

**UNIVERSITY OF HOUSTON SYSTEM
ADMINISTRATIVE MEMORANDUM**

SECTION: Information Technology

NUMBER: 07.C.01

**AREA: Texas Administrative Code,
Part 10 Department of Information Resources**

SUBJECT: Compliance

1. PURPOSE

- 1.1. The purpose of this administrative memorandum is to establish a policy for ensuring awareness of and compliance to the Department of Information Resources (DIR) rules published in the Texas Administrative Code (TAC).

The Texas Administrative Code is a compilation of all rules that apply to state agencies and public institutions of higher education in Texas. It was created by the Texas Legislature in 1977 by the Administrative Code Act. Each title in the Texas Administrative Code represents a subject category, and related agencies are assigned to the appropriate title. The rules published in the Texas Administrative Code that apply to Information Resources are found in Title 1, "Administration," which contains Part 10, "Department of Information Resources."

The rules found in Title 1, Part 10, are articulated and administered by the Department of Information Resources (DIR). DIR is the state agency responsible for state-wide oversight of information resources management. Consequently, Title 1, Part 10, delineates the rules that govern information resources at all state agencies and public institutions of higher education.

2. POLICY

- 2.1. The Associate Vice Chancellor for Information Technology for the University of Houston System is responsible for the administration of the requirements of this document.
- 2.2. The Information Resources Manager (IRM) for each component university is required to have in place policies, procedures, and standards consistent with those required to ensure compliance with all Texas Administrative Codes applicable to institutions of higher education.

3. REVIEW AND RESPONSIBILITY

Responsible Party: Associate Vice Chancellor for Information Technology
and Chief Information Officer, UH System

Review: Every two years on or before September 1

4. APPROVAL

Approved: Renu Khator
Chancellor

Date: _____

5. REFERENCES

Texas Administrative Code, Title 1, Part 10: [Administration, Department of Information Resources](#)

6. INDEXING TERMS

Texas Administrative Code