



Division of Administration and Finance  
University Services

## News Release

FOR IMMEDIATE RELEASE

Richard Zagrzecki  
Communications Coordinator  
Auxiliary Services  
832-842-4722  
rzagrzec@central.uh.edu

### **STUDENTS NOW CAN GO ONLINE TO BUY, CHANGE OR CANCEL A MEAL PLAN**

Houston, Aug. 27, 2012 – University of Houston students who want to buy or make changes to a meal plan now can do so at the click of a mouse.

The new convenient method allows students to log on to the Internet to make any changes. It's simple and easy. Here's how it's done:

#### **To buy a meal plan**

1. Students need to go to <https://accessuh.uh.edu/login.php> and log in using their myUH ID and password
2. Commuter students should click the Cougar Card icon and residential students the myHousing icon
3. Click the "Meal Plan" drop down tab
4. Select "Buy Meal Plan" option from the menu
5. Choose the appropriate semester
6. Choose the desired meal plan
7. View the meal plan terms and conditions, then accept them
8. Click "buy" then click "OK"

#### **To change or cancel a plan**

1. Start at the welcome page
2. Select "My Meal Plan" under the "Meal Plan" tab
3. To change a plan, select "Change" and continue to Step 4. To cancel a plan, select "Cancel" and follow the directions on the screen
4. Select your new meal plan, click "Save" and then click "OK"
5. Make sure to log out to protect your account

Students have through the first 12 days of classes to make changes online. After that, a petition process is needed.

For more information, visit [www.uh.edu/cougarcard](http://www.uh.edu/cougarcard) or email [cougarcard@uh.edu](mailto:cougarcard@uh.edu).

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## About the University of Houston

The University of Houston is a comprehensive national research institution serving the globally competitive Houston and Gulf Coast Region by providing world-class faculty, experiential learning and strategic industry partnerships. UH serves more than 38,500 students in the nation's fourth-largest city, located in the most ethnically and culturally diverse region of the country.