Dear Prospective Candidate:

On behalf of the Student Housing & Residential Life RA Selection and Recruitment Committee, I would like to thank you for your interest in applying for this leadership position. Student Housing & Residential Life believes in selecting highly skilled and motivated individuals to be part of our dynamic staff as we strive toward our Mission, stated above. In addition to helping us support residents in being successful at the University of Houston, the RA position will provide you many opportunities to build relationships with your residents, collaborate with a team of your peers, and learn about yourself!

Student Housing & Residential Life is looking for applicants who are serious about the Resident Assistant position and can define and articulate their motivation, expectations, and desire for learning. This leadership opportunity is crucial to the success of students on campus; it also requires a high degree of responsibility and commitment.

As you begin to review and complete this application, please read the enclosed information carefully and thoroughly. Completed applications must be turned in to your Residence Life Coordinator or the Housing Services Office (located on the Garden Level of Moody Towers).

Make Your Mark Today!

Sincerely,

Alex Ries
North Moody Tower Residence Life Coordinator
University of Houston
aries@central.uh.edu
713-743-6055
Make sure you’re not forgetting anything!

☐ Reviewed the Resident Assistant job description and agreement

☐ Completed application (pages 1 and 2)

☐ Completed Supplemental Questions (Answers must be typed)

☐ A current resume

☐ Have lived on campus for 1 semester

☐ Have a housing deposit on file with the Residential Life and Housing office.

Optional

- Attended an Information Session (see below for dates): Yes_____ No_____
- If receiving Financial Aid (currently or anticipated), we recommend you meet with your Financial Aid advisor to understand how compensation for this position could impact your financial aid.

IMPORTANT DATES & INFORMATION

RA Applicant Important Dates

- Applications Due - rolling
- Interviews – coordinated by Residence Life Coordinator with anticipated/current vacancy
- Decisions Letters Sent – rolling
- For more information about these dates or to request special accommodations, please contact Alex Ries at aries@central.uh.edu or 713-743-6055.

Hired RA Staff Members Important Dates

- Previous dates (Spring 2012 and August 2012 have been removed from this application)
- Winter Break 2012 – RA staff are able to leave on Sunday December 23, 2012 at Noon
- Spring Training – training is typically the 1st week prior to school staring in January. At present, Spring Training tentatively starts Monday, January 7, 2013. (This is Mandatory)
Resident Assistant Application

University of Houston Student Housing & Residential Life

**Contact Information**

<table>
<thead>
<tr>
<th>Name (Last, First):</th>
<th>PSID:</th>
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<tbody>
<tr>
<td>Date of Birth:</td>
<td>Gender:</td>
</tr>
<tr>
<td>Local Address (Bldg/Room):</td>
<td>T-Shirt Size: XS S M L XL XXL XXXL</td>
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<tr>
<td>Permanent Address:</td>
<td></td>
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<tr>
<td>City, State, ZIP Code:</td>
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<tr>
<td>Contact Phone:</td>
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<td>E-Mail Address:</td>
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Are you currently authorized to work in the United States? □ Yes □ No
*If no, please explain current visa status.*

Have you ever been convicted of a felony? □ Yes □ No
*If yes, please explain.*

Please note that a background check is required prior to the start of employment.

**Academic Information**

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<tr>
<th>Major:</th>
<th>Class Level:</th>
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<tr>
<td>GPA:</td>
<td># of Units Passed Last Semester:</td>
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<tr>
<td>Last Semester</td>
<td>Cumulative (UH and other universities/colleges)</td>
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**Involvement and Leadership**

Summarize any leadership experience you feel is applicable to the RA position

**Housing Information**

<table>
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<th>Current RA (if applicable):</th>
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<td>Individual who encouraged you to apply:</td>
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Have you lived on campus while attending UH? □ Yes □ No
*If yes, where have you lived and for how long?*
*If no, have you lived on campus at another college or university? If so, where and for how long?*  
(To be eligible for an RA position, you must have lived on-campus for at least one academic semester)

Have you ever been found responsible for violating a University Policy? □ Yes □ No
*If yes, please explain the case(s) in which you were involved and the outcome(s).*

Candidate is applying for:  
□ an immediate opening  
□ an opening starting Spring Semester

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Financial Aid Information

Do you (or will you) receive financial aid?

☐ Yes  ☐ No

If you marked ‘Yes,’ prior to submitting this application, we recommend you meet with your Financial Aid Counselor to determine how this position may impact your financial aid eligibility.

Note: The amount of Financial Aid awarded to you is based on the availability of funds. If you are a Financial Aid recipient, your aid will be adjusted according to the Resident Assistant compensation received. In the event that you decide to resign from this position, your original eligibility of funds may not be reconsidered.

Application Final Check List

Please complete the following check list before submitting your application on line

1. Completed application (pages 1 and 2)
2. Completed Supplemental Questions
3. Completed Theme Housing rank ordering and supplemental questions (if interested/applicable)
4. To be eligible for an RA position, you must have and maintain a semester and cumulative GPA of 2.5 or higher and successfully pass a minimum of 12 undergraduate units or 6 graduate units (or two courses in a licensure program) in your last academic semester.
5. A current resume
6. If receiving Financial Aid (currently or anticipated), we recommend that you meet with your Financial Aid Counselor.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete to the best of my knowledge and belief. I understand that false statements, omissions, or other misrepresentations made by me on this application may be considered cause for immediate termination.

__________________________  ______________________________  ________________
Signature                  Name (printed)                  Date

For more information or to request special accommodations, please contact Student Housing & Residential Life at 713-743-6055

Supplemental Questions

Please type your responses on a separate page. All of your answers combined should not exceed two pages.

1. What does “building a sense of community” mean to you? How have you impacted your residence hall community? What are some of the specific challenges for building community?

2. What have you learned about yourself since your arrival at UH? How will the RA position assist your continuing to learn? What would you want/expect your residents to say about you at the end of the year?

3. What do you feel are some of the issues students face when living on campus? How would you address them?

4. Please describe a situation where you helped another student (high school or college) be successful. What was the situation, what did you do, and what did you learn?

5. How would you connect to residents who you have nothing in common with or who do not want to be engaged in the community?
Theme Housing

We have several unique housing options available for residents (and RA staff). If you are interested in working in one of our themed communities please mark which ones below:

- Sustainability
- FY Honors
- UC Honors
- Art
- FYRE
- HRM
- Business
- Life Science
- Engineering
- Leadership

1. Describe the advantages and challenges of community building in a themed housing area.
2. Explain why you are interested in being an RA for the specific theme communities you choose above. If there is an additional theme community that UH residents could benefit from, please identify what it is and why it would be an important housing option.

Living Preferences

Preferences: _____ Towers _____ Quadrangle _____ Calhoun Lofts _____ Cougar Village
Please rank your preference from 1 (first choice) to 4 (last choice). Final placement is determined using a variety of factors, including: fit with a specific area, floor or staff; vacancies at the time of hire; balance of experience and skill levels among all areas; and, personal preferences.