**Cost Center Definition**  
  
  
A combination of chartfields constitutes a cost center. These values define whose money it is, what type of money it is, and what type of activity it is being spent to support.   
  
A cost center always includes the following:  
  
Business Unit  
Fund Code  
Department Code  
Program Code  
Project ID

**SpeedType Definition**

A SpeedType allows the user to enter "shorthand" keys to trigger a system expansion into the associated cost center values. Each SpeedType corresponds to only one cost center.

**Cost Center Lookup**  
  
How can I get a list of all the cost centers for my department?  
  
· Business Processes  
· GL  
· Cost Center Definition  
· Type in the department number (Ex. H0154)  
· Click Search  
· Print out list or click on any of the cost center chart field hyperlinks to obtain SpeedTypes and chart field information.  
  
