the main office or at Ms. Monroy’s office.

**Plan Ahead:**

Every Friday is Cougar Red Day—wear your school shirt to show Cougar Pride—Go Coogs!

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Nov 10th</td>
<td>8 AM Veterans Day Assembly</td>
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<tr>
<td>Nov 17th</td>
<td>All students attend Safari Dance Presentation in Melcher Dance Studio</td>
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<tr>
<td>Nov 17th</td>
<td>College of Education STEM activities at 3 PM parents welcome</td>
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<tr>
<td>Nov 21st</td>
<td>1:30 PM - Portfolio Presentation all classes</td>
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<tr>
<td>Nov 22nd-24th</td>
<td>No school – Thanksgiving Break</td>
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The November school calendar is available at [http://www.uh.edu/charter-school/parents/calendar/](http://www.uh.edu/charter-school/parents/calendar/)