

SECTION C-9

EXIT CONFERENCE AGENDA

[Standard Exit Conference Agenda](#)

[Exit Conference Agenda with 1 Departmental Review](#)

[Exit Conference Agenda with multiple Departmental Reviews](#)

Standard Exit Conference Agenda

**University of Houston System
Internal Auditing Department**

Audit Name

Exit Conference Discussion Outline

Exit Conference Date

1. Discussion of Audit Report (including Executive Summary)
2. Action Plan
3. Distribution Matrix
4. Auditee Survey (to be distributed at a later date)
5. Follow-Up Procedures

Exit Conference Agenda with 1 Departmental Review

**University of Houston System
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Audit Name

Exit Conference Discussion Outline

Exit Conference Date

1. Discussion of Audit Report (including Executive Summary)
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Exit Conference Agenda with multiple Departmental Reviews

**University of Houston System
Internal Auditing Department**

Audit Name

Exit Conference Discussion Outline

Exit Conference Date

1. Discussion of Audit Report (including Executive Summary)
3. Action Plan
3. Distribution Matrix
5. Departmental Reviews
 - a. (DR Report No.) (Department Name)
 - b. (DR Report No.) (Department Name)
5. Auditee Survey (to be distributed at a later date.)
6. Follow-Up Procedures